



1975

ANNUAL WORK PLAN

DIRECTIVES

U.S. DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT

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<u>Page</u>	<u>State</u>	<u>Activity</u>	<u>Revised Total Cost Target</u>	<u>Explan.</u>
S-79	DSC	5120	31.7	Eng. Div. Financing Adjustment
"	"	5230	384.6	" " " "
"	"	9800	378.7	Increase Availability <u>1/</u>
S-80	BIFC	1700	315.0	Delete funding for 2 positions transferred to DSC
S-81	ESO	9800	90.0	Increase Availability.

1/ Includes 25.0 for Administration (5%)

2. General Directives

<u>Page</u>	<u>Subject</u>	<u>Change</u>
G-42	Space	Add: ESO Silver Springs 7,000 Office \$62,500 \$12,500
G-51	EA&Q	Item e. Delete: "Review of EIS's should be limited to those having a direct impact on BLM programs"
G-54	Spec. Proj. Codes	Delete: "K000" "Oil Shale Investigations, etc.
"	"	Change "QR00" to "OR00" "AK00 - P001, and P002" add footnote <u>1/</u> "Special project code is mandatory with all subactivity 1215 and activity 9400 charges.
G-55	"	Add: "PC00 Pacific Crest Trail <u>1/</u> " "RR00 Rogue River <u>1/</u> " " <u>1/</u> Special project code is mandatory with all Activity 9400 charges." "M000 California Desert"

3. Specific Directives (Cont.)

<u>Page</u>	<u>State</u>	<u>Subject</u>	<u>Change</u>
S-52	Wyoming	1285	Add - \$10,000 for collecting water quality biological base line information for fishery management program in present and future energy development areas.
S-53	Wyoming	3100	Change S&D amount from "\$29,600 to "\$39,600" to and total from "\$428,600 to "\$438,600".
S-57	DSC	1700	Add: " <u>1700 - Program Services</u> " "Your cost target includes \$25,000 for shipment of surplus HUD trailers from Pennsylvania to the following States:

<u>State</u>	<u>No. of Trailers</u>
Idaho	1
Montana	3
Utah	4
	<u>8</u>

Plan to charge these costs to 52-800-1700-0600 (See IM 74-115, Change 2)"

Time	Subject	Notes
8:00	Meeting	At 8:00 AM the meeting was held in the conference room. The agenda was discussed and the minutes from the previous meeting were read. The meeting was adjourned at 8:30 AM.
8:30	Meeting	At 8:30 AM the meeting was held in the conference room. The agenda was discussed and the minutes from the previous meeting were read. The meeting was adjourned at 9:00 AM.
9:00	Meeting	At 9:00 AM the meeting was held in the conference room. The agenda was discussed and the minutes from the previous meeting were read. The meeting was adjourned at 9:30 AM.

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United States Department of the Interior

1631 (510)

BUREAU OF LAND MANAGEMENT
WASHINGTON, D.C. 20240

May 31, 1974

Instruction Memorandum No. 74-203
Expires: 12/31/74

To: SD's, SCD, BLM D-BIFC, Mgrs.-OCS Offices

From: Associate Director

Subject: FY 1975 AWP Directives

Enclosed are Directives for preparing your FY 1975 Annual Work Plan/Operating Budget. Tables are included for each State or Office and show direct cost targets, average man-month costs, travel ceilings, and an authorized Table of Organization for permanent positions. Forms 1630-1 (AWP), 1630-7 (Equipment Budget), and 1630-8 (JDR), are to be used to compile your FY 1975 AWP.

The following are special items you should keep in mind while preparing and managing your AWP for FY 1975:

1. Program Periods on Form 1630-1

In order to correlate the program periods of the AWP with the Mid-Year Program Review, AWP's will be prepared to show the first half of the year's program in the first ternary period (columns 23-32), the third quarter's program in the second ternary period (columns 33-42), and the last quarter's program in the last ternary period (columns 43-52).

2. Bureau Priority Programs

Additional appropriations in FY 1975 constitute the greatest single year increase in funds and manpower within the history of the Bureau. Most of these increases further accelerate programs receiving increased funding in FY 1974. Combined, the FY 1974 and 1975 program add-ons increase total capability in Bureau operations by over 50 percent. In most cases, the new programs directed by the Administration and Congress through the appropriation process, are not traditional to old line BLM activities but rather challenge all Bureau employees to step into new areas that are critical to National needs and goals. In developing plans for FY 1975 operations, it is important that AWP's reflect the objectives and the magnitude of the combined program increases (FY 1975 and previous years) in order that the Bureau can achieve assigned goals. The greatest management responsibility that State Directors have in developing the FY 1975 AWP involves insuring that total increased capabilities are applied with program integrity. Of equal importance is the on-going program management through FY 1975 to further facilitate accomplishment of priority objectives.

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3. Operational Planning System

Secretarial priorities for our Bureau are again specified and identified by asterisk in the Specific Directives for each State or Office. In developing your AWP, pay particular attention to organizing the workload for timely accomplishment of these high priority efforts.

4. Cost Management

Managers are reminded that total cost targets must cover extra items such as contract services, equipment rentals, special supplies and furnishings, printing, etc., as well as man-month costs. In developing your AWP, you have the option of choosing the most efficient method of doing the work. However, a significant increase in items such as equipment rental, special printing for EIS's, contract appraisals, etc., over the current year's experience will reduce planned man-months. Each State Director or Office Head will issue specific instructions with his AWP Directives on cost management procedures to guide program management in FY 1975 and to insure against deficit AWP's.

5. General Directives

Those involved in developing the AWP should carefully review the Introduction and General sections of the Directives prior to working on their part of the AWP. System changes and other special attention items are covered in the Introduction while the General Directives provide the overview of priorities, and general Bureau activity objectives and guidance for programming single functions. If you have any questions on these Directives, please contact the Director (510) for clarification.

6. AWP Narratives

Cost target flexibility (explained in the Introduction) is provided to allow you to adjust program capability to facilitate accomplishment of priority work. Your AWP narratives should concentrate on cases where allocations (with cost target flexibility) are not adequate to accomplish specific commitments in the AWP Directives or on-going priority work.

7. Submission Instructions

A checklist of items required for the AWP submission and by Manual 1631 is provided to aid in the preparation of your submission. Provide the material requested, mark items on the checklist, and enclose a copy of the marked-up checklist with your submission. All requirements of Manual 1631, except as noted on the checklist, must be met.

One copy of Manual 1634-(Work Job Code Definitions) with all changes will be mailed in the next few days.

In general, minor revisions have been made to BLM Manual 1634. A summary of the revised codes will be mailed to head offices the week of May 28 and must be used in developing your FY 1975 AWP. Revisions are summarized as follows:

1211 (Lands Management) - Changes are made to microfilm codes.

1213 (Marine Minerals Management) - This new subactivity is added for off-shore oil and gas activities.

1215 (Alaska Pipeline Inspection) - Codes are added.

1230 (Forest Management) - Codes are added for R/W's and Bridges & Culvert
1240 activity.
5230

1270 (Fire Activities) - Codes are revised and condensed for all fire
1511 activities (except 1512).
5210

1400 (Cadastral Survey) - Changes are made to microfilm codes.

Send the total AWP submission to the Denver Service Center, Attn: Division of Program and Financial Management (D-820) by July 1, 1974.

1 Enclosure
Encl. 1 - Annual Work Plan Directives

Ed Hackett
Acting

FY 1975 ANNUAL WORK PLAN
DIRECTIVES

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FY 1975 AWP DIRECTIVES

Checklist of Requirements

Complete this checklist and include as part of your AWP Submissions

<u>Item</u>	<u>Check if Included</u>
1. Complete forms and narratives as required by BLM Manual Section 1631.12 C and D, except for Travel Estimate Schedule (Form 1626-26 and Construction Narrative required by Section 1631.11 D2.	()
a. One copy each AWP for the State Office and each District or other office (Form 1630-1)	()
b. One copy of State Equipment Budget	()
c. One copy of the JDR (Form 1630-8) for each job in your AWP	()
d. Four copies of State consolidated narrative statements	()
e. Submission dated, bound and organized into sets 1631.11C	()
f. Work funded from sources other than direct appropriation list (1631.11D3)	()
2. Submission required in General Directives.	
a. Required initial Operational Planning System forms (Page G-7)	()
b. YCC Support Estimates (per camp) (Page G-17)	()
c. Nominations for attendance at each catalog training course (Page G-19)	()
d. Planned attendance at non-government meetings (Page G-21)	()
e. Anticipate negotiated contract requirement list (Page G-38)	()

FY 1974 AWP DIRECTIVES

Checklist of Requirements (Cont.)

- f. Planning System Workload Analysis Table
(Page G-47) ()
- g. Environmental Analysis/Statements Work-
load Analysis Table (Page G-51) ()
- h. List of AMP's requiring revision to update
the plan or meet Manual requirements
(Page G-69) ()
- i. Time line schedule for claiming activities
for wild horse and burros (Page G-69) ()
- h. Fire planning summary 1630-1B-1C and 9210-44
fire force location summary (Page G-76) ()
- i. Construction project tables (Page G-86) ()
- j. Schedule showing RI funds and man-months
earmarked for AMP implementation (Page G-90) ()

1. Annual Work Plans will be prepared on a program basis by subactivity.

2. Activity/Subactivity Changes:

- The following subactivity has been added: (See BLM Manual 1634 for appropriate work-job-codes and Program codes)
- 1213 - Marine Minerals Management. This subactivity is created to differentiate between Upland and Marine Minerals Management programs, and to establish work-job-codes for identifying costs applicable to the OCS leasing program.

3. Other System Changes:

- BLM Manual 1634 contains some minor revisions which should be noted prior to preparing your AWP.
- Annual Work Plans will be prepared this year to reflect the first half of the year's program in the first third column of Form 1630-1, the third quarter's program in the second third column, and the last quarter's program in the last third column. This will enable us to have complete benchmark data on hand at the time of the Mid-Year Review. For FY 1976 we are considering preparing AWP's by half years only. Your views on this will be requested later this Fiscal Year.

4. Table of Allowances

- Cost Targets. Total cost targets are shown on your Table of Allowances, and take into account program increases and your adjusted program base.
 - Program increases. Amounts shown by program increase in Instruction Memorandum 74-40 have been adjusted to reflect program services needs per your shifts in the Preliminary AWP and as required to fund other costs at the Washington Office level.
 - Program base. Base amounts have been adjusted to accommodate changes in program priorities, to reflect your shifts for program balance, to allocate pay raise funds necessary to reach a "level" FY 1974 base, and to make other base funding adjustments as identified in the Specific Directives.
- Cost targets for receipt limitation appropriations (Activities 8100, 8200, and 9200) are estimates subject to revision when actual 1974 receipts upon which these appropriations are based become available.
- Average Man-months costs. Average man-month costs are provided for MLR subactivities in each State or Office so that manpower-oriented programs can be budgeted against estimated amounts needed for equipment, projects, and special cost items. The sum of your total manpower requirements and other costs above may not exceed the assigned cost target. As shown in the example below, your man-month capability can be readily computed by deducting amounts for equipment, job costs, and contracts from your total cost target and dividing the remainder by your average man-month costs.

For Example:

Total cost target	500,000	
Less: Equipment	- 10,000	
job costs	- 130,000	
research contract	- 10,000	
Net for man-months	<u>350,000</u>	
Divided by average m-m cost	2,000	= 175 maximum m-m capability

- Travel Ceilings. Travel ceilings as shown on the Table of Allowances exclude 1511, 1512, and the reimbursable subactivities. A Travel Estimate Schedule, (Form 1610-26), is not required with your AWP submission.

5. Flexibility

You may make additional cost target shifts between MLR subactivities and in the 2200 subactivities subject to the following criteria:

- Proposed adjustments should be generally minor in scope and needed only as required to complete mandatory work due to new, critical demands;
- Where offices did not plan to fund an EIS entirely from the activity requiring the action or project, shifts equal to the amount needed to fund other subactivity inputs will be made back to the activity requiring the EIS to comply with the WJC 3806 definition.
- All proposed adjustments must equal a zero balance.
- Adjustments involving 5% or more of the total cost target in a subactivity must be cleared with the Director (510) by telefax within 5 days after receipt of this memorandum with complete justification.

6. Total Man-Month Ceiling

The Table of Allowances does not provide a total man-month ceiling per se. Rather, your man-month ceiling is set by the number of man-months approved in your AWP as established by utilization of cost targets. Approval of additional man-months is only possible through authorized AWP revisions.

7. Equipment

The revised Equipment Budget, Form 1630-7, includes the instructions for preparing and managing your equipment budget. One time equipment requests are only funded where mentioned in the specific directives. Unfunded one-time equipment requests may be planned from base funds.

8. State Director Responsibilities:

Each State Director is responsible for:

- a. Issuing directives to District Offices specifically stating program objectives to be achieved in each program increase. Although utilization of the increase funds directly or indirectly involves the total State program, end of year analysis and program evaluations will consider accomplishment of these program increase objectives.
- b. Analyzing the consolidated State AWP submission to assure that all requirements of BLM Manual Section 1631 have been met.
- c. Assuring that all costs estimates are made as accurately as possible with special emphasis on major construction estimates.
- d. Assuring that consolidated State narratives have been prepared for all programs.
- e. Assuring that all Specific Advices and commitments set forth in these AWP Directives are included for accomplishment in his State, or that reasons for not including them are spelled out in the narrative.
- f. Accomplishing work in the Operating Budget at the lowest possible cost consistent with appropriate standards. It is essential that all levels of management be alert to reducing the overall costs of units of work.

9. Unliquidated Obligations

Cost Targets shown on the tables are based on the assumption that unliquidated obligations brought forward at July 1, 1974, will be equal to the unliquidated obligations at June 30, 1975. Unliquidated obligations by work code for activities/subactivities other than MLR will be furnished about August 23, 1974. Upon receipt of this data, each office will make any necessary revisions to planned cost resulting from carryover balances, or anticipated changes in unliquidated obligations and stores, between July 1, 1974 and June 30, 1975.

10. Leave

Prepare your AWP's considering only the cost of direct man-months to be actually worked. Leave surcharge has been deducted from cost targets shown on the tables. For activities where average man-months costs are not provided, man-month cost experience for use in AWP preparation must be based on the experience reflected in the cost reports for the period since January 1, 1974 only.

12. Coding Accuracy

Again, it is emphasized that accurate coding of time reports, and obligation documents is mandatory. State Directors and District or other office managers are responsible for assuring that time reports and obligation documents for their organizational units are coded accurately under the cost accounting system. It is reemphasized that for WJC 3806 (Environmental Analysis) all inputs from resource disciplines will be coded to the same subactivity as the action or project requiring analysis. The importance of special project code is also stressed. It is particularly important that state assigned codes for reimbursable R/W projects (per I.M. 74-183) be utilized so that proper cost recovery can be obtained from applicants per I.M. 74-104.

OPERATIONAL PLANNING SYSTEM

1. General

a. Objectives

The Operational Planning System instituted in FY 1974 will be continued in FY 1975. The list of FY 1975 objectives, contains several new objectives as well as several that are continued from FY 1974. The plan and report sheet is similar to the one introduced in IM 74-107, however, it has been expanded to cover twelve months. Reporting procedures will remain the same in accordance with IM 74-107. Instructions for preparing the plan and report form are given below.

Included as OPS objectives are Secretarial and Presidential objectives of National importance which are monitored closely by the Secretariat.

The Washington Office will prepare OPS forms on several of the objectives as described below. This, however, does not relieve applicable State Offices from responsibility for planning to achieve OPS objectives which are assigned in these Directives. OPS plans and reports filled out in the Washington Office will be sent to applicable State Offices.

Submit required initial OPS forms along with your AWP Submissions.

The following is the list of FY 1975 Bureauwide OPS objectives. See also the General and Specific Directives for each activity for State involvement and specific State objectives. Note that in the General and Specific Directives an asterisk (*) precedes each OPS objective.

- (1) Geothermal Steam: Hold 5 competitive Geothermal Lease sales on geologic KGRA's (100,000 acres) and 5 additional lease sales on competitive interest (100,000 acres). Fully process as many non-competitive application leases as remaining capabilities will permit.

Lease Sales: Indicate the acres to be offered in each competitive and competitive interest lease and the estimated day of the month when each Key Action is expected to be completed. Plan and report for each lease sale the following key actions:

- Determine location and priority order of lease offerings.
- Conduct Part 23 examinations.
- Prepare environmental analysis.
- Conduct public hearings (when deemed necessary).
- Pre-sale evaluation with USGS per Secretarial Order 2948.
- Publish lease offering.
- Hold sale, post sale evaluation, award lease.

Non-Competitive Applications: Plan and report the following:

- No. on hand.
- No. processed.
- No. unprocessed applications.
- Leases issued.
- Acreage under lease (in thousands).

- (2) OCS Lease Sales: Offer OCS lease sales in FY 1975 as scheduled to accommodate the President's objective of leasing 10 million acres in Calendar Year 1975.

Plan and report to be prepared in the Washington Office.

- (3) Coal Development: Prepare and implement a long-term program for the orderly development of coal resources on the National Resource Lands. See 1212 General Directives for anticipated schedule for implementation of EMARS.

Plan and report to be prepared in the Washington Office.

- (4) Utility Corridor Study: Prepare 2 reports on the need for a National System of Transportation and Utility Corridors across Federal lands. The Secretary of the Interior will utilize the report in submitting findings and recommendations to Congress and the President by July 1, 1975.

Initial plan and report to be prepared in the Washington Office. States may be required to submit an OPS schedule later in the fiscal year.

Initial plan and report to be prepared in the Washington Office.

- (5) Gas Arctic EIS: To complete environmental studies, assessments and impact statements for Gas Systems Project in FY 1975. The Gas Systems Project includes all segments of the continental delivery system of the Arctic Gas Pipeline System and El Paso Gas Pipeline Systems relating to North Slope of Alaska natural gas.

Plan and report to be prepared in the Washington Office.

- (6) Inventory and Planning: Complete 92 comprehensive management framework plans in accordance with prescribed quality standards.

Plan and report in terms of MFP's to be completed by name.

- For initial report only attach a second sheet indicating for each MFP:

- a. The name of each planning unit contained in the MFP.
- b. An energy code for each PU indicating the presence of the following minerals or demands: C-Coal; O-Oil; G-Gas; OS-Oil Shale; GS-Geothermal Steam; R/W-Major Transmission Line(s); N/A-Not Applicable.

c. Notation as to which planning system components (DES; DMP; URA 1, 2, 3, 4; MFP 1, 2 are completed prior to FY 1975.

d. Notation as to whether the MFP is new or a revision of a previously completed plan.

- (7) ANCSA Native Allotments: To facilitate the orderly transfer of lands to Native claimants, fully process 2,000 Native allotment applications to issuance of a decision for allowance or denial of applications.

Plan and report in terms of cumulative allotments completed.

- (8) R&PP Action: Each state (except Alaska) will actively attempt to sell or lease five areas to a State or local government for recreation area development under the R&PP Act. A lesser number may be accepted if justified.

- Plan and report in terms of cumulative leases or patents issued.
- Indicate the number of R&PP applications pending in a footnote on the OPS form.

- (9) Primitive Area Designations: Identify and designate five areas under the criteria set forth in 43 CFR subpart 6221.

Plan and report the following actions:

- Identify area through BLM planning system.
- Delineate boundaries.
- Withdrawal or classification action complete.
- Obtain WO approval.
- Publish designation in Federal Register.

- (10) Historic Sites: Inventory and evaluate priority historic and archeological sites; submit to the National Register of Historic Places 40 nominations from this base inventory.

Plan and report in terms of cumulative sites nominated to National Register of Historic Places.

- (11) Historic Trails: Commemorate three historic trails (Oregon, Escalante, and Pony Express) as BLM's Bicentennial effort.

Plan and report completion of the following activities for trail segments within your state:

- Research historical records.
- Locate important trail segments on ground.
- Acquire public access where needed.
- Install trail markers.
- Develop and install interpretive signs, displays and messages.

b. Preparation of OPS Forms

Note the example form on pages G-11 and G-12 of the AWP Directives. It is divided into two parts; part one is the planned work and part two is the progress report of accomplishments

In the stub column, indicate the number of units which you are to complete in FY 1975 and for each monthly column indicate the cumulative number of units you plan to achieve by the end of that month. The number in the last column (June 30) should equal the number in the stub column. For I&P also list the names of each MFP planned for completion in FY 1975 in the stub column as well as in the monthly column in which completion is planned. (Sample #1) For Geothermal Steam, Primitive Area designations, Historic Sites and Trails, and R&PP Actions, list each objective entity (i.e. Geothermal lease Sale #1) in the stub column. Write the name of each Key Action in the monthly column when it is expected to occur or be completed. (Sample #2)

The progress report is filled out in the same way as the plan except that completions of objectives and Key Actions are written in the monthly column when they are actually completed.

If it is necessary to postpone completion of one or more units, correct the plan for the current and subsequent months as shown in the example for the period April through June. Do not mark out numbers so that it would be impossible to tell what the original quantities were. Briefly explain the reason for the revision. Note that the sample forms on pps. G(11)-G(12) are reductions of the actual legal sized form which will be sent under separate cover.

c. Reporting

- (1) Monthly - Monthly reports will be submitted within five working days following the month's close on:

Geothermal Steam
OCS Lease Sales
Coal Development
Utility Corridor Study
Gas Arctic EIS

- (2) Quarterly - Quarterly reports will be submitted on all remaining OPS objectives.

OPERATIONAL PLANNING SYSTEM
PLAN AND REPORT

FY 1975

[X] July 31,
[X] August 31,
[X] September 30,
[X] October 31,
[X] November 30,
[X] December 31,
[X] January 31,
[X] February 28,
[X] March 31,
[X] April 30,
[] May 31,
[] June 30,

Objective: Inventory and Planning

SAMPLE #1

State: Anystate

MAJOR TASKS Key Actions/ Decisions	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Febr.	March	April	May	June
Part one- Approved Plan												
5 MFP's Savage Dry Gulch Green Mt. South Ridge Dry Desert	1 MFP Savage		1 MFP	2 MFP's Dry Gulch	3 MFP's Greene Mt.	3 MFP's	3 MFP's	3 MFP's	3 MFP's	3 MFP's 4 MFP's	3 MFP's 4 MFP's	5 MFP's South Ridge Dry Desert
Part two- Progress Report												
Savage Dry Gulch Green Mt.	1 MFP Savage		1 MFP	2 MFP's Dry Gulch	3 MFP's Green Mt.	3 MFP's	3 MFP's	3 MFP's	3 MFP's	3 MFP's South Ridge*		* Delay due to unprogram- med work on EIS

OPERATIONAL PLANNING SYSTEM
PLAN AND REPORT

FY 1975

[X] July 31, [] January 31,
[X] August 31, 30, [] February 28,
[X] September 30, [] March 31,
[X] October 31, [] April 30,
[X] November 30, [] May 31,
[X] December 31, [] June 30,

Objective: Primitive Areas

SAMPLE # 2

State: Anystate

MAJOR TASKS		July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Febr.	March	April	May	June
Key Actions/ Decisions													
Part one- Approved Plan 2 Areas	Purple Mt. Primitive Area	Identify Area		Delineate Boundaries	1 Area		Withdrawal		WO Appr.	2 Areas Publish in Fed. Register			
	Big Time Primitive Area	Withdrawal		WO Appr.	Publish in Fed. Register								
Part two- Progress Report					1 Area		Withdrawal						
Purple Mt. Primitive Area	Identify Area			Delineate Boundaries									
	Big Time Primitive Area	Withdrawal		WO Appr.	Publish in Fed. Register								

ORGANIZATION AND MANPOWER

1. General

In addition to these directives, further comments and information regarding Tables of Organization are contained in the Specific Directives for each Office.

a. Staffing to Accomplish Priority Programs

Overall objectives and major program workload features have been communicated to field offices and employees through distribution of copies of the FY 1975 Budget Justifications, in the Preliminary Annual Work Plan information (IM 74-40), and in Instruction Memorandum 74-139 which transmitted additional information on the 1975 Budget Amendment. We cannot over-emphasize the necessity for managers to continue to give special attention to allocating positions within their Tables of Organization to provide the required capabilities to (1) facilitate the accelerated development of energy resources consistent with multiple-use management principles and environmental quality; (2) progress toward a goal of reducing the Nation's dependence on foreign timber; (3) manage an expanding public use of the recreation resource; and (4) implement enacted legislation.

Managers must particularly continue to be concerned about the mix of skills in their T.O.'s. The impact of energy and other resource management program alternatives on people, their institutions, and cultural values is rapidly coming into focus. If we do not knowledgeably identify and evaluate these impacts through our various planning and analysis processes, our programs will be hampered by well articulated opposition from a variety of interest groups. State Directors must consider the need for qualified specialists (sociologists and landscape architects) so that field offices will have sufficient capability in these fields.

In managing their T.O.'s, all States must be cognizant of the requirement to meet the energy program commitments and acquire skills accordingly.

b. Control Procedures

Normal field office personnel authority for permanent positions in FY 1975 is in effect. One copy of Form 1400-59 will continue to be submitted to WO (510) and DSC (640), but the seven-day review period is rescinded. States will be responsible for managing their own T.O. as prescribed in the Specifics and the Table of Allowances. Approved T.O. ceilings will not be exceeded at any time during the year.

c. Grade Levels

Current policy regarding average grade levels continues in FY 1975 and all supervisors are expected to practice sound position management and effective cost management principles in filling vacancies, recruiting for new position skills, determining when technicians are more appropriate than professionals, etc.

d. Dual Positions

The only dual positions which are authorized in FY 1975 are those mentioned in the Specifics relative to hiring replacements for personnel selected for the Phoenix Lands Training. No other dualled positions will be permitted in FY 1975 without approval by this office (510).

e. WAE Positions

Ceilings on WAE positions will continue at an equivalent of 5 per District and 5 per State Office except where specific increase have been authorized for fire control technicians, cadastral survey technicians, and other special situations.

f. Temporary Employment

Temporary and part-time hiring plans must be carefully developed based on available man-months in your AWP's and approved NYFP's. There is no restriction on the number of temporaries (except for WAE's) which can be on your rolls at any given time between June 24, 1974 and to June 29, 1975. FY 1975 End-of-Year temporary ceilings will be provided at a later date, but will not be significantly higher than the June 30, 1974 ceilings, since we have only been allowed a Bureauwide increase from 2066 to 2166.

EQUAL EMPLOYMENT OPPORTUNITY

1. General

Affirmative Action Plans are to be submitted by each State, SC, BIFC, and the WO for FY 75 as required by IM 74-111. The FY 75 Bureau Affirmative Action Plan will be a composite of individual plans plus Action Items applicable to the Bureau as a whole. Each AWP will be in conformance to the Departmental Skeletal Plan forwarded with Secretary Morton's memorandum of March 19, 1974, CSC Letter 713-22 and as transmitted by Instruction Memorandum 74-111. Action Items listed in the Departmental Skeletal Plan are in response to Public Law 92-261, the EEO Act of 1972 and Executive Order 11478.

Each State, SC, BIFC and the WO is required to identify the estimated man-months necessary to carry out the Action Items described in their Affirmative Action Plan. Allocation of EEO man-months will be listed under each Program Element as follows:

- I. Organization and resources to administer the EEO Program
- II. Recruitment Activities
- III. Full utilization of present skills of employees
- IV. Opportunities for employees to enhance their skills and advance in light of available opportunities (upward mobility)
- V. Training, advice, incentives and performance evaluation
- VI. Participation in community efforts
- VII. Systems for internal program evaluation and periodic progress reports

Appendix. Programs and activities for participation in employment and training programs for economically disadvantaged and the worker-trainee opportunities program.

A special Project Code, L000, is to be used for EEO activities that utilize man-months allocated for each EEO action item.

2. Special Attention Items

- a. Assure that necessary time and travel allocations are made for EEO Coordinators or Officers, Federal Women's Program Coordinators, Spanish Speaking Coordinator and EEO Committees as required under 370 DM 713 to carry out their responsibilities in the FY 75 Action Plan.
- b. Assure that EEO counselors are allocated necessary time and travel for a minimum of one visit to each district that does not have a counselor and that CSC training is provided for new counselors.
- c. Provide for recruitment and informational visits to schools and other sources with minority and women candidates. Special attention to this Action Item should be given in light of increased Bureau employment needs.

- d. Assure that provisions are made for special training and/or upward mobility programs for all employees as well as minorities and women.
- e. Provide for attendance at EEO meetings at SC and WO as planned in your PAWP. Provide also for state EEO meetings as called for in State Action Plans.

YOUTH CONSERVATION CORPS PROGRAM

1. General

The Youth Conservation Act of 1972, Public Law 92-597, provided for the continuation of the YCC Program through June 30, 1974. New legislation to expand and make the YCC a permanent program is presently before Congress.

To prepare for an expanded program the following directives are provided:

- a. Plan to continue operating those camps which are being implemented this summer (1974). Camp expansion is optional.
- b. Each State should provide contingency plans to establish and support two new camps.
- c. Camp size should not exceed fifty youths.
- d. Program direction and supplies to accomplish work projects are to be programmed within your base program.
- e. YCC funds will be provided separately for camp management and camp operations.
- f. Program each camp separately using the following format and submit with your 1700 narrative. This will result in three separate charts for states operating one camp this summer. (Amounts shown are for illustration only):

Subactivity	July - Sept. <u>1/</u> (Complete 1974 YCC)		April - June <u>2/</u> (Start 1974 YCC)		Total	
	MM <u>3/</u>	Material Costs <u>4/</u>	MM <u>3/</u>	Material Costs <u>4/</u>	MM	Material Costs
1260	0.2	500	0.3	600	0.5	1,100
1285	0.2	800	1.2	1,500	1.4	2,300
1700	1.0	---	0.5	---	1.5	---
2210	---	---	2.0	800	2.0	800
2220	0.2	300	1.3	1,600	1.5	1,900
TOTAL	1.6	\$1,600	5.3	\$4,500	6.9	\$6,100

1/ Use only for camps which are in operation during the summer of 1974. (FY 1975)

2/ All States will complete these columns.

3/ MM's for program direction and project supervision only. Do not include MM's for camp management and operations to be funded by YCC.

4/ Materials only. Do not include MM costs.

TRAINING

1. General

- a. All training plans have been approved as submitted subject to the changes indicated below.

The following courses have been over subscribed. Attendance is limited to the numbers shown below.

- (1) 1441-2 (Career Orientation) - Alaska-21; Arizona-7; California-25; Colorado-12; Idaho-5; Montana-4; Nevada-17; New Mexico-8; Oregon-20; Utah-4; Wyoming-3; WO-6; ESO-3; DSC-15; BIFC-3; Alaska OCS-2; Atlantic OCS-1; Gulf OCS-1; Pacific OCS-3. The total attendance has been raised to 160 in these advices. Further study is being made to determine if additional people can be accommodated at this session. Attendance should be determined by who will obtain the greatest benefits based on the objectives of the course.
- (2) 1441-4 (Executive Seminars CSC) - The Bureau will request spaces from the Department. You will be notified as to those approved for attendance.
- (3) 1441-5 (Introduction to Supervision in BLM) - Attendees in FY 1975 will be those who are supervisors of 3 or more employees who have not met the legal requirement for this training. DSC has determined that the following numbers of people per office have not had this required supervisory training. Alaska-25; Arizona-2; California-12; Colorado-2; Idaho-2; Montana-1; Nevada-3; New Mexico-3; Oregon-32; Utah-2; Wyoming-2; WO-9; DSC-1; BIFC-1. Training Officers should contact DSC 610 for clarification of who needs this training.
- (4) 1441-6 (Advanced Management Seminar for BLM Supervisors and Managers) - Same comments as for 1441-5. Numbers identified by DSC are: Alaska-22; Arizona-3; California-20; Colorado-3; Idaho-2; Montana-2; Nevada-5; New Mexico-3; Oregon-79; Utah-1; Wyoming-1; WO-10; DSC-2. Variations caused by transfers, promotions, etc., should be worked out with DSC 610.
- (5) 4000-1 (Range Management Short Course) - Arizona-2; California-4; Colorado-4; Montana-4; Nevada-3; New Mexico-4; Oregon-2; WO-1; DSC-1.
- (6) 6000-3 (Basic Management of Cultural Resources) - Alaska-5; Arizona-2; California-4; Colorado-3; Idaho-2; Montana-3; Nevada-6; New Mexico-4; Oregon-2; Utah-2; Wyoming-2.
- (7) 7000-3 (Pesticide Short Course) - Alaska-1; California-6; Colorado-6; Montana-2; Nevada-1; New Mexico-2; Utah-2; Wyoming-2; WO-1; DSC-1.

- (8) 9180-5 (Safety and Survival for Cadastral Surveyors) - A separate session will be held in Alaska to meet their needs; all other offices will be as submitted.
- (9) 9180-7 (Solar Instrument Seminar) - Alaska's participation must be dropped; all others remain as submitted.

Those persons in excess of the allotted attendance should be listed as alternates.

Before planning additional attendance at any Bureauwide course, contact the Training Program leader to make sure space is available.

- b. Your AWP submission must include the name, grade and position held of each nominee for each Bureauwide course. These must be on a separate sheet for each course so they can be combined and sent to each program leader. Other than the Beginning L&M and Administrative Law Training, vacant positions will not be approved for attendance of Bureauwide training courses. Sufficient alternate attendees should be identified to cover any changes in personnel that may occur prior to the time a course is held. Those proposed for attendance must meet the target group of the course as approved by the Training Committee. Special note should be made of the target group for courses: 2000-5, 4000-1, 4000-2, and 7000-3.

Approval of the annual work plan will include approval of attendance of those employees submitted for the respective Bureauwide courses.

Any changes in attendance (in numbers of attendees) after approval of the AWP constitutes an AWP revision and must be submitted for approval according to regular revision procedures.

Contracts to universities and other groups will be negotiated and issued based on the approved attendance shown in the AWP's. Offices will be required to pay their share of the costs of these contracts even if the approved trainee or alternate does not attend.

- c. Deletions, Additions and Changes to FY-75 Bureauwide training:

Deletions:

- (1) 9100-3 (Bridge Maintenance Inspection) and 9100-7 (Bridge Construction Inspection) have been dropped due to inadequate response. Those needing 9100-3 may consider attending a Federal Highway Administration course locally.

Additions:

- (1) 7000-1 (Basic Elements of Water Quality) - contact Program leader: Dale A. Hoffman, DSC, 303-234-2374, an EPA course for 24 participants.

Changes:

- (1) 1400-1 (Effective Training Seminar) - a second session will be planned for this course to accommodate a total of 40 participants as follows: Alaska-12; Colorado-3; Idaho-1; Montana-1; Nevada-2; Oregon-11; Utah-1; WO-1; DSC-8. BIFC nominees should plan to attend 9200-5.
- (2) 1441-8 (Creative Career Development for Women) - a second session will be held at Boise to accommodate a total of 60 women from the field. Allocations for the two field sessions will be: Alaska-8; Arizona-4; Colorado-5; Idaho-9; Montana-3; Nevada-3; New Mexico-7; Oregon-8; Utah-6; Wyoming-2; DSC-1; BIFC-3; Alaska OCS-1. If travel permits, offices may wish to consider sending some nominees to the Washington, D.C. session. This must be coordinated with, and approved by, the training program leader.
- (3) 1600-1 (Introduction to Regional Planning) - it is expected that two sessions of this training will be held - one in November and one in March. States that have subscribed to the course should identify their nominees by one of the two sessions that is preferred. States should balance their participation between the two sessions.
- (4) 2000-5 (L&M Resource Management for District Resource Chiefs and Area Managers) - a second session will be held at Phoenix to handle a total of 42 candidates.
- (5) 2100-1 (ATROW Course III - Easement Principles) - course location will be Sacramento, California. NOTE: Personnel who have already completed courses I and II should plan to complete courses III and IV in FY 1975.
- (6) 3000-6 (Surface Protection and Reclamation. Locations have been changed to Kanab, Utah (11/4 - 15/74) for the first session and Miles City, Montana (5/6 - 17/75) for the second session.

For clarification of information on any of the Bureauwide courses, contact the Training program leader.

Internal Training: Offices that have indicated a need by a small number of people for an internal course should coordinate with the Training program leader to determine if he/she can meet that need.

NON-GOVERNMENT MEETINGS

General

1. General

- a. Revised BLM Manual 1788 (Releases 1-757, 1-831, 1-863, 1-893) prescribes criteria for employee attendance at non-Government meetings and lists the majority of those which are of a recurring nature. It continues to reflect 205 DM 2.1 and 2.3 which: (1) requires advance approval of attendance at all non-Government meetings; and, (2) limits the delegation of authority to approve attendance to the WO.

In accordance with BLM 1788.2.21, each Bureau office will list those non-Government meetings for which attendance is proposed in FY 1975. Planning should take into account the general and additional criteria contained in Manual 1788.1 and .11, as well as Appendices 1 through .13. Listing will identify the name of the meeting, the place and dates, number (but not names) of those proposed for attendance, and the total man-month allocation. Each office will prepare its submission in the following format:

Planned Attendance

Non-Government Meetings, FY 75

Office

(DO, SO, SC, BIFC, WO Div.

Meeting Name and Sponsor	Place and (Date(s))	Number to Attend	Total Man Days

Assistant Directors, State, SC Director, and BLM D-BIFC will review submissions from their offices and divisions for Manual conformance and man-month allocations in the context of total program needs, modifying them as necessary or desired. A single, consolidated listing will then be prepared and submitted with the proposed AWP. Total MM should be shown.

- b. After two years of experience in this manner of handling non-Government meeting request, this AWP submission should include all foreseeable meetings. Specific requests on Form 1785-1 should generally be confined to meetings not known about at time of AWP submission. Requests submitted for meetings that should have been submitted with AWP plan will have to carry an extra burden of persuasiveness to warrant approval.

- c. The WO will review and establish an approved list for attendance at non-Government meetings. WO review and approval of AWP attendance proposals will constitute authority for attendance at the meetings listed therein. For attendance outside of the approved AWP list, the regular procedures in Manual 1788, including submission of Form 1785-1 will continue to apply.

DETAILS AND INSTRUCTOR ASSIGNMENTS

1. General

For your AWP planning purposes the following table identifies employee details and instructor assignments for FY 1975 which have been identified at this time. Duration of assignments and specific dates are provided where possible. Many additional details and special assignments may be anticipated in FY 1975 as needs arise to participate on EIS teams etc. Appropriate AWP revisions are required during the year where such additional details and assignments will significantly effect AWP accomplishments.

Details and Instructor Assignments

<u>State</u>	<u>Individual</u>	<u>Purpose</u>	<u>Location</u>	<u>Estimated Time Required</u>	<u>Travel and Per Diem Paid By</u>
Alaska	Simpson	Instr., L&M Training	Phoenix	2 weeks (Oct-Nov)	Phoenix Training Center (PTC)
	Hagens	"	"	1 week	PTC
	L. Adams	Assignment to L&M Trng. Pgm.	"	20 weeks	PTC
	McDonald	Cadastral Survey Trng. Pro.	Portland	July 8	
	Westoby	"	"	1 session	WFO (DSC)
Arizona	J. Gillman	Comm. Equip. Stand.	DSC	6 sessions	WFO (DSC)
	Helmandollar	Instr., L&M Training	Phoenix	July 15-19, 1974	Alaska
	Collins	"	"	1 week	-
	McColly	"	"	2 weeks	-
	Susie	"	"	1 week	-
	Okeson	"	"	4 weeks	-
	Rigtrup & Whitney	Trainee Selection	Denver	2 weeks	-
	Rigtrup & Whitney	Prepare Training Center Budget	WO	1 week	PTC
	J. Steele	Assignment to L&M Trng. Pgm.	Phoenix	1 week	PTC
				20 weeks	PTC
California	Rigtrup	Formulate 1976 Trng. Pro.	WO	July 8	
	Minerals Spec.	Write Minerals Manual	Phoenix	Jan. 6-11, 1975	PTC
	Russell	Instr., L&M Training	Phoenix	Sept. 2-13, 1974	PTC
	Nielsen	"	"	3 weeks	PTC
	McCarthy	Manual Preparation	Denver	2 weeks	PTC
				2 weeks	WO (320)
				(Aug 5-16, 1974)	
	A. Smith	Comm. Equip. Stand.	DSC	July 15-19, 1974	
	Minerals Spec.	Write Minerals Manual	Phoenix	Sept. 2-13, 1974	WO
	Owen	Instr., L&M Training	Phoenix	2 weeks	PTC
Colorado	Clemmer	"	"	4 weeks	PTC
	McBroom	"	"	3 weeks	PTC
	Wiltzie	"	"	2 weeks	PTC
	Howard	"	"	1 week	PTC
	R. Baker	Assignment to L&M Trng. Pgm.	"	20 weeks	PTC
		"	"	July 8	
				20 weeks	PTC
	A. Boggess			July 8	
	Minerals Spec.	Write Minerals Manual	Phoenix	Sept. 2-13, 1974	WO
	Brunelle	Instr., L&M Training	Phoenix	4 weeks	PTC
Idaho		Comm. Equip. Stand.	DSC	July 15-19, 1974	Idaho

Nevada	Oberlindacker	Instr., L&M Training	Phoenix	(2 trips) 1 week	PTC
	Worth	"	"	1 week	PTC
	Newman	"	"	1 week	PTC
	Sire	"	"	4 weeks	PTC
	Embretson	"	"	2 weeks	PTC
	Freeman	Preparation of Manual	Denver	2 weeks	WO (320)
	Payton	Surface Protection and Reclamation Training	Kanab	(First half of FY) 1 week	WO (720)
	Payton	Assignment to L&M Trng. Pgm.	Miles City	1 week	WO (720)
	R.B. Thompson	Write Minerals Manual	Phoenix	20 weeks	PTC
	Minerals Spec. Geary	Reg. Anal. Develop. Session	Phoenix	July 8	
New Mexico	Minnie Webb	Cadastral Survey Trng. Pro. Instr. L&M Training	Portland	Sept. 2-3, 1974	WO
	Bronczyk	"	Phoenix	1 week	Montana
	Reinert	Right-of-Way Corridor Detail	Portland	4 sessions	WFO (DSC)
	Minerals Spec. Reinert	Write Minerals Manual	Phoenix	4 weeks	PTC
		Reg. Anal. Develop. Session	"	2 weeks	PTC
				4 weeks	WO (320)
				(2 trips)	
				Sept. 2-13, 1974	WO
				1 week	Nevada
				5 sessions	WFO (DSC)
Oregon	Bland Egan	Cadastral Survey Trng. Pro. Instr., L&M Training	Portland	2 weeks	PTC
	Minerals Spec.	Write Minerals Manual	Phoenix	Sept. 2-13, 1974	WO
	Rundell	Instr., L&M Training	Phoenix	1 week	PTC
	Rundell	Preparation of Manual	Denver	2 weeks	WO (320)
	Waggoner Seiser	Instr., L&M Training	Phoenix	(First half of FY)	
		Preparation of Manual	Denver	1 week	PTC
				2 weeks	WO (320)
				(Second half of FY)	
	D. D. Gerig	Assignment to L&M Trng. Pgm.	Phoenix	20 weeks	PTC
			"	July 8	
Utah	W. K. Stowers	Comm. Equip. Stand.	DSC	"	PTC
	Al Davis	Cadastral Survey Trng. Ses.	Portland	July 15-19, 1974	Oregon
	Glenn	Orien. Detail	WO 420	1 week	WFO (DSC)
	Oviatt	Write Minerals Manual	Phoenix	Mar. 30 Jun 21, 75	WO
	Minerals Spec. Pollick	Instr., L&M Training	Phoenix	Sept. 2-13, 1974	WO
				3 weeks	PTC

Hinchley	Surface Protection and Reclamation Training	Kanab	1 week	WO (720)
Hinchley Hatch	"			
	Cadastral Orientation Detail	Miles City WO (420)	1 week	WO (720)
Rodda	Right-of-Way Corridor Detail	WO	12 weeks	
	Instr., L&M Training		Jan 5 - Mar 29, 1975	WO (420)
Bohl	Preparation of Manual	Phoenix	4 weeks	WO (320)
Hamilton		Denver	(2 trips)	
	Write Minerals Manual	Phoenix	2 weeks	PTC
Minerals Spec.			2 weeks	WO (320)
			(First half of FY)	
			Sept. 2-13, 1974	WO

Wyoming

Pulford	Instr., L&M Training	Phoenix	3 weeks	PTC
Montgomery-Bennett	"	"	3 weeks	PTC
Dinsmore	"	"	7 weeks	PTC
Mayfield	"	"	1 week	PTC
Traylor	"	"	3 weeks	PTC
Barber	"	"	3 weeks	PTC
Traylor	Right-of-Way Corridor Detail	"	4 weeks	WO (320)
	Instr., L&M Training	"	(2 trips)	
Burkeholder		"	5 weeks	PTC
Lands Staff		"		
Leader (Vacant)	"	"	2 weeks	PTC
Calhoun	"	Kanab	2 weeks	WO (720)
Calhoun	"	Miles City	2 weeks	WO (720)
Ackerman	"	Phoenix	2 weeks	PTC
Esplin	"	"	1 week	PTC
Lands Staff Leader (Vacant)	Classification Regs.	WO	2 weeks	WO (320)
Johnsen, R.	Detail	WO 460	Jul. 8-19, 1974	
Murphy	Orien. Detail	WO 420	Sept. 22-Dec. 14, 74	WO

SAFETY

1. General

- a. During the first third of FY 75, DSC, State Offices, and BIFC will review their facilities, equipment, and operations to ascertain the extent of compliance with the Standards promulgated under Sec. 6 of the Occupational Safety and Health Act (OSHA). During the review, particular emphasis will be given to the following:
 - (1) Assure compliance with Safety Codes and Standards on all BLM facilities used by the public (recreation sites, etc.). Activity 9200 funds as well as regular maintenance funds may be programmed to correct safety deficiencies at recreation sites.
 - (2) Achieve compliance with the following minimum safety management standards:
 - (1) Continue safety emphasis for the high risk occupations, particularly new or temporary employees, in surveying, forest and range conservation, fire control, and fire emergency activities
 - (2) Assure the safe operation and maintenance of motor vehicles and heavy equipment, including operator training and certification;
 - (3) Assure adequate emergency response and assistance to employees on field assignments;
 - (4) Assure effective response to emergency situations at all buildings occupied by BLM employees;
 - (5) Assure the safe use, maintenance, and storage of manual cutting tools.
 - (3) Providing for necessary administrative and engineering actions to comply with OSHA noise standards and air contaminant limits (CFR 29-1910.13).
 - (4) Provide any necessary personal protective equipment or devices that are necessary to reasonably protect employees in accordance with the guidance in IM 73-405.
 - (5) To the extent requirements to comply with the 4 directives listed above are presently known, make provision for corrective actions within your AWP and cost targets. If you are unable to do so, for example if a major building modification is required, identify such requirements in a narrative submission. Instructions for a report on the result of your first-third survey will be provided at a later date.

2. Special Attention Items

- a. State Safety Managers are to conduct a safety inspection of BLM sponsored YCC camps within their State. Safety Managers will review with the YCC camp Safety Officers their safety inspection requirement, accident reporting procedures, and related accident prevention responsibilities.
- b. All State Safety Managers will perform a training needs analysis of District Safety Program Coordinators. Based on the results of the analysis, State Safety Managers will conduct a training session for all

District Safety Program Coordinators within the State. Sessions should include, but not be limited to: Recordkeeping and Reporting; Accident Investigation/Analysis; Safety Training Methods; Loss Prevention and Damage Control; Personal Protective Equipment; Safety Inspections, OSHA Standards and Requirements; and other subjects and areas determined by each State Safety Manager as being applicable to their individual State Safety Program. State Safety Managers may wish to consolidate their training sessions with that of adjoining States and hold one course for all District Safety Program Coordinators within the respective States.

RESEARCH AND DEVELOPMENT

Contract funds for the listed projects will be held in the Washington Office. Additional information based on recommendations of Service Center and Washington Office Review Panels will be issued on individual projects. The amount of State support is an estimate and sufficient funds must be programmed within the State total allocation in the affected activities.

<u>State & Project.</u>	<u>Cooperative Organization</u>	<u>Sub- Activity</u>	<u>Funds Held in WO (300)-\$</u>	<u>State Support \$</u>
<u>ALASKA -</u>				
53500-CTI-228 White Spruce Silvicultural Study	Institute of Northern Forestry USFS	1250	28,000	8,000
53500-CT2-224 (N) Fire Effects Study	Institute of Northern Forestry USFS	1270	11,000	--
<u>CALIFORNIA</u>				
53500-CTI-284 Rehabilitation of Rangeland Damaged by Vehicular Use in the Panoche Hills	PSWF&RES USFS	1260	3,000	--
53500-CTO-369 Hydrologic Effects of Off-Road Vehicle Use	Geological Survey	1260	8,000	--
Purchase Order Equipment Develop- ment	San Dimas Equipment Development Center, USFS	1260	19,200	--

<u>State & Project</u>	<u>Cooperative Organization</u>	<u>Sub- Activity</u>	<u>Funds Held in WO (300)-\$</u>	<u>State Support \$</u>
<u>CALIFORNIA- (CONT.)</u>				
53500-CT4-2 Mojave Desert Seeds Study	University of California, Davis	1260	5,000	--
53500-CT4-3 Identifying Conifer Seed Odors	University of California, Davis	5220	22,300	--
<u>COLORADO -</u>				
52500-CT1-12 Photosynthesis and Carbohydrate Budget	Colorado State University	1220	18,000	--
52500-CT4-56 "Runoff and Sediment Production"	Geological Survey	1260	35,000	--
52500-CT3-19 Management Decision-Making	Colorado State University	1700	23,000	--
<u>IDAHO</u>				
14-11-0001-4162 Reynolds Creek TBA	Agricultural Research Service TBA	1260	70,000	--
Predation Ecology & Population Dynamics of Raptors		1285	100,000	37,000
<u>MONTANA</u>				
14-11-0008-2870 Ecological Effects of Sagebrush Control	Montana Fish and Game Commission	1285	30,000	

<u>State & Project</u>	<u>Cooperative Organization</u>	<u>Sub- Activity</u>	<u>Funds Held in WO (300)-\$</u>	<u>State Support \$</u>
<u>MONTANA- (CONT.)</u>				
14-11-0008-3255 Waterfowl Pro- duction on Reservoirs (terminates 12/31/74)	Montana State University	1285	2,000	--
<u>NEVADA</u>				
TBA Properties, Occurrence & Management of Soils with Vesicular Surface Horizons	Nevada Agri. Exp. Station	1260	14,200	--
<u>NEW MEXICO</u>				
TBA Phenological Develop- ment of Range Plants	New Mexico State Agri. Exp. Station	1220	18,400	--
<u>OREGON</u>				
63500-CT4-4 Alternatives to Slash Disposal	PNWF&RES USFS	1230	13,800	--
63500-CT4-5 Effects of Soil Compaction	Oregon State University	1230	14,500	--
4-11-0001-3551 Log Grade and Product Recovery Study	PNWF&RES USFS	1230	25,000	20,000
4-11-0001-4361 Development of Insect Resistant Lines	Region 6 USFS	1230	20,600	--
63500-CT4-1 Pollen Storage Study	Oregon State University	5220	5,000	--

<u>State & Project</u>	<u>Cooperative Organization</u>	<u>Sub- Activity</u>	<u>Funds Held in WO (300)-\$</u>	
<u>OREGON (CONT.)</u>				
14-11-0001-4249 Animal Damage Control in Reforestation	Oregon State University	5220	10,000	4,600
14-11-0001-4250 Hybridization of the Genus <u>Pseudotsuga</u>	Oregon State University	5220	2,000	--
14-11-0001-4637 Forest Ferti- lization	University of Washington	5220	7,500	--
53500-CT3-3(N) Reforestation in Southwestern Oregon	PNWF&RES USFS	5220	20,000	--
<u>WYOMING</u>				
52500-CT4-2 Phenology and Productivity	University of Wyoming	1220 1260	11,000 9,000	--
14-11-0008-2889 Stratton Water- shed Studies	RMF&RES USFS	1260	50,000	--
TBA Effects of Trona Fallout	University of Wyoming	1260	3,000	--

<u>State & Project</u>	<u>Cooperative Organization</u>	<u>Sub- Activity</u>	<u>Funds Held in WO(300)-\$</u>	
52500-CT4-270 Feral Burro Study	Arizona State University	1220	\$26,000	WO(300)
52500-CT4-318 Forage Production- Feral Burro Habitat	Arizona State University	1220	9,000	"
TBA ADP Fire Planning Support	IBM	1270	50,000	WO(400)
TBA Preservation Techniques for Pictographs & Petro- glyphs	Mid-West Arche- ological Research Center, NPS, Lincoln	1280	10,000	WO(300)

EROS - ERTS Program

1. General

BLM's involvement in the EROS Program will decrease in FY 75. Very limited matching funds may become available from EROS Program. Continuing projects are essentially applications research and the major input will be by either Principal Investigators or contracts with universities or private industry. Special assignments may be made to District Offices where data must be gathered at pre-established instrumented sites. Project numbers will be furnished by DSC prior to expenditure of funds.

The SSD group at DSC will plan two man-months to support the Radar Cadastral Surveys Project. DSC will continue to plan for Principal Investigator Bentley on a full-time reimbursable basis for EROS projects.

STRATEGIC PLAN - REMOTE SENSING/ADP

1. General

Reference for this project is Instruction Memo 74-80. As stated in that memorandum, the objective of the study is to determine the Bureau's resource data and information needs and to match them with the technologies of remote sensing and automatic data processing. The result will be a plan for implementing, coordinating and managing all resource information systems so we can make the best possible use of the technologies.

The team, including a contractor, will begin the study phase on this project about June 15, 1974. They plan to visit each State Office and approximately 20 district offices in early FY 75. The participation required by State should amount to about 3 or 4 man/weeks. You will be consulted about the scheduling of visits so that there will be a minimum disruption of ongoing work.

Public Affairs and Assistance

1. General

- The Office of Public Affairs through its headquarters staff and State Public Affairs Officers will emphasize overall policy interpretation and divisional program assistance, using elements of the Bureau's planning system to identify priority needs for interpretation and public understanding.
- Special program emphasis in FY 75 will be given to pertinent issues such as the Bureau's efforts to meet National energy needs, off-road vehicle regulations, wild and free-roaming horses and burros, special public land designations, public land corridor planning, range improvement, timber harvesting, and the Bureau role in the preservation and protection of rare and endangered species of wildlife. Particular attention in the Public Affairs program will be directed toward environmental safeguards as the energy program moves forward.
- Continue to seek opportunities to explain to the public the need for an Organic Act and how the proposed legislation will affect the public land users and the resources.
- Field Public Affairs Officers will continue their efforts in conservation education through school systems and communities to create a public awareness essential to the making of environmental land management decisions.
- Continue to seek opportunities to work cooperatively in public affairs with other agencies and Departments of the Federal Government and the various State Governments.
- In accordance with IM 74-150, support of the Johnny Horizon program will continue as an important Bureau activity, but no orders will be placed with the Department for bumper stickers, litter bags, decals, classroom kits, or displays except as specifically approved by the Director (510). When approved, Departmental assessments for these materials will be charged to State operating budgets.

COOPERATIVE RELATIONS

1. General

a. Advisory Boards

- (1) Provide requisite manpower to comply with planning and conduct of advisory board meeting set forth in OMB Circular A-63 "Advisory Committee Management Management" and BLM Manual Part 1784 "Advisory Boards".
- (2) Anticipate active advisory board and public participation in formulating restructure proposals in first quarter.

b. Cooperative Agreements

Plan to install a system of negotiating, recording, and distributing cooperative agreements which will be set forth in a new manual release 1786 "Cooperative Agreements".

1. General

- a. Contract Scheduling. A considerable increase in the number and complexity of negotiated contracts for FY 75 is anticipated, in support of high priority programs. Preparation of negotiated contracts requires considerable advance planning. Negotiation and award often requires considerable time and effort by the originating office and the DSC Procurement Branch. Some contracts may require Departmental approval, per 365 DM and IPR 14-3; others may require extensive price or cost analysis or preaward audit.

In order to manage this workload, it will be necessary to develop a schedule and an order of priorities, so that the necessary advance planning can be accomplished and the SD's deadlines met. SD's shall therefore submit a list identifying and detailing each anticipated negotiated contract requirement. The list should include a description of the job, the timeframe for start of work, the estimated cost and the State Office contact most familiar with the job. Types of contracts which should be included are: A&E, appraisals, cadastral survey, health service, research and development, technical and scientific studies, environmental data gathering and analysis, management consultants, cooperative agreements with States and other Federal agencies involving exchange of funds, etc.

- b. Allocation of Contracts to Minority Businesses. The Department has made an even stronger commitment to a policy of allocating projects and other business to minority-owned or controlled businesses. The primary vehicle for accomplishing this program is the SBA Section 8(a) program. BLM remains committed to making every effort to further this program to the maximum extent possible. SD's should identify in their AWP's at least five projects and supply items which could be assigned to the 8(a) contracting program, keeping in mind that contractor interest cannot be secured with only token work. Recommended projects should be of sufficient size (not less than \$10,000) that both SBA and potential minority contractors can logically perform. It is essential that BLM be able to present SBA with a substantial offerings of suitable contract actions. Timing is also very important. Listings of proposed 8(a) contracts should be sent to DSC by July 15, 1974, and should contain a cost estimate, work location, brief work description, and anticipated starting date. Copies of all 8(a) listings shall be sent to WO (552).
- c. Consolidated Procurements. DSC is designated the responsibility for analyzing AWP equipment budgets and for determining items which can be consolidated for single procurement actions. DSC will, upon completion of its analysis advise all offices which items have been selected for consolidated procurements and their proposed ordering schedules.

- d. Energy Conservation. The energy conservation program will continue. The vehicle mileage reduction program will continue at least through December 31, 1974. All offices will continue to follow current Bureau guidelines to reduce vehicle mileage and to conserve energy to the maximum extent possible. Most energy conservation measures that do not require the expenditure of funds have been implemented. All offices will review their facilities and equipment and will give priority to projects (installation of storm windows, insulation, etc.) within building maintenance cost targets, which will conserve energy now as well as in the future.

2. Special Attention Items

- a. Additional Space and Alteration Requirements. Public Law 92-313, the Public Buildings Act Amendments of 1972 requires that effective July 1, 1974, agencies will be charged for all space and related services provided by GSA at approximate commercial equivalent rates. Previously GSA paid all space costs after first year rentals which were provided for in State AWP's. A budget increase will be provided in FY 1975 to cover this new method of financing space and related costs. All such costs will be paid by the Washington Office and DSC based on billings by GSA (charged to new office code 08-570).

A space needs survey associated with the large numbers of new positions for 1975 was conducted (IM 74-139). As a result of this survey an approved list of new space and alterations has been developed with associated cost estimates (copy attached). The identified costs are part of the funds held in the Washington Office.

States will work with the DSC Branch of Property Management in acquiring the space and securing the alterations on the attached list. The cost estimate for each new space requirement or alteration is not controlling and substitutions may be made to accommodate changing needs with the concurrence of the DSC Branch of Property Management. However, to insure that the funds held in the WO for GSA billings are not exceeded, the total cost figure for new space and alterations for each State is controlling and may not be exceeded without approval from the WO (510).

<u>District</u>	<u>Town</u>	<u>Sq. Ft.</u>	<u>Type</u>	<u>Total Increase</u>	<u>State Increase</u>	<u>Alteration</u>
Fairbanks	Fairbanks	3,024	Office File	21,300		
"	"	2,842		56,100		
"	Kotzebue	300	Office	4,200		
	"	100	Storage	500		
Anchorage	Bethel	300	Office	4,200		
ASO	Anchorage	2,200	Office & Files	31,800		
"	"	1,000	Storage	1,500		
"	"	1,800	Other	17,100		
			Cordova Building Remodel			55,000
			State Total		137,000	
Ariz. S.O.	Phoenix	1,250	Office	10,040		
Strip D.O.	St. George	750	"	3,060		
Phoe. D.O.	Phoenix	1,500	"	12,870		
Safford D.O.	Safford	250	"	1,835		
Yuma D.O.	Yuma	1,000	"	7,312		
			State Total		35,000	
Bakersfield	Bakersfield	495	Office	3,725		
Redding	Redding	2,000	Office	14,200		
"	"	1,200	Parking	600		
Riverside	Riverside	6,015	Offices	45,000		
"	"	525	Storage	600		
"	"	115	S.P.	1,250		
Riverside	El Centro			28,300		
S.O.	Sacramento	1,800	Office	16,750		
S.O.	Sacramento		Remodel			20,000
			State Total		111,000	

Craig	Craig	5,800	Office	21,300	
"	"	8,600	Storage	7,800	
"	Meeker	2,050	Office	7,200	
"	"	150	Storage	200	
"	Kremmling	2,086	Office	7,600	
"	"	2,000	Storage	1,800	
Montrose	Montrose	4,200	Office	16,200	
"	"	7,600	Storage	6,900	
Grand Jct.	Grand Jct.	2,096	Office	8,300	
"	"	7,600	Storage Only	7,000	
"	Glenwood Sprs.	264	Office	1,000	
Canon City	Canon City	570	Office	2,300	
State Total				88,000	-
Coeur d'Alene	D.O.	1,100	Office	6,050	
"	"	500	Storage	500	
"	"	3,200	Park	960	
Shoshone	Shoshone	1,000	Office	2,620	
Biose	Boise	1,116	Conference		7,000
ISO	Remodel		Office		5,000
				10,000	
Mont. S.O.	Billings Mt.	2,292	Offices	9,400	
Lewistown	D.O. Lewistown, Mt.	262	Office	1,480	
Missoula S.O.	Missoula, Mt.	250	Office	1,000	
				12,000	
Elko	Elko	660	Office	4,900	
"	"	170	Store	200	
Carson City	Carson City	520	Office	3,600	
"	"	220	Storage	250	
"	"	600	Park	300	
				10,000	

<u>District</u>	<u>Town</u>	<u>Sq. Ft.</u>	<u>Type</u>	<u>Total Increase</u>	<u>State Increase</u>	<u>Alteration</u>
Rosewell	Rosewell N.M.	300	Office	1,700		
S.O.	Santa Fe	1,110	Office	6,215		
"	"	160	Store	262	9,000	
Ore. S.O.	Portland	3,435	Office	27,000		9,000 (tentative)
Utah S.O.	Salt Lake	5,090	Office	34,500		
"	"	820	Storage	1,600		
Salt Lake D.O.	"	2,205	Office	20,000		
			Warehouse			
Kanab	Escalante	1,575	Office	10,000	66,000	
Worldand	Worldand	1,675	Office	6,500		
"	"	300	Storage	273		
Rawlins	Rawlins	2,400	Office	9,408		
Rk. Springs	Rk. Springs	1,900	Office	7,296		
"	Pinedale	4,500	Warehouse	4,095		
Casper	Casper	2,000	Office	8,320		
"	"	5,600	Warehouse	5,096		
"	"	100	Flame Storage	91		
Wyo. S.O.	Cheyenne	4,500	Office	18,720	60,000	
Pac OCS	Los Angeles	3,200	Office	37,800	38,000	
Alaska OCS	Anchorage	3,100	Office	46,500	47,000	
Atlantic OCS	New York	2,900	Office	30,000	30,000	
Gulf OCS	New Orleans	2,500	Office	15,372	16,000	

WATER AND RELATED LAND RESOURCES PLANNING

1. General

- a. National Assessment. FY 1975 input to the National Water Needs Assessment will primarily include input in the Nationwide adequacy analysis. Principal input will be through the Denver Service Center (Western U.S. Water Plan Staff). Water requirements for energy self-sufficiency programs are currently being developed via interdepartmental Task Force. The National Assessment will refine, and/or validate these estimates. The same individuals involved in the National Assessment will also be involved in these refinements. Coordination will be required with other DSC-S&T staffs. Additional details will be provided as they become available. Approximately \$45,000 in reimbursable funds will be made available.

Regional studies in Alaska, the Pacific Northwest, Arkansas-Red-White, Lower Rio Grande, Missouri, and Pacific Southwest Basins may get underway late in the fiscal year. BLM input will be arranged for by regional sponsors via reimbursable funding. Alaska should plan to provide input to the Alaska Power Administration. The Bureau will be reimbursed for salary and travel costs.

- b. Western U.S. Water Plan (Westwide). Bureau input to this plan will be by the Planning Staffs at the Denver Service Center. Assistance is required through August 1974, during review and publication of the final report. The work should be coordinated with the National Water Needs Assessment.
- c. River Basin Planning. Oregon State Office should plan to continue input to the Comprehensive Joint Plan and present subcommittee assignments of the Pacific Northwest River Basin Commission. Anticipated reimbursable funds for FY 75 are \$23,000.
- d. Other Agencies Planning - Water and Related Land Use. All States should program man-months on a best estimate basis to analyze impacts and prepare reports on other agencies water resources planning. The procedures are outlined in BLM 1734. Agencies include Bureau of Reclamation, Corps of Engineers, and State Water Resources Departments. Procedures should also be used to evaluate Federal Power Commission projects. Plan enough time for reconnaissance and liaison with the agencies so that impacts to Bureau programs from the planned projects, as well as impacts from Bureau programs on the project, can be identified and dealt with. States should maintain up-to-date inventories of potential projects.

INVENTORY AND PLANNING

1. General Directives

a. Increase Program

The FY 1975 program increase in funding and manpower for inventory and planning is totally directed to completing Management Framework Plans in energy development areas. This includes planning efforts in areas where the minerals are to be mined as well as in areas where major non-Bureau initiated energy proposals are expected (e.g., right-of-way or special land use permits). Activity planning for energy development is not funded under this increase, but is to be accomplished under the minerals program. The increase is specifically targeted to updating or completing high quality MFP's in potential coal and other energy development areas that reflect all the impacts of energy resource actions. Existing plans that are revised, and new plans started, must be completed using the developed planning system quality standards. Specific goals for inventory and planning of energy areas are defined in the Specific Directives under I&P. These are OPS objectives.

b. Base Programs

- (1) General: No increases were received for general inventory and planning purposes. Past increases have been justified for accelerating the Bureau's land use planning program in energy areas. Until the objective of completing sound MFP's, on which activity plans and decisions can be based is reached, it is imperative that the base program for both energy area and other area MFP's be maintained. Each State should plan approximately the same number of man-months in their FY 1975 base I&P program as they did in FY 1974. The Workload Analysis form in this section will aid in evaluating the base program.

Highest priority should be given to planning units where major decisions involving land use change, land tenure change, or land treatment is needed because of significant public need or resource deterioration. In some instances it may be more appropriate to update MFP's in critical program areas than to begin a new start.

The I&P base capability may also be used to support energy development planning.

At the end of FY 1974, based on current information, approximately 36 to 40 percent of the first generation MFP's in the Bureau will be completed. These plans will cover about 45 percent of the Planning Units. With the Bureau nearing completion of MFP's on one-half of its planning units, it is appropriate that a completed management framework plan be a prerequisite for all significant land tenure adjustments or land use changes,

except where there are very compelling reasons for taking action prior to MFP completion. (See Lands Management; General Objective.)

The updated planning system procedures, increased responsibility for public involvement and coordination with other agencies, and the emphasis placed on energy development are a significant workload in most field offices. The complexity of the program as well as the special skills involved may require a full position. This position, if deemed advisable, will support and facilitate the interdisciplinary operation, provide staff knowledge, and overview for policy, procedures, training, program direction and evaluation, and provide major assistance for public participation phases.

- (2) Planning System Procedure Refinement - Training: Work is proceeding on refinement of the planning system Manual section. Status of these documents is:

1601 - Manual issued for WO use only as a guide for development of other planning system manuals.

1605 - Draft being developed with WO input and using field comments. Field draft issued by August 1.

1606 - Draft being developed with WO and DSC input. Field draft issued by August 1.

1607 - Draft being developed with WO and DSC input. Field draft issued by August 1.

1608 - Draft being developed with WO and DSC input. Field draft issued by August 1.

1605.5 - Environmental Profile - WO policy meeting was held in May to determine how information is to be used in the planning system.

1604 - Regional Analysis - Intensive work on draft begins in June. Draft to be completed by January 1, 1975.

Public Participation Document - DSC is developing. Draft to be completed by May 1. Field draft issued by August 1.

WO and DSC staffs will develop the training program for these new procedures. This training is noted as INT-10, Planning System Training, in the FY 75 training list. Training will begin after January 1, 1975, in accordance with the attendance indicated by States in their PAWP. Each State will submit a list of participants by name, the location in which the training is to be given, and a first and second choice of dates on which they would like the training to be given.

The planning program momentum is to be maintained in accordance with the priorities described above. Planning is to continue its dynamic nature in the Bureau, and the revised procedures are intended for use on updates and new starts. Any such new work begun after the Manual sections are issued will use the new procedures. Where a start has already been made and the information gathered is adequate, the MFP may be completed under the old Manual.

- (3) Quality Standards: Quality standards were made effective on May 1, 1973, (IM 73-202) and are being incorporated into the revised Manuals. The quality standards shall be followed for all planning system components started in FY 1974 and FY 1975. This includes both new starts or major updates of existing documents, and applies to work under with existing or draft manuals. A critical element is adequate public participation. Public Affairs Offices should assist in preparing and executing public participation plans for each MFP effort.
- (4) Accuracy in Planning Man-Months and Accomplishment Targets: Your FY 1975 program should be developed as accurately as possible. You now have a year's experience working under the quality standards, with the draft 1605 Manual section which was issued last July under IM 73-269. The quality standards and revised procedures do require more time and cost and this must be recognized in planning your AWP.
- (5) Planning System Effectiveness: States should start a continuing program to evaluate the effectiveness of management framework plans. District Office decisionmaking processes should be analyzed to determine how well MFP guidance is being used and to identify and establish any needed corrective measures. A Departmental audit of this aspect of the planning system is a possibility in FY 1975. States should be prepared to participate with the audit team. E&PC participation in the Bureau evaluation program will stress planning utilization effectiveness.

- (6) National Land Use Planning Legislation: Passage of the National Land Use Planning Legislation has been delayed but is expected to become law. State Offices should cooperate closely with States that are developing and implementing their own land use planning legislation.
- (7) Northern Great Plains Resources Program: The Program's report is due July 1, 1974. A decision will then be made whether or not to continue the Program. Montana, Wyoming, and DSC, should plan to continue the same level of input into FY 75 as they did in FY 1974, until advised otherwise.

2. Special Attention Items

- a. Workload Analysis: Each State shall complete the Workload Analysis Table in this section to show Work-Job Code inputs into planning system work. This information will be used in workload analysis during the year and at the mid-year program review.
- b. Planning System Progress Report: Recent realignments of District Offices and subsequent changes in planning units have not kept the planning system progress reporting current. Each State shall submit to the WO (220), no later than August 1, a current complete set of forms 1600-13 for each planning unit. In addition, to the information requested in the report, include the following information for each planning unit:
- a code where the following energy minerals or demands are found: C-coal; O-oil; G-gas; OS-oil shale; GS-geothermal steam; R/W-major transmission line(s); N/A-not applicable.
 - a notation whether the system component meets the quality standards as prescribed in IM 73-202, May 15, 1973.
 - date of report.

The enclosed sample form 1600-13 depicts how this information should be shown.

WORKLOAD ANALYSIS

FY 1975

State: _____

Program: Inventory and Planning

Sub- activity	WJC	Reportable Unit	No.	MM Planned for the Total Year	MM Planned by Period		
				Work Job Code	1st Half	3 Qtr	4
1211	2028	Plan Unit					
	2238	Plan Unit					
1212	2028	PU					
	2238	PU					
1220	2028	PU					
	2238	PU					
1240	2028	PU					
	2238	PU					
1260	2028	PU					
	2238	PU					
1280	2028	PU					
	2238	PU					
1285	2028	PU					
	2238	PU					
1700	2028	URA					
	2029	M/M					
	2238	PU					

UNITED STATES
DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT

State (code)

PLANNING SYSTEM PROGRESS REPORT

(Date)

District (code)

Instructions on reverse

A. PLANNING UNIT IDENTIFICATION

NAME	CODE	ACREAGE (1,000's acres)				
		PUBLIC *	STATE	PRIVATE	OTHER	TOTAL

PROGRAMMED: URA FY _____ MFP FY _____

B. PLANNING SYSTEM COMPONENT

Unit Resource Analysis and Management Framework Plan Step 1	DATES	
	ORIGINAL	LATEST REVISION
a) Steps 1 and 2 - URA		

Meets Quality Stds.

ACTIVITIES	DATES					
	UNIT RESOURCE ANALYSIS				MANAGEMENT FRAMEWORK PLAN	
	STEP 3		Step 4		STEP 1	
	ORIGINAL	LATEST REVISION	ORIGINAL	LATEST REVISION	ORIGINAL	LATEST REVISION
Is						
als						
stock Forage						
er						
ife						
rshed						
reation						

Energy Code: _____
Environmental profile
Meets Quality Stds

*(C-Coal; O-oil; G-gas;
OS-Oil Shale; GS-Geo-
thermal Steam; R/W-Major
transmission line; N/A -
not applicable)*

Management Framework Plans	DATES	
	ORIGINAL	LATEST REVISION
b) Step 2 - MFP		
c) Step 3 - MFP		
d) Implemented - S. D. approval when appropriate		

Delegate withdrawn acreage using (w) prefix to acreage

ENVIRONMENTAL ANALYSIS AND QUALITY

1. General

a. Increase Program

Both the regular 1975 program increase for environmental analysis and the environmental analysis component of the non-Bureau energy initiatives budget amendment are totally directed to support energy mineral development programs. The increases are to be used for preparation of environmental analysis records and environmental statements for direct energy resource actions, such as environmental analysis of mineral leasing; for support actions, such as transmission and pipeline rights-of-way; and for impacted programs, such as analysis and statements for other resource actions in energy areas (i.e., development of recreation facilities in an energy area). Emphasis must continue to be placed on the use of interdisciplinary capability including the social sciences and the environmental design arts integrated with the natural sciences in the decisionmaking process.

b. Environmental Coordination

The release of the environmental quality manual series, 1790, 1791, 1792, and 1793 is planned for early in FY 1975. The increased workload in EAR/EIS preparation and review of environmental statements is a significant factor in most field offices. The work is complex in that procedures are new and evolving and that interagency and public contact is critical. Consideration, if deemed advisable, should be given to the designation of an environmental coordinator in each office.

c. Environmental Analysis of Specific Actions

The impact of Bureau actions on the human environment must be analyzed early in the planning and decisionmaking process. Instruction Memorandum 72-135 provides guidance for doing an environmental analysis and preparation of an environmental analysis record. Manual draft section 1791 explains the use of IM 72-135 (and will replace it when the final Manual is released). The 1791 draft Manual is to be used until the final Manual is released early in FY 1975.

Using this guidance, all planned actions in FY 1975 should be assessed to determine the amount of environmental analysis work required. Make every effort to group similar actions or provide area-type environmental analyses where possible.

d. Environmental Statement Preparation

Each State should program its workload based on (1) environmental statements underway that will carry forward into FY 1975 (both BLM statements and those with joint responsibility) and (2) environmental statements to be started in FY 1975 (on-going environmental analyses should provide some guidance).

e. Environmental Statement Review

Analyze your FY 1974 environmental statement review workload in terms of number, rate of increase, number of times you were lead agency, and manpower use. Review of EIS's should be limited to those having a direct impact on BLM programs. Draft Manual is being revised to establish criteria and should be available in July of 1974. Expect to do more informal review of BLM statements.

f. Environmental Education

As resources within the on-going programs permit, build environmental education into actions and projects, especially those that are energy related. Look for opportunities to use environmental education to increase public understanding of Bureau actions and to provide means for public participation. Environmental education can be used to accomplish the early public notice and input into environmental analysis records and draft statements.

The Manual section on Environmental Education Area Inventory will be released early in the fiscal year. This should help in our assistance to schools and groups wanting to use the public lands for this purpose. Participation in the Forest Service Teacher Workshops is encouraged.

g. Workload Analysis

Each State shall complete the following Workload Analysis Table to show Work-Job Code inputs into environmental analysis/statements work. This information will be used in workload analysis during the year and at the mid-year review.

h. Work Coding

It is reemphasized that for WJC 3806 (environmental analysis and statements), all inputs from resource disciplines will be coded to the same subactivity as the action or project requiring the analysis or statement.

STATE: _____

FY 75 AWP

Program: Environmental Analysis and Statements

Subactivity	WJC	Reportable Unit	NO.	MM Planned for the Total Year Work Job Code	MM Planned by Periods		
					1st Half	3rd Qtr.	4th Q
1211	3006	Number					
	3806	Number					
	3806	Statement					
1212	3006	Number					
	3806	Number					
	3806	Statement					
1220	3006	Number					
	3806	Number					
	3806	Statement					
1230/1240/	3006	Number					
1250/5220/	3806	Number					
5230	3806	Statement					
1260/8100/	3006	Number					
8200	3806	Number					
	3806	Statement					
1270/5210	3006	Number					
	3806	Number					
	3806	Statement					
1280	3006	Number					
	3806	Number					
	3806	Statement					
1285	3006	Number					
	3806	Number					
	3806	Statement					
2120/5120	3006	Number					
	3806	Number					
	3806	Statement					
2220/2230	3006	Number					
	3806	Number					
	3806	Statement					
3100/5110	3006	Number					
	3806	Number					
	3806	Statement					

DATE: _____

FY 75 AWP

Program: Environmental Analysis and Statements

Subactivity	WJC	Reportable Unit	NO.	MM Planned for the Total Year Work Job Code	MM Planned by Periods		
					1st Half	3rd Qtr.	4th Qtr.
00	3006	Number					
	3806	Number					
	3806	Statement					
20	3006	Number					
	3806	Number					
	3806	Statement					
00	3006	Number					
	3806	Number					
	3806	Statement					
100	3006	Number					
	3806	M/M					
115	3006	Number					
	3806	Number					
	3806	Statement					
900	3006	Number					
	3806	Number					
	3806	Statement					

"SPECIAL" PROJECT CODES

1. General

Special Project Codes are used primarily for program management and cost accounting purposes and to provide data needed for program justification. Special Project Codes must be used on time and attendance reports and other financial documents to reflect the cost of all work on special projects.

A complete list of project codes to be used in FY 1975 is listed below. The only other special project codes that should be used are the F- and R- codes for oil, gas or other right-of-way as assigned by each state in IM-74-183.

Any additional codes requested must be fully justified and approved by the WO (510).

A000	Tillamook Young Growth Study in Oregon	
AE00	Decker Bierney Area Coal Study	
AK00	King Range	
AM00	35 MM Aerial Photo Test Montana	
AP00	Appraisal Work (does not include R/W's, AP01, or Review AP02)	
AP01	R/W Appraisal (R/W appraisal work under WJC's 3220, 3911)	
AP02	Appraisal Review (not to be used at DO level)	
*AQ00	Snake River Valley Training (Oregon)	
B000	Wild Horses and Burros	
BO01	Wild Horses and Burros - Advisory Board Member cost	
CP00	Coal Leasing Programmatic - EIS	
EO00	Management Action Plan Multi-year Planning (MAP/MYP)	
GO00	Upland Oil and Gas Leasing - Programmatic EIS	
*GE00	Geothermal Steam	
K000	Oil Shale Investigations, Contest, and Development	
LO00	Equal Employment Opportunity	
MH00	Recreation Maintenance - Burns	Use 00 thru 99
MB00	Recreation Maintenance - Baker	Use 00 thru 99
MC00	Recreation Maintenance - Coos Bay	Use 00 thru 99
ME00	Recreation Maintenance - Eugene	Use 00 thru 99
MM00	Recreation Maintenance - Medford	Use 00 thru 99
MP00	Recreation Maintenance- Prineville	Use 00 thru 99
MR00	Recreation Maintenance - Roseburg	Use 00 thru 99
MS00	Recreation Maintenance - Salem	Use 00 thru 99
*QR00	Off-Road Vehicles	
PO01	Alaska Pipeline Inspection (all other than PO02)	
PO02	Alaska Pipeline Road and Airport Inspection & Administration	
Q000	Blanca Ecological Area, Colorado	
RO00	Animal Damage Control	
RS00	Resource Data System (Oregon)	
SO00	BIFC Training Support	
*SP00	Surface Protection	
TO00	Training - Instructor preparation and presentation	
TO01	Training - Program management and coordination	
YO00	Youth Conservation Corps Direct Support	

BEOO	Wyoming bentonite program	
CNOO	Cadastral Experimental Contract - Nevada	
AFOO	N.G.P. Powder River	
BNOO	Burlington Northern Environmental Impact Study*	
FLO2	Alaska Gas Artic - Canada	
CSOO	Colstrip Environmental Impact Statement*	
KPOO	Kaiparowits Coal Study *	
EPOO	D.S.C. Engineering Review Function	
OCOO	Cadastral Survey (Oregon)	Use 00 thru 99

To be effective, the proper use of these codes on appropriate documents must be stressed to all personnel.

*For those non-reimburseable functions only. All reimburse-
able items are to be coded against state code per IM 74-183.

1211 - LANDS MANAGEMENT

1. General

- a. Schedule necessary periodic examinations of patented R&PP lands to determine whether the terms of the grant are being complied with. Initiate appropriate follow-up actions in accordance with Instruction Memorandum No. 74-39, February 7, 1974, and Assistant Solicitor's memorandum of December 19, 1973.
- b. Title I of Public Law 93-153 directed the Secretary of the Interior to undertake a study on the need for a National system of transportation and utility corridors across Federal lands. BLM has been assigned this task which will be accomplished by BLM teams and/or contracts. States will be requested to furnish information on existing and future needs for corridor systems. A "corridor" for this study is presently defined as a strip of land which has ecological, technical or economic advantage over adjacent or parallel areas for the location of right-of-way systems. Deadline for the congressional report is July 1, 1975. Initially, each state will be requested to supply information on existing rights-of-way systems in your area of responsibility, including corridor systems which have been established and are in operation. As the Title I study progresses, you may be asked to nominate areas which have the potential to serve as right-of-way corridor systems for future need. Each state should plan 3 MMs for this effort.
- c. Be alert for and forward to Director (321), a brief statement on all new major energy related projects that will have a direct or indirect impact on NRLs. Include in your statement all factual data which is available on the proposal.
- d. Take positive action to close or legalize unauthorized "public dumps" on NRL. Consider the use of fencing, patrols, signs, and trespass action, as necessary. Continue to work with local governments, in the context of the planning system to (1) legalize existing uses, (2) identify potential alternate sites on NRL, or (3) provide expertise and assistance in identifying potential sites off NRL.
- e. In light of General Directive in IM 74-87, you should make every effort to assure that energy related rights-of-way and sanitary land fill actions receive priority attention (over other type applications) in planning work activities during the year.

2. Priorities (Listed in descending order)

- a. Complete the lands portions of URA-MFP's on planning units scheduled for FY 75.

- b. Acceleration of the Bureau's energy leasing program as well as rising prices and growing shortages of energy fuels are rapidly stimulating development of energy minerals on private lands and previously leased Federal lands. Supporting facilities such as pipelines, transmission lines, railroads, and pipelines are an integral part of such development; and in many cases National Resource Lands are necessary as routes across which the resulting energy must be conveyed to the consumer. These lands will also be used to provide for incoming roads, powerlines, plant sites, waste disposal sites, water reservoirs, communications facilities, and other utilities which are necessary for energy resource development to begin. Energy related applications will be processed in a timely manner, consistent with proper land use and environmental consideration. Appropriate charges will be made to applicants for processing costs.
- c. Take action on casework where planning has been completed to a state where proper land use can be identified. Where proper land use has not yet been identified, casework may be accomplished by preparation of comprehensive land reports with particular attention to land use planning criteria. The following guidelines apply:
 - (1) The case backlog should be reduced to a pipeline basis by the end of FY 76 in those areas with MFP's.
 - (2) Process casework on a timely basis where there is a compelling national economic need or public benefits, such as utility easements, public purpose uses, and demonstrated need for community expansion, industrial or commercial uses that are compatible to local planning and zoning. Action on all these cases should include full compliance with requirements for environmental analysis and other required input.
- d. Continue to eliminate trespass in a timely manner, with emphasis where unauthorized use is in conflict with Bureau programs or is in nonconformity with existing plans.

3. Special Attention Items

- a. Protection and enhancement of the environment will be considered in all land use actions.
- b. Adjudication Detail - Each State should consider planning to have at least one Realty Specialist from each District spend a minimum of two weeks in the Branch of L&M Operations in the State Office for a land adjudication detail. The Realty Specialist will be expected to become more familiar with the adjudication process and procedures through actual adjudication of lands cases.

- c. Several States have informally requested Course 2000-4 or one slightly modified for newly hired realty specialists or natural resource specialists with lands responsibilities that have had limited lands experience. If it is the States desire that such a course be considered for Phoenix Training Center in FY 75, submit names, grade, office location, and summary of experience to Director (320) with AWP submission.

The presentation of this course will be subject to approval by the Training Committee.

- d. R&PP Actions - We are committed to the Department and OMB to actively transfer, by sale or leases, lands suitable for recreation development by state or local government. Every state, except Alaska, should identify suitable lands, the transfer of which will not adversely impact other resource programs and make a concerted effort to encourage development and management by these governmental units. This is an OPS objective; see Specific Directives and Operational Planning System instructions. Additional instructions on this program will follow by Instruction Memorandum.

4. Arctic Gas Study and EIS

Funds and manpower have not been allocated for the Arctic Gas Project as organizational arrangements are still under development at the Departmental level for the program. As soon as they are finalized, additional cost targets and position allocations may be assigned to certain offices to accommodate this workload. However, it is also possible that the project will be established under a separate special office in which the affected states would play a coordination role only.

1. General

The President has established a National goal of energy self-sufficiency by the early 1980's. The energy resources of the public lands must play a major role in achieving this level of domestic energy production. BLM will manage its coal, geothermal, oil shale and other oil and gas resources to make a maximum contribution to meeting near-term energy requirements within the constraints of stringent environmental safe-guards. Of similar priority is facilitating the production of leaseable minerals critical to domestic needs. Directives relative to Bureau workloads developing from non-Bureau energy developments and energy transmission systems across public lands are detailed under the land management and other affected programs.

The Bureau's efforts in FY 1975 for developing energy resources include all aspects of resource development including inventory, planning, environmental protection, surface rehabilitation, surface protection and leasing. Specific Directives concerning each minerals program (i.e., coal, geothermal etc.) are provided below.

2. Priorities

The following field office priorities are listed for the total on-shore minerals program in order of priority: (See General Directives).

1. *EMAR's - Coal Resource Data - Coal Development Potential Overlay.
2. *Geothermal - Issue competitive and non-competitive geothermal resource leases.
3. Minerals Management Mapping.
4. Oil and Gas Leasing.
5. Seismic Exploration - 30-day action on applications.
6. Surface Protection - Environmental Quality.
7. Energy Supply Analysis.
8. Mining Claims Examinations (including reimbursable work).
9. Minerals Manual.

Coal Leasing

1. General

The development of the coal resource on public lands is a major component of the plan to reach self-sufficiency. This program increase involves all efforts required to plan for coal development and to develop a leasing program. Coal efforts have been funded under Inventory and Planning increases in FY 1974 and 1975, and under coal leasing in the FY 1974 supplemental appropriation, and in FY 1975 under a regular program increase. Development of an AWP for coal leasing should consider total capabilities allocated for the coal program. Specific instructions will be forthcoming on the tract selection process and the system of economic assessment of coal reserves.

*Operational objective (Secretarial priority); refer to Operational Planning System in General Directives and Specific State Advices.

The anticipated schedule pending Departmental approval for implementation of the Energy Minerals Allocation Recommendation System (EMARS) for coal leasing is as follows:

July 1 - Sept. 1	Work on site specifics related to tentative coal leasing recommendations already released to States.
Sept. 1	Publication of Coal Programmatic Statement.
Oct. 1	Based on Secretary's decision, release coal leasing targets for FY 1975-76 (minimum leasing goals) to State Directors; general targets will be released for four outyears.
Oct. - Dec.	Determine specific sites through planning system, public meetings, environmental evaluations, etc.
Dec.	Submit coal leasing recommendations and site specifics with EAR's for each site to WO.
Jan. 1	Secretary of Interior announces five year leasing schedule (specific sites for first year and in general terms for four outyears).

Sites requiring an EIS will require an additional eight months for preparation of the statement.

[Note: WO will require OPS schedules from coal states if Secretary's decision of September 1 is favorable.]

2. Priorities

Workloads in the coal leasing program as listed below have the major objective of developing a coal leasing schedule and are listed in the general order necessary to select lease sites.

Inventory

- a. Areas Lacking Coal Resource Data Information. Identify those coal areas of high development potential in which data required to make leasing decisions under EMAR's is lacking or unavailable. Provide a graphic description of the areas accompanied by a list of the categories of required information. Assign an order of priority to the areas involved and submit to the Director (720) by August 1, 1974.

Coal Development Potential Overlays. Development of the coal development potential overlay (URA) is the initial step in EMARS. Instructions for preparation of this URA overlay will be issued by June 15, 1974. BLM will work with the USGS in developing the information to be portrayed. Coal resource information (drilling data and surface mapping of the resource) will be merged with economic information to rank deposits within KCLA's. The joint effort with USGS in accomplishing this inventory phase will be further explained by memorandum prior to July 1.

Coal Mapping. See General Mapping Directive in this section.

Planning

Activity planning for coal is provided for in the coal leasing program increase and is a component of the EMARS system.

Upon publication of the coal programmatic statement scheduled for September, new recommended leasing targets will be issued. Targets for the 1st year will be specific while the four outyears will be in general terms subject to change. States will develop site specifics for the 1st year leasing program and begin to consider the four outyears under the planning system and environmental criteria, the objective being to gradually attain site specifics in outyears. Specific site selections to meet minimum leasing goals for the 1st year in the five year plan will be processed through the planning system, an EAR prepared and plans will be subject to public coordination procedures. Priority should be given in site selection for immediate leasing to areas of high coal potential with the least environmental impacts, where there are indications of high marketability and where there is assurance of adequate rehabilitation potential.

- Environmental Analysis. States will complete an EAR on each site that is selected to meet coal leasing targets and to determine the need for an EIS. When required, work will begin immediately on EIS's for specific sites selected for the first year leasing program.
- Coal Leasing. Leases not requiring EIS's will be offered after the Secretary announces the five year leasing schedule (tentatively in January). Leases requiring an EIS will be offered (late FY 1975 and/or FY 1976) pending completion of the EIS.

Geothermal Steam Resources

1. General

Expansion of the Bureau's Geothermal Steam program to increase the available supply of energy resources through an accelerated program of lease offers was financed by a supplemental appropriation in FY 1974. Additional allocations are provided in FY 1975 to annualize positions funded in the FY 1974 supplemental.

2. Priorities

- Bureauwide priorities in geothermal leasing are as follows: give first priority to conducting five geologic KGRA sales; second priority to holding five competitive interest KGRA sales with last priority to issuance of non-competitive leases. It is recognized that this ranking may result in a backlog of non-competitive filings.

- All states except Alaska, ESO, and Wyoming complete pre-leasing procedures and be prepared to hold a competitive geothermal resource lease sale during the first half of FY 1976 and as required to offer geothermal resource sales indicated in specific advices to each state.
- Identify competitive geothermal resource lease areas and rank by priority in coordination with the Geological Survey.

Oil Shale

1. General

The oil shale increase annualize positions funded in FY 1974 for the purpose of monitoring the prototype leases.

2. Priorities

- Monitor pre-development prototype oil shale operations for adequacy of stipulations and compliance.
- Prepare the annual progress report on environmental aspects of developing prototype oil shale leases.

Oil and Gas

1. General

Oil and gas leasing activities are of high priority within the Bureau's energy mandate.

2. Priorities

Give priority to the backlog of lease issuance assignments and transfers at the expense of new simultaneous offerings. Do not request approval to shift to a reduced offering schedule until you review the streamlined procedures for simultaneous offerings which will be issued in the near future.

Surface Protection and Reclamation

1. General

The surface protection component of this increase continues an accelerated effort of ongoing activities to safeguard surface resources subject to damage from mineral leasing and exploration activities.

The rehabilitation phase of the increase program will involve collection of data on soils and hydrological characteristics for potential leasing areas (primarily coal). A significant part of the program will consist of core sampling of the overburden on through the coal seam to gather needed information. The work is to be accomplished in coordination with the Bureau of Reclamation and USGS and will be administered from DSC and the Washington Office. (See description of EMIRA under soil and watershed section.)

2. Priorities

- Assure that technical examinations under 43 CFR 23 are conducted timely and sufficiently in advance of lease adjustments, renewals, and extensions.
- Enforce adequate compliance examinations of mineral leases, and material sales as required by 43 CFR 23. Give priority to areas identified under EMARS.
- Insure protection supervision under 43 CFR, 3045 for geophysical explorations for oil and gas and geothermal resources.

Other Minerals Activities

Energy and Mineral Supply Analysis - The Bureau of Land Management, as the administrative agency for all Federal mineral leasing, is responsible for making the Federal Mineral estate available to meet the Nation's energy needs. Along with the Nation's goal of self-sufficing by 1980, the President has called for an immediate assessment and evaluation of the Nation's mineral resource.

In compliance with this National priority, BLM must accelerate mineral resource inventories and begin to determine the extent of the Federal lands segregated from mining and mineral leasing activity. Priorities within this program are as follows:

- Accelerate mineral inventory efforts with emphasis on areas including energy mineral resources and other minerals critical to self-sufficiency.
- Review proposed mineral segregations to insure that mineral potentials are thoroughly evaluated.
- Where significant evidence warrants, re-evaluate existing withdrawals to determine the need for opening limited areas to mineral activity.
- Initiate or accelerate the review of all mineral segregation actions through the Bureau Planning System to determine if mineral activity limitations are still valid under present priorities and mandates. A memorandum will be forthcoming on procedures for evaluation of present mineral segregation actions.
- Advise the WO in your AWP Narrative of the man-months involved, by separate category, and any significant problems to accomplish the following:
 - In major sedimentary basins, to provide a listing of all actions on tracts in excess of 80 acres which limit by segregation (withdrawal, classifications, administrative decisions) mineral activity. Segregation could include withdrawals, formal actions on MTP's, proposed actions, etc.
 - The same as above, only for all Federal lands.
- Also briefly summarize the affect of each of the above workloads on other priorities.

Seismic Explorations - Give priority to applications to conduct oil and gas and geothermal resources seismic exploration operations in order to insure the approval of such applications within 30 days after receipt.

Prepare special stipulations to govern seismic exploration operations to insure protection of the environment.

Gold and Other Metaliferous Mining - Recognize and analyze the existing and potential increase in gold and other metaliferous mining claim investigations and mineral character determinations. Anticipate an increase in mineral examination effort and plan accordingly.

Mining Claim Examinations - Plan to process mineral patent applications and establish priority according to age or delinquency of the application(s). Plan to process mineral conflicts and contest proceeding expeditiously commensurate with other priorities. Plan to adjudicate and conduct validity examinations resulting from increases in minerals activities on Bureau administered lnds and for increases in validity examinations (reimbursable) and adjudicative minerals workload from other Federal agencies (e.g. Forest Service, Park Service, Bureau Reclamation, etc.).

Material Sales - Identify, inventory and appraise material sites needed for the development of energy resources.

Minerals Manual - Eight states are directed to participate with one Minerals Specialist in writing the BLM Minerals Manual. One man-month per specialist should be adequate to carry this work assignment project to completion. The project will commence with a meeting during the period September 2 through September 13, 1974 in Phoenix, Arizona and subsequently be carried to completion in the respective State Offices ("see the Detail and Instructor Assignment Sheet" of the AWP Directives.)

Research - Plan to take action, as authorized by the Public Land Administration Act (43 U.S.C. 1362), on requests for the use of Federally-owned lands and resources by other Federal agencies for energy related research projects.

Minerals Management Mapping - Completion of the minerals management mapping program is essential to implementation of the EMARS program. DSC has been assigned the drafting of these surface and mineral ownership maps as their highest priority. Additional instructions on the preparation of these maps will be issued by June 1, 1974. The states will furnish information to DSC as directed in IM 73-493, and as identified in the Minerals Management Mapping meeting in Denver, March 13-15.

Offices are to have completed the following mapping priorities prior to the indicated dates in order that DSC may complete the priorities on or around the due dates:

KCLA's completed by	September 1, 1974
Coal basins completed by	January 1, 1975
Energy resource areas excluding Alaska completed by <u>1/</u>	July 1, 1975
Areas of other resource interest	FY-77
All other areas including Alaska	FY-78

1/ California's geothermal areas (KGRA's), due to problems in accuracy of horizontal control, and ESO, due to complex ownership patterns, may be delayed approximately 6 months.

Training

1. Energy Minerals Training - Some interest has been expressed in reinstatement of Course 3000-4 Intermediate Energy Minerals Resource Management (five weeks duration). Reinstatement of this course will be dependent on need as justified in your annual work plan submission. This course would be given in two separate sessions with the following target groups: Session (1) - newly employed mining engineers and geologists with several years of working experience who are not considered to be in the beginning professional category. Training emphasis will be on energy programs, i.e., coal, oil shale, geothermal steam, EMARS, surface protection, planning system, etc. Instruction will also be given on mining law and mining case law. Session (2) - experienced Bureau mining engineers and geologists who need training to implement new programs related to energy. If sufficient interest is expressed, these sessions would be scheduled for the last half of FY 75.

Designate the number of people by name, grade and experience who would be candidates for each of these sessions.

2. Beginning Minerals Training - Each State except Alaska should plan for up to two FY 75 trainees from the Beginning Minerals Training Course 3000-1 to be detailed to them during a two-week period during the course for a mineral field assignment. This assignment will involve a mining claim validity determination (one mining claim). The examination will provide field training, report writing, and possible expert witness experience at a Government contest. Plan to assign your most qualified mineral examiners to supervise the field work and assist in the logistics such as assaying, maps, field vehicle, etc. Salary, per diem and travel from Phoenix and return will be paid by the Phoenix District. Arrangements will be made by the Phoenix Training Center Assistant Training Coordinator directly with the State Offices. A second session will be held based upon a showing made by each State as to need for additional beginning mineral specialists to carryout the programs identified in these directives, and to meet the recognized energy minerals crisis and the looming shortages of other minerals.

1213 - MARINE MINERALS MANAGEMENT

1. General (OCS Leasing Program)

- a. Subactivity 1213 is a new subactivity to differentiate the marine minerals program from upland minerals. Refer to BLM 1634 for work-job-codes which may be used with subactivity 1213. Cost targets were developed based on salary, travel, equipment and miscellaneous cost estimates developed in conjunction with the individual offices. Therefore no average man month costs are included on the Table of Allowances for the OCS offices. Use man-month cost data developed in conjunction with 510. Because of the large miscellaneous expenses associated with OCS Office operations, each office will develop and submit with their AWP a miscellaneous budget listing. This will show the specific item and cost estimate. Upon approval, the dollar amount of the miscellaneous budget will be controlling.
- b. The OCS leasing program continues as a high priority Bureau effort and will be expanded further in FY 1975 to comply with the President's January 23, 1974, Energy Message which directs the leasing of 10 million acres on the OCS in CY 1975, and to comply with Departmental objectives for OCS leasing. Three sales are scheduled in FY 1975, two of which are in the last one-half of the FY. Both are a part of the expanded program to meet the 10 million acre target for leasing. The "Proposed Schedule - Provisional OCS Leasing, July 1973" will continue to be the general sale schedule through the end of FY 1975.
- c. Continue liaison with local Government agencies, groups, etc., including Governor's resource representatives, state and local planning officials, and appropriate scientific authorities as a future source of assistance and information.
- d. Complete the establishment of administrative support functions which were not completely established in FY 1974 including the central filing system and a complete set of Departmental and Bureau directives.
- e. Continue the effort of explaining the OCS program to local Government officials, regional, and local groups and private citizens. This is particularly important for the three new offices.
- f. Continue the program of identifying gaps in the OCS data base which would preclude development of alternatives and preparation of complete environmental analyses and statements.
- g. Collect and become familiar with existing studies and data which relate both directly and indirectly to the OCS leasing program. Where such studies and data relate to another OCS Office's area of responsibility, copies are to be forwarded as soon as possible unless such data has been previously collected by that office.

- h. Provide current data and analysis to the Washington Office for:
 - (1) The semi-annual updating of "Energy Alternatives and Their Related Environmental Impacts";
 - (2) Updating of the OCS leasing Schedule;
 - (3) Monitoring of available capital, manpower, and equipment for OCS development.
- i. Assist in the review of contract studies relating to the individual OCS Office's area of responsibility. Each OCS Office should prepare to assume COAR responsibility for baseline studies in its area of operations.
- j. Collect environmental and resource data to aid in tract selection and preparation of environmental impact statements, within the basic concepts of the BLM planning system. Modify the detailed procedure as necessary to fit the requirements of the OCS.
- k. Assist as needed in gathering data for the preparation of the OCS programmatic impact statement.
 - 1. Draft detailed RFP's as requested for specific study projects as directed by the WO.
- m. Provide assistance as requested on studies such as royalty bidding and joint bidding procedure, and on Congressional requests and correspondence.

1220 - RANGE MANAGEMENT

1. General

Program efforts will be directed to management of the rangeland resources through Allotment Management Plan (AMP) and the protection, management, and control of wild horses and burros. Continue to provide program input into the planning system to achieve MFP completion goals and to meet environmental analysis requirements. Increasing National public interest in rangeland resources on the NRL, and in particular livestock grazing management and wild horse and burro activities, emphasizes the need to concentrate our limited resources as effectively as possible.

2. Priorities (listed in descending order)

Livestock Grazing Management

- a. Maintain adequate activity input into the planning system.
- b. Perform supervision, evaluation, revision, and maintenance of existing AMP's to meet all Manual requirements before any new starts on AMP planning are undertaken.
- c. Emphasize livestock use supervision on AMP allotments and minimize work in custodial management areas.

Wild Horses and Burros

- a. Maintain adequate activity input into the planning system.
- b. Take necessary actions for the prevention, surveillance, and investigation of activities prohibited under PL's 92-195 and 86-234.
- c. Determine ownership of claimed horses and burros in cooperation with State agencies and supervise the removal of all unauthorized animals.
- d. Continue the inventory of wild horses and burros on NRL.

3. Special Attention Items

Range Management ADP System:

Input documentation of the District grazing case files is scheduled with an estimated District man-month workload of two case files per hour. Arizona, California, Idaho, Nevada, New Mexico, and Utah are scheduled for the first half. The remaining States of Colorado, Montana, Oregon, and Wyoming will be scheduled for documentation input after January 1975 for completion by June 1975 (Instruction Memo No. 74-149).

AMP Revisions

- a. Allotment Management Plan Activities. Each State, except Alaska, shall submit with the AWP a summary of AMP's requiring revision to upgrade the plan and/or meet Manual requirements. Use this format: for Column 4 indicate anticipated progress towards completion of goal.

State:

1 District	2 AMP		3 Man Months estimate for revision	4 Completion (%)		
	Number	Acres BLM		1st half	3rd Qtr.	4th Qtr.

- b. Wild Horse and Burro Activities: Each State, except Alaska, shall submit with the AWP a time line schedule for claiming activities during the FY. Use this format: for Column 4 indicate claiming progress for each District, shown State summary on bottom line.

State:

1 District	2 Claims			3 Man Months estimate	4 Completion (%)		
	Number	Animals	Acres		1st half	3rd Qtr.	4thQtr.

- c. Rangle Disease, Pest, and Weed Activity. Each State identify by narrative any significant problems in these areas.

- d. The DSC is completing the range condition study procedures to be used for updating this classification on NRL. Individual States will be contacted by DSC regarding their specific AWP roles and estimated man-month requirements.

1230 - FOREST MANAGEMENT, WESTERN OREGON
 1240 - FOREST MANAGEMENT, PUBLIC DOMAIN
 1250 - FOREST DEVELOPMENT, PUBLIC DOMAIN
 5220 - FOREST DEVELOPMENT, WESTERN OREGON
 5230 - FOREST MANAGEMENT, WESTERN OREGON
 9600 - BLISTER RUST CONTROL
 9700 - FOREST PEST CONTROL

1. General

The FY 1975 budgeted increase in Subactivity 1240 for forest management on National Resource Lands provides for marketing an additional 100 million board feet of timber and for long-term improvement of the level and quality of forest management. Increased manpower and funding allocated to the states in forest management and development activities considers efforts in multiple use and environmental management and easement acquisition required to offer the assigned timber production levels. Emphasis will be given to meeting assigned goals while protecting and enhancing key environmental components. Pre-sale activities must be monitored in order that within-state adjustments can be made when appropriate to meet timber sale commitments. The level of future production beyond FY 1975 will be dependent upon completion of the intensive forest inventory and subsequent allowable cut determinations.

2. Priorities

- Provide for forestry input as required to meet MFP goals.
- Offer timber volumes as identified in the specific directives to include early accomplishment of pre-sale activities for FY 1975 planned sales.
- Maintain a level of effort that will insure completing the inventory of commercial forest lands by FY 1976.

3. Special Attention Items

- Program Outlook Guide. In developing your AWP for forest management activities (inventory, planning, regeneration, timber sale and intensive silvicultural practices), refer to special attention items defined in the Program Outlook Guide, BLM Manual 1603, Supplemental Guidance, Appendix 1.
- Information and Education. Public coordination must be an integral part of your timber sale plan.
- Multiple Use Considerations. States involved with forest inventories should emphasize coordination with planning efforts of other natural resources.
- Clearcutting. Proceed with instructions to adopt guidelines established by the Senate subcommittee on public lands, Interior and Insular Affairs Committee for use in timber management activities (3/19/72).

- Intensive Management. Incorporate all appropriate forest management practices which provide for and enhance regeneration of the forest and future productivity. Apply the concept of continuous canopy management where feasible.
- Easement Acquisition. Cost targets for the States of California, Colorado, Idaho, Montana, Oregon and Wyoming include specified amounts for the purpose of easement acquisition (see specific directives). These funds must be used for easement acquisitions required to implement timber sale plans in FY 1975, 1976 and 1977. Funds specified for easement acquisition in subactivity 1240 may be used for costs associated with acquisition planning, survey and design, negotiation, contract appraisal and purchase. The amounts specified for easement acquisition in subactivity 1240 must be utilized to acquire Forest Access Easements prior to any expenditures in activity 3100 for this same purpose. To qualify for subactivity 1240 funding, the primary purpose of the proposed acquisition must be access to planned timber sales, recognizing that most forest access roads have multiple use values. (See Construction for pre-validation requirements.)

9700 Blister Rust and Forest Pest Control

General

- Cost targets are allocated to the States for these activities based upon anticipated transfer of funds from USFS. See BLM 1634 for instructions on coding 9600 and 9700 costs to Subactivity 1920. Costs will be recoded by DSC when FS funds are received.

1260 - SOIL AND WATERSHED

General

1. The primary objectives of the soil and watershed conservation effort in FY 75 will be: (a) to continue the Watershed Inventory and Analysis (Phase I WC&D); (b) maintain existing projects, (c) provide soil and water data in areas where surface disturbing energy related activities are eminent, and (d) provide watershed input to the planning system to achieve MFP completion goals.
 - a. Each State (except Alaska) must plan sufficient manpower to ensure completion of the initial Watershed Inventory and Analysis by the end of FY 77 and complete updating by the end of FY 78. Quality of work is to be stressed over quantity. If this commitment cannot be met without a loss in quality, you may request a variance in scheduling. Additional details are given in specific State advices.
 - b. Continue to give priority to the maintenance of existing projects over new construction except where specific advices for FY 75 require commitment of funds to special areas.
 - c. Emphasis should be given to collection of soil and water data in areas where energy development and/or surface disturbance is contemplated and where flood and sediment damages, water quality or water yield problems are identified.
2. Additional funds allocated for AMP implementation, soil surveys, and other special items for FY 75 will not become part of a State's 1260 annualized base for future years unless otherwise specified.
3. Prior to the implementation of the AMP's indicated in each State's specific advices through special funding, updated Watershed Inventory and Analysis data (future SSF data) for the specific watersheds involved must be submitted to Denver for ADP processing.

Special Attention Items

1. Well site investigation and additional assistance work requested from USGS is listed below:

<u>State</u>	<u>Number of Site Investigations</u>	<u>Estimated Cost</u>
Alaska	0	--
Arizona	8	2,900
California**	0	17,000
Colorado	4	1,600
Idaho**	3	4,200
Montana	6	2,400
Nevada	12	4,800
New Mexico	2	800
Oregon*	7	2,500
Utah	22	8,800
Wyoming	0	--
	<u>64</u>	<u>\$45,000</u>

* Includes other than 1260 funds.

** Special Assistance Requests.

Each State involved must set aside the funds required to cover these costs.

2. EMRIA. A staff of four technicians and a secretary is being established in DSC to provide data for rehabilitating surface resources in energy minerals development areas. The Energy Minerals Reclamation Inventory and Analysis (EMRIA) program involves evaluation, analysis and pretesting of potential methods of rehabilitation for proposed lease and sale sites. Workloads include making soil tests to determine its capability for supporting vegetation, exploring the economics and technicalities of moving, sorting, and storing earth and rock material, and providing engineering assistance in installing water data networks. Close co-ordination and cooperation will apply between the EMRIA staff, USGS and B/R, SD's and private companies. The EMIRA program will be closely coordinated with the Energy Minerals Allocation system in order to evaluate rehabilitation potential of high priority coal lease areas.
3. To assist in determining individual nominees for FY 75 Training Courses and Non-Training Meetings, Conferences, and Workshops a further description of these sessions follows:

Training Courses

INT-2 - USGS Watershed Workshop - Each workshop is oriented toward specific conditions within a given State (California and Idaho). In the workshop, USGS relates the principles of geology and erosion to known locations and problems within each State.

7000-1 - Basic Elements of Water Quality - This course was approved after PAWP submissions. The course explains water quality laws, programs, terminology, and interrelationships of biological, chemical, and physical factors of water quality. The target group is limited to not more than two per State, State Office or District personnel, who have water quality responsibilities.

7000-3 - Pesticide Short Course - This short course will prepare participants for examinations and certification which will enable them to apply and administer pesticide programs.

Non-Training Workshops, Meetings, and Conferences

Watershed Workshop - This workshop is a medium for DO, SO, DSC, and WO Watershed personnel to exchange information, update field offices on changes and new developments in the watershed program, and to obtain feedback from the field offices on current program thrusts, problems, and needs. Submit a revised plan of attendance for this workshop.

1270 - PROTECTION
1511 - STRENGTH OF FORCE

1. General

a. All States are directed to include the following items in their FY 1975 AWP:

- In scheduling capitalized equipment purchases, emphasize ground tankers, slip-ons, and updating communications systems. See the Specific Advices where cost target provisions have been made for required purchases and refer to Instruction Memo No. 73-455 for procedures for placing purchase orders. Additional units may be purchased if cost targets permit.
- Each DO operating either a force account or contract Protection program and each SO should allow 2 MM's each for completing Phases I - III of the Normal Fire Year Plan. WO instructions will be issued by November 1, 1974.
- As a part of your 1270 narrative, submit a State-wide consolidated Form 1630-1b (Fire Planning Summary) for FY 1975 for the 1270, 1700, 1930, and 5210 subactivities.
- Plan sufficient time and travel funds to qualify personnel as shown in the FY 1975 FIRE SUPPRESSION SUPPORT PERSONNEL CAPABILITY chart attached.
- Plan attendance at the Post Season Fire Review at approximately the same level as in 1973. This meeting is now scheduled for Phoenix on November 4-8 concurrent with the Communications Meeting.

b. Strength-of-Force AWP's

Except as otherwise approved by WO, your 1511 activation/deactivation dates are as follows:

ACTIVATION			DEACTIVATION				
MAY		JUNE	AUGUST	SEPTEMBER		OCTOBER	NOVEMBER
2nd	4th	1st	3rd	2nd	3rd	2nd	1st
Monday	Monday	Monday	Friday	Friday	Friday	Friday	Friday
Alaska	Nevada	Idaho	Arizona	Alaska	Montana	Idaho	BIFC
Arizona		Montana	N. Mex.		Colo.	Calif.	DSC
Calif.		Oregon			Utah	Nevada	
Colo.		Wyoming			Wyoming	Oregon	
N. Mex.		DSC				WO (440)	
Utah		WO (440)					
BIFC							

- c. The FY 1975 S-O-F ceilings to be used in preparing your FY 1975 S-O-F (1511) AWP are as follows: (in thousands)

Alaska	\$5,900	Montana	\$ 300	Wyoming	\$ 100
Arizona	53*	Nevada	644	BIFC	1,250
California	400	New Mexico	55	DSC	5
Colorado	170	Oregon	1,000	WO (440)	2
Idaho	700	Utah	200		

*Continue to use your emergency 1511 FY 1974 increase through 12-31-74. Plan the proportionate share of \$53,000 for the period 1-1-75 through 6-30-75.

The ceiling in 1511 funds is by state; the ceilings in S-O-F positions, MM's and aircraft are by offices as shown in your approved NFYP.

SD's must allocate 1511 funds. In planning these funds it is recommended that SD's reserve some funds for contingencies during periods of high fire hazards when no fires are burning and standby personnel or crews are needed. Standby crews held in anticipation of fires are a 1511 charge. (Enter such contingencies on Line 4c of Form 1630-1c under the proper heading.) Make allowances in planning 1511 funds for the time seasonal personnel will be on fires, and therefore charging against 1512.

As a part of your AWP narrative for 1511 submit completed Form 1630-1c (Fire Planning Summary) and 9210-44 (Fire Force Location Summary) for each office using 1511 funds. Submit 1 each of the forms for both the first and last half of the FY. Additionally, SO's submit a consolidated Form 1630-1c for the State. Send copies of all submissions to BIFC.

The following table shows the WJC's for the program elements included in the Fire Planning Summary Form for 1511:

<u>Train-</u> <u>ing</u>	<u>Preven-</u> <u>tion</u>	<u>Detec-</u> <u>tion</u>	<u>Fire Pre-</u> <u>paredness</u>	<u>Clerical</u> <u>Support</u>	<u>Communi-</u> <u>cations</u>
1216	3001	4157	4159	1115	8081
	4158		8080		

Numbers of Teams Per State

Team Type *	Alaska	Ariz.	Calif.	Colo.	Idaho	Mont.	Nev.	New Mex.	Ore.	Utah	Wyo.	BIFC
CHQ	1											
Cl. 1 Fire Team			1		1		1					
Cl. 2 Fire Team	1											
Line Team	1	1	1	1	1	1	1	1	2	1	1	
Plans Team			1						1			2
Service Team												1
General Finance Team												
Special Finance Team	1			1	1		1					2
General Air Team												
Special Air Team		1			1							1
Safety Officer												
Information Officer		1							1			
Fire Behavior Officer						1		1				
Training Officer	1											
Communications Team												
Air Service Officer	1											

* Team composition defined in Fire Training Task Force Report pg. 15.

States should plan on balanced program to train non-fire, fire permanent and WAE employees to assume above normal fire supervisory duties within the states and in support of the departmental overhead requirements. The National Fire Qualification standard will be used to determine level of training needed.

Encl. 7-6

1. General

Several new developments affecting recreation management will require an adjustment in program emphasis in FY 1975. Among these are the energy shortage, publication of Off-Road Vehicle Regulations, compliance with Section 106 of the Historic Preservation Act of 1966, collection of fees for commercial use of the National Resource Lands and the commemoration of three historic trails as the Bureau's Bicentennial effort.

Recreation training programs in FY 1975 will focus on identification and preservation of cultural values, management of visual resources and visitor management. A training program will be offered to District managers to acquaint them with the recognition and protection of cultural values. The recreation workshop will be centered around the management of visual resources. The recreation short course will offer a shortened and re-fined program in visitor management. Details on recreation training are given elsewhere in this publication.

2. Priorities

- a. Planning. Inputs into the planning system using RIS procedures will continue to be the highest priority in FY 1975. However, field offices should utilize planning efforts to facilitate program accomplishments whenever possible. This can be done in several categories including the identification of ORV use areas, potential primitive areas, and valuable cultural sites.
- b. Energy Development. Accelerated energy development will require a cultural inventory of areas to be developed in order to comply with Section 106 of the Historic Preservation Act of 1966. Although the cultural inventory will normally be the responsibility of the applicant for a lease or permit, BLM will be responsible for inventory quality, evaluation, and preservation measures taken. Such work must be given high priority to prevent delays in energy development projects.
- c. Off-Road Vehicle Management. ORV regulations were finalized on May 15, 1974. States will take necessary actions to comply with E.O. 11644 and BLM regulations by:
 - (1) Identifying areas that will be open, restricted and closed to ORV use.
 - (2) Issuing and monitoring permits as appropriate.

- (3) Posting areas that have been redesignated as open, restricted or closed to ORV use. Give first priority to areas designated as closed or restricted.
 - (4) Informing the public through maps, brochures or news releases.
- d. Management of Cultural Resources. States will take the necessary action to comply with E.O. 11593 and Section 106 of the Historic Preservation Act of 1966. This will include.
- (1) Training District Office personnel in Section 106 procedures.
 - (2) Collecting and recording cultural inventory work done by other institutions.
 - (3) Inventorying 5% of the national resource lands within each State for cultural values. Include in your 5% acreage that work accomplished under antiquity permits, Section 106 compliance or other means.
 - * (4) Following procedures in IM 72-447, Protection & Enhancement of Cultural Environment, submit to DSC completed NPS Forms 10-306 for sites that meet the requirements for nomination to the National Register of Historic Places.
 - (5) Providing protection and/or stabilization for sites nominated to, or eligible for nomination to the National Register of Historic Places.
 - (6) Processing antiquities permit applications and monitoring issued permits.
- e. Specific Items. Advices concerning Wild and Scenic Rivers, National Trails, the California Desert, and Primitive Area designations, are provided in individual State advices.

3. Special Attention Items

- * a. The Bureau's Bicentennial effort will involve the commemoration of three historic trails, i.e., the Oregon, Pony Express and Escalante. States should plan to complete Bicentennial projects by January 1, 1976. Individual advices are provided for States affected. DSC will be responsible for necessary coordination.
 - * b. Emphasis is to be given to the transfer of suitable recreation lands to state and/or local government for development and management under the authority of the R&PP Act. A target of five sites per state, excluding Alaska, has been established. This is to be an active effort and is important to the future consideration of BLM's own direct recreation programs at Departmental and OMB level. Additional instructions on this program will follow by Instruction Memorandum.
- * OPS Objective; See Operational Planning System and State Selections.

- c. The fee program established by IM 74-60 has been cancelled because of administrative problems encountered. A task force is currently reviewing procedures and recommending changes. It is anticipated that a new Instruction Memorandum will be issued before FY 1975.

1. General

Increased allocations and shifts in MLR funds are provided for increased emphasis in energy-related environmental analysis, inventory, and planning efforts. These increases to the FY 74 base funds will contribute added capability to insure wildlife habitat consideration throughout the Bureau's program.

Additional effort will be required in assuring that the Bureau's programs comply with the new 1973 Endangered Species Act.

There will be a need to continue activity planning and to initiate implementation practices where priorities and funds will allow.

Input into surface rehabilitation will be necessary for all wildlife habitat areas in energy related programs.

The wildlife program responsibility in water quality will be increased as it relates to the biological input.

The revised URA steps 3 and 4 information requirements will be used on all new starts and revisions. The Wildlife Inventory 6610 will be the basis by which information will flow into the URA steps 3 and 4.

2. Priorities

- a. Planning - program effort required to provide input (Wildlife Inventory Segments 1, 3 and 4) to the planning effort.
- b. Activity Planning - program effort necessary to accomplish a statewide HMP review in accordance with BLM 6620.
- c. Energy - program effort required to insure adequate input and review of Bureau and non-Bureau energy initiatives as they relate to EAR's and EIS's.
- d. Plan new HMP's and implement on-shelf HMP's only where MFP's have been updated and approved. Also consider shifts of cost targets and MM's to HMP's that can be implemented in accordance with the above guidance.
- e. Water Quality - program effort required to implement a water quality program as it relates to the biological aspect in not only the fishery resource management, but State and Federal water quality standards as well.

3. Special Attention Items

- a. **Anadromous fisheries technical assistance to the States of California, Alaska, Nevada, and Idaho will be provided by the Oregon State Office River Basins staff. All requests for assistance by these States should be directed to the Oregon State Director.**
- b. **Where priorities dictate, each State should plan to complete one HMP per District on the following priority basis:**
 1. **Endangered species.**
 2. **Aquatic HMP's where riparian habitat is in a declining state, and**
 3. **Terrestrial areas where habitat and wildlife species are on the decline.**

1400 - CADASTRAL SURVEY
1920 - REIMBURSEMENTS - CADASTRAL SURVEY
9800 - FOREST SERVICE - CADASTRAL SURVEY

1. General

1400

Remonumentation-work on BLM lands must be performed in forested areas only, where collateral evidence is present.

Before terminating seasonal employees at the end of the field season, each SO should contact the SC's and the ESO for possible detail of such personnel for reimbursable surveys for the BIA. Refer only those individuals who will have a substantial amount of time remaining on their appointment.

Analysis of the responses to IM 74-88 (Cadastral Support Needs for Energy Related Programs) does not reveal a need for a cadastral increase or redistribution of the "base" program for FY 1975. Any cadastral survey priority changes must be made within each State within its allocation of funds. The responses will be further analyzed for support for a possible FY 1976 increase consistent with Bureau objectives.

1920

Prudence must be exercised in accepting work requests for surveys for other Federal agencies since these surveys can only be accomplished at the expense of using Bureau manpower (permanent) which could otherwise be devoted to BLM cadastral needs. No reimbursable cadastral surveys will be undertaken in FY 1975 except in areas where establishment or re-establishment of the public land net is required in the original public land States.

1. General

Communications

(1) The 1974 AWP Directives emphasized the need for procurement of frequency controlling elements to clear air net frequencies of operations in the land mobile service. The FD for accomplishment of all phases of clearing air net frequencies is June 30, 1975.

Those states still utilizing air net frequencies for purposes other than aircraft communications will plan cost target and m/m to complete conversion of all radio units to assigned state frequencies no later than June 30, 1975. To avoid disruption of programs we suggest conversion prior to the 1975 field season.

(2) The total percentage of BLM radio equipment over replacement age has reached 42%. High breakdown occurrence, excessive maintenance and overall increase in the cost of system operation is directly related.

New communication equipment will not be scheduled in equipment budgets for States with an inventory of more than 20% obsolete equipment. Available cost target will be used only for replacement of obsolete equipment. Exceptions will require prior approval from the Director 430.

The following listing by state was compiled from the inventory current as of 3/1/75:

	<u>% Over Replacement Age</u>
Alaska	33
Arizona	53
California	37
Colorado	69
Idaho	29
Montana	56
Nevada	60
New Mexico	38
Oregon	48
Utah	62
Wyoming	48
BIFC	0.06
DSC	100
PSC (not yet transferred)	60

We have established 20% as an acceptable figure to provide for older equipment with low incidence of breakdown and maintenance, and surplus equipment on hand waiting for disposal.

(3) A standardized system for selective calling and data collection is being studied. Prior to procurement of accessories for this purpose as related to radio communications, your plans should be submitted to the Director (430) for review. This will reduce early obsolescence and resultant replacement costs.

Cartography and Mapping

Mineral management maps (Color-quads overprinted with land status and categories of mineral ownership) will receive first priority for production, and are expected to utilize the total cartographic (graphic compilation and scribing) capability of the MSC. The production will be in accordance with priorities established by the WO.

Photogrammetric products and services will be provided in accordance with established procedures.

2110 BUILDING CONSTRUCTION
 2120 RECREATION CONSTRUCTION
 3100 PLDRT CONSTRUCTION
 5110 O. AND C. ROAD CONSTRUCTION
 5120 RECREATION CONSTRUCTION - O&C

1. General

- a. Cost targets are controlling for these subactivities. Projects must be planned and designed to stay within the cost targets provided. Plan man-months as necessary to accomplish the program using a realistic average man-month cost. (Use assigned average cost where provided.)
- b. Cost targets do not include estimated FY 1974 carryover funds. Carryover funds are listed separately with the specifics. Adjustments may be necessary where a project is planned for obligation in FY 1974 and is not obligated until FY 1975. If this becomes necessary, the project and appropriate cost target adjustment will be identified in the AWP approval memorandum. At this time, no carryover projects appear to be in jeopardy.
- c. Complete the following table for each construction subactivity.

<u>Project Name</u> (1)	<u>Project Number</u> (2)	<u>Contract Cost Estimate</u> (3)	<u>Transfer to FHWA</u> (4)	<u>All Other Costs</u> (5)	<u>Total Cost</u> (6)
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- (1) List the name of the project or program services.
- (2) Self explanatory.
- (3) List the bid estimate only. Will be used for prevalidation of projects; but should be updated if necessary in prevalidation requests.
- (4) O. and C. only - list by project.
- (5) Includes all costs not listed in columns (3) and (4).
- (6) Sum of columns (3), (4), and (5).

2. Access (3100 and 5100 only)

- a. Continue to acquire easements in accordance with Bureau policy as set forth in BLM Manual Section 2130.07 - Release 2-36, 12/16/68, giving strong attention to acquisition of permanent easements.
- b. Acquisition of temporary easements is not encouraged, but may be suitable in some situations. To insure uniformity, in compliance with Bureau policy, State Directors are to establish procedures requiring State office approval before temporary easements are acquired. When temporary easement acquisition is approved, acquisition costs, including survey and design, will be charged to the benefiting activity.

- c. With the exception of the States involved with the expanded timber sale program, all direct costs of permanent road and trail easement acquisition, including appraisals, negotiations, purchase amount, and related costs such as title clearance, for multiple use roads and trails, will be planned under and charged to activity 3100. In Western Oregon, such costs will be charged to 5110. Survey, design, and other pre-construction efforts on permanent easements shall be charged to 3100 or, in Western Oregon, to 5110.

For some States, (see Specifics) to primarily help meet increased access needs for the expanded public domain timber sale program, use of 1240 cost targets is approved for those items normally associated with easement acquisition in 3100.

Wyoming will utilize \$50,000 in its 1220 cost target for easement purchases. These funds will be used only for payment of the easement purchase price and closely related items such as title clearance. Other costs will be charged to 3100.

The 5110 funds for Oregon are in their cost target. Approved easements and contract appraisals based on your PAWP submissions are listed in the State 3100 Specifics. WO (510) will hold the 3100 funds for contract appraisal and easement purchases. This will allow greater flexibility in the 3100 program. These costs will be used for pre-validation purposes. Identify each timber oriented project with an (F) after the project name. Each appraisal or easement, from 3100 funds will require prevalidation by the WO (510). Request prevalidation from WO (510) just prior to going to award contract appraisals and just prior to signature for easements. The prevalidation will be by telephone confirmation memo. Plan on using the additional funds for the expanded timber sale program before using the 3100 funds.

Additional high priority appraisals or easements also will require prevalidation by WO (510). However, additional easements not on your approved list must be justified in program terms.

2210 BUILDING MAINTENANCE
2220 RECREATION MAINTENANCE
2230 ROAD MAINTENANCE
5310 O AND C ROAD MAINTENANCE
5320 O AND C RECREATION MAINTENANCE
9200 RECREATION DEVELOPMENT AND OPERATION
OF RECREATION FACILITIES

1. General

- 2210 - Increases noted in specifics are to help satisfy the Bureau's current existing building maintenance needs, and provide for up-grading maintenance on existing structure as well as the care and upkeep of new facilities scheduled for construction in FY 74. Where possible, funds should also be used to improve energy conservation measures in Bureau-owned buildings.
- 2220 - Increases are to test potable water, upgrade periodic maintenance of developed sites and to reduce hazards by fencing, signing, filling, etc., particularly in and adjacent to existing BLM recreation sites.
- 2230 - Increases are to help maintain the existing roads on the National Resource Lands. The intent is to reduce serious safety problems for visitors and reduce environmental impacts caused by erosion and landslides.
- 9200 - These funds can be used for any authorized outdoor recreation programs of the Bureau. However, by law no more than 40% of a States' total allocation may be used for expenses related to the collection of recreation use fees.

Guidelines for use of these funds in FY 1975 are as follows:

1. Funds may be used for all developed site maintenance functions, including fee collections up to 40% of total available for which 2220 and 5320 funds are also available. All recreation maintenance work job codes except 6122 (undeveloped sites) may be used with activity 9200.
2. Funds may be used to up-grade existing facilities, (replace water systems, pit toilets, etc.) Upgrading will be limited to needed improvements and will not be planned solely to up-grade a site to possible future fee collection status. Funds will not be used for construction of new sites without WO approval. Charge all work to WJC 8072.

Legislation has recently been introduced into Congress which would reinstate the recreation site fee collection program. We cannot predict as yet whether it will be passed in time to be put into force for the 1974 camping season.

2. Priorities (2220 and 5320)

Give first priority in both the Developed Site Maintenance and Hazard Reduction efforts to comply with potable water inventory, sampling and testing instructions as set forth in paragraph A and D of Instruction Memo 73-454 (Potable Water Supplies).

a. Developed Site Maintenance.

- (1) Give second priority to up-grading maintenance on developed recreation sites.
- (2) Give third priority to Johnny Horizon's program to "Clean up America for our 200th Birthday. Acquisition of Johnny Horizon materials from the Department is not authorized without prior clearance from the WO (510).

b. Hazard Reduction. Other than water sampling, States will concentrate their efforts on eliminating hazards in high use areas. When possible, accomplish work through contract procedures.

c. Undeveloped Site Maintenance. To the extent other priorities will allow, provide cleanup for undeveloped sites that are receiving heavy use and pose a threat to human health.

1. General

The Draft Environmental Impact Statement for Livestock Grazing Management identifies the use of range improvement funds for implementing the livestock grazing management program (AMP's).

2. Priorities (all States except Alaska)

- a. Make new job investments in practices necessary to fully implement and sustain existing AMP's developed to Bureau standards, first; and to new AMP's, second. Expenditures outside of AMP's are to be minimal and limited to only essential projects and maintenance.
- b. Include environmental considerations in the design, construction, and maintenance of all range improvement jobs, Section 4 and 15 Improvement Permits, and cooperative agreements.
- c. Emphasize correlation of range improvement funds with the AMP activity to achieve a balanced Statewide program. Consider shifts between Districts to insure adequate funding for acceptable AMP's signed but not implemented.
- d. Emphasize maintenance to be done or financed by the livestock operator where an agreement is in effect or where maintenance should reasonably be done by the rancher to reduce requirements to use 8100 and 8200 funds for maintenance. Pursue maintenance agreements where necessary.

3. Special Attention Items

- a. Each State, except Alaska, shall submit with the AWP a schedule showing RI funds and man-months earmarked for AMP implementation. Use this format: (place State summary on top line)

State:

	AMP - Implementation		Percentage of RI Allocation (\$)
	Man-Months	Dollars (\$100)	
Statewide Summary			

- b. Range Improvement funds are not to be used for the construction or maintenance of fire trails or breaks, roads, or jobs where the maintenance has been assigned to the range user, another activity, or other agencies.

ALASKA

Table of Organization

- See General Directives for instructions on manpower control.
- Your T.O. is approved at 468 subject to the following:
 - Your new T.O. must contain 4 vacant positions which are reserved for Phoenix Trainees as specified in IM 74-170.
 - You are temporarily authorized one dualled position to permit hiring behind the candidate selected for the Phoenix Lands Training Program. The dual will be automatically terminated upon the trainee's reassignment to his destination position.

Non-Training Meetings, Conferences, and Workshops

- Your planned attendance to non-training meetings, conferences, and workshops is approved as submitted.

Inventory and Planning

- * Complete three Management Framework Plans - one energy and two non-energy. This initial target figure is subject to adjustment as necessary to meet highest realistic accomplishment.
- Continue with regional assessment to determine areas in which detailed MFP's are to be done. See Inventory and Planning (Cont.) on S-7.

Data Processing

- Technical Assistance from DSC
- DSC assistance requested for coordinating ANCSA and interfacing existing systems with Alaska data was estimated at 3 man-months and approved as a high priority item during the Work Assignment Record review. Contract and training assistance should be handled on an individual request basis to DSC.
- Attendance at non-Government Meetings

It is essential to maintain close contact with the Cooperative Users of Burroughs Equipment (CUBE). Plan for attendance of at least one individual to the meetings. Also plan to be represented at the American Federation of Information Processing Societies Meetings.

- General Direction

Examine your requirements for ADP equipment and service and ascertain the most cost effective approach in meeting those requirements. Coordinate your findings with DSC ADP which is working on a short range ADP support study.

*OPS Objective; See Operational Planning System

1211 Lands Management

- Plan a joint Realty and Adjudication Workshop in the first half of the FY (preferably in November) with WO and DSC participation. The workshop should center on "what after ANCSA." The topics should include items such as land use planning, opening lands to public, new case filings, public participation, classification, adjudication processes, pending O&G applications, etc.
- Maintain current land status records and acreage control of Native and State Selections and grants.
- Maintain a control system for Native Allotment applications that will provide current status and progress reporting.
- Be responsive to information requests by:
 - Natives concerning land selections.
 - Joint Federal State Use Planning Commission.
- Temporarily maintain the Resource Library under the terms of ANCSA to the extent needed to assist the Natives in making informed land selections and to provide resource data to the State and other agencies.

Full year funds for the library (\$150,000) are not included in your cost target. Should Department elect to leave library under BLM jurisdiction, this amount will be re-allocated to Alaska.
- Process applications for less-than-fee that are essential for Federal-State and other political subdivision programs.
- * To facilitate the orderly transfer of lands to Native claimants fully process 2,000 Native allotment applications to issuance of a decision for allowance or denial of applications.

Priorities

- Prepare for the conveyance of core townships to eligible Native villages.
- Prepare a priority system with supporting rationale for conveyance of Native selections on a regional basis.
- Native allotments and private settlement claims should be processed simultaneously with the processing of Native Selections in geographic areas to facilitate an orderly selection of lands by the Natives.
- Work with the State of Alaska on setting up priorities for processing pending State Selection applications outside the pipeline corridor, i.e., areas with high energy potential or lands with high public values.

*OPS Objective: See Operational Planning System

Special Attention Item

For the individual nominated for Internal-19, justify the need for this training.

1212 - Upland Minerals Management

- Plan to give mineral patent applications and mineral character determinations in conflict with ANCSA actions high priority.
- Continue to inventory mineral resources for D-1 and D-2 areas.

1215 - Alaska Pipeline Inspection (Does not include Alaska Pipeline Office)

- Provide the required expertise for processing and issuing permits, grants, leases, and sales necessary in the construction of the Trans-Alaska Pipeline.
- Plan for timely issuance of permits, grants, leases, and sales to facilitate TAP construction.
- Process State Selections in accordance with Exhibit E of the Cooperative Agreement between USDI and the State of Alaska, January 8, 1974, regarding lands within TAP corridors.
- Plan to identify and if necessary initiate action to resolve mineral conflicts associated with Alyeska Pipeline R/W and areas outside of R/W, such as roads, airports, landing strips, pumping station communications towers, etc.
- Plan to conduct validity examinations on mining claims in conflict with the pipeline R/W where such claims would impede construction or where such examinations are requested by Alyeska.
- In cooperation with Alyeska Pipeline Service Company, plan to identify areas where sand and gravel deposits will be needed for pipeline construction in advance so that proper appraisals, technical reports, (Part 23) and EARs can be prepared in a timely fashion.
- Assist the TAP staff in developing and submitting an annual work plan.

1240 - Forestry

- Your cost target includes \$10,000 for Cooperative Research in forest inventory with Forest Service.

1260 - Soil and Watershed Conservation

- Continue to have a watershed specialist available to help fire bosses plan and locate fire lines in permafrost areas. An inspection of all fire lines in permafrost areas will be made and action taken to rehabilitate these lines before equipment leaves the area.

- Watershed support will be provided to the extent resources will permit to assist other activities in actions and proposals which could have significant impact on watershed and/or create erosion hazards.
- The \$16,000 increased 1260 allocation is to cover first year costs of the proposed permafrost services contract.

1270 - Protection

- Complete testing of the backfiring system (grenade launcher) and issue a final report by December 1, 1974.
- Continue work with the USFS on the Fire Effects Study. (Funds for this project are included in the Bureauwide listing of research projects.)
- Provide within your travel ceiling approximately \$2,400 to fund CSC assistance in revising the qualification standards for smoke-jumping/helitack crew members.
- Plan the following Task Force participation:
 - Research Systems - 1 MM
 - Prevention Action Planning - 1 MM
 - Fire Planning Phase I-IV - 1 MM
 - Equipment Development System - 1 MM
 - Fire Management Programmatic - 2 MM's
- Your request for \$150,000 to surface Campbell Airstrip was not allowed because of lack of funds, tenuous ownership/operations considerations, and the fact that we feel OAS should be responsible for such improvements. In any event, the surfacing would have to be programmed as a 2110 or 3100 project. Similarly, your requests for warehouses at McGrath and Bettles will have to be programmed as construction projects.

1280 - Recreation

- Additional 1280 funds have been provided for:
 - Baseline studies on Birch Creek and the Unalakleet River for their wild and scenic potential (\$20,000)
 - Studies on the Gold Rush Trails for their potential as National Scenic Trails (\$10,000)
- Cultural resource management
 - Study Fort Egbert to determine its potential for historic preservation
 - Complete cultural inventory on 5% of State Acreage.
- * - Nomination of at least three sites to the National Register of Historic Places

*OPS Objective; See Operational Planning System

1400 Cadastral Survey

- Implementation of the contract survey program utilizing the 1975 increase is your highest priority
- Review the proposal to purchase a \$500,000 autosurveyor (PADS). PADS available at present are prototype equipment. Refinements and improvements to the design and construction of PADS are being made constantly. Investigation should be made into the possibility of a six-month lease-option procedure with the following advantages:
 - Cost of a representative of the manufacturer for instructional purposes could be included.
 - At the end of the six-month period a second generation operational unit might be available.
 - A six-month lease-option should cost only about 30% of the purchase price.
- The advanced stage of development of the mini ranger 3000 for direct measurement of long distances is also a consideration in this area. In FY 1975 the SSD in the DSC is charged with investigating the feasibility of using both the above-mentioned systems to monitor contract surveys in Alaska. When the report of the SSD unit is available, it might have some bearing on the desirability of purchasing a PADS. Prior approval of the WO is required before committing funds to purchase a PADS.
- Every effort should be made to cooperate in all manner possible with personnel in Alaska establishing geodetic control for National Geodetic Survey, and the Defense Mapping Agency's Topographic Control teams that are establishing control for the Air Force and the Naval Oceanographic Office. These teams will plan to work closely with BLM in trying to avoid duplication and proliferation of effort in establishing geodetic control stations. They have indicated that they may encounter some logistical problems that may be alleviated with BLM help.
- Program 10 mm's for support of DSC's SSD system for aid and evaluation of the Autosurveyor. Travel and per diem will be paid by DSC.
- Evaluate your past procedures for establishing the geodetic control and submit to the National Ocean Survey for adjustment and publication the survey data on all stations which meet third order standards.

1700 Program Services

Communications

- In the first tertiary period of FY 1975, Alaska should complete their communication plan. The plan should include:
 - Communication system schematics for all telecommunications, leases or owned.
 - Immediate and long range goals. (Illustrated by schematic and described by narrative.)

- Equipment levels, present and proposed.
- Frequency usage, present and proposed.
- The percent of frequency usage by benefitting activities, present and proposed.
- DI-800's (Request for Frequency Assignment) as required.
- We are required to supply the Department all of the above information (except (5)) prior to obtaining approval for modification of existing communication facilities. Your communication plan should consider the need for frequent update.

2110 - Building Construction

<u>Construction</u>	\$188,000
Anchorage Warehouse Modification	
<u>Construction Supervision</u>	\$ 14,000
Anchorage Warehouse	
McGrath Pollution Control	
<u>Survey and Design</u>	\$ 20,000
McGrath Utility System, Modular Barracks/Mess Facilities	
Galena Utilities (Corps of Engineers)	
<u>Program Services</u>	\$ 6,000
Total FY 1975 Cost Target	\$228,000

2120 - Recreation Construction

<u>Construction Supervision</u>	\$ 6,000
Anchorage Pollution Control #0877	
<u>Survey and Design</u>	\$ 19,000
Paxson Lake 20 overnight units	
<u>Program Services</u>	\$ 2,000
Total FY 1975 Cost Target	\$ 27,000

(Add \$62,000 in 1974 carryover funds for Anchorage Pollution Control Project #377 if award is not made in FY 1974.)

3100 - PLDRT

<u>Survey and Design</u>	\$ 8,000
Paxson Lake	
ORV Information Signing	
<u>Construction Supervision</u>	\$ 4,000
Statewide Sign Program	
<u>Contract Costs</u>	\$ 6,000
Statewide Signing Program	
	<hr/>
Total FY 75 Cost Target	\$18,000

Inventory & Planning

- The Planning Director for the State of Alaska has asked if the Bureau would assist in funding publication of Regional Profiles being prepared by the State-Federal Land Use Planning Commission Staff. Consider whether you would like to use some of your FY 1975 funds for this purpose. Also consider the capability of the Planning Commission to fund this with their anticipated funds. If you recommend some funding assistance in your AWP, identify what Bureau program items would have to be forgone.

Table of Organization

- See General Directives for instructions on manpower control.
- Your T.O. is approved at 185 subject to the following:
- Your new T.O. includes one additional position to provide clerical and administrative support in the Phoenix District for the expanded Phoenix Training program.
- Your T.O. must contain one vacant position which is reserved for a Phoenix trainee as specified in Instruction Memorandum No. 70-170.
- One position is added for an employee transferred to Arizona as a result of the Alaska Personnel Management Committee meeting.
- The beginning L&M trainees are authorized overceiling positions in your T.O. until the courses are complete.

Special Attention Item

- Office code 02-990 has been established to permit preparation of a separate AWP for the Phoenix L&M Training Center. Accordingly, special project code D000 is abolished and all costs formerly made to D000 will now be made to 02-990, and the appropriate subactivities and work job codes.

Inventory and Planning

- *Complete five Management Framework Plans - all in energy areas. This initial target figure is subject to adjustment as necessary to meet highest realistic accomplishment.
- Plan to submit the Lower Colorado River MFP to the Director (220) for review in August, and to personally present the plan to the Director and the Secretary in September. (Supplemental guidance will be sent from Division of Environmental and Planning Coordination for WO input.)

1211 Lands Management

- Develop a system for alerting adjoining states of proposed interstate right-of-way projects, coal mines, coal gasification plants, and powerplants that may result in power lines, railroads, and pipelines traversing NRL's in other states.
- \$115,000 is included in your cost target for the L&M Training Center. This includes travel and per diem for instructors, travel and per diem for seven Bureau employees to attend training course 2000-1; salaries for 75 MM's for trainees; Instructors travel and per diem for courses 2000-2, 2000-4, and 2000-5 (2 sessions), and staff travel and per diem (including the new clerical position), operating expenses and supplies, miscellaneous costs such as xerox copy fees, etc.
- * Operational Objective (Secretarial Priority) Refer to Operational Planning System in General Directives.

ARIZONA (CONT.)

- The request for Training Center equipment (1211 portion) and the expansion of the BLM public address system is approved contingent upon receipt of the additional training space.

*- Lease or sell a target of five areas to the State or a local government for recreation purposes under the R&PP Act.

Upland Minerals Management

- Plan to develop a more viable material sales and free use program through the identification and establishment of community pits, common use areas, and free use areas. Expedite the processing of applications associated therewith together with the development of environmental analysis records, 43 CFR Part 23 examinations, and where necessary, environmental impact statements.
- \$188,500 is included in your cost target for the Phoenix L&M Training Center. This includes salaries, travel, per diem for 30 trainees (2 sessions), travel and per diem for instructors, operating expenses for Course 3000-1; instructor travel and per diem, operating expenses for Courses 3000-2, 3000-4 (2 sessions), and 3000-5; staff travel and per diem, and supplies.
- In addition to past level of DSC input, plan to utilize a mineral specialist assigned to and funded by the DSC (see DSC specific advices) for 5 MM to work as a minerals instructor at the Phoenix Training Center.

Range Management

- Your cost target includes provisions for the following:
 - Man-months and travel to support the Range ADP System (\$4,000).
 - Man-months and travel for AMP supervision and evaluation to support the AMP increases identified in the 1260 Specifics (\$7,000).
 - Support for the states number one package priority of planning and implementing AMP's (\$143,000).

Forestry

- Prepare a multi-purpose forest management plan for the Mt. Trumbull area and update MFP. Consult with DSC Forestry Staff.

* Operation objective (Secretarial Priority); Refer to Operational Planning System in General Directives.

1260 Soil and Watershed Conservation

- Plan funds and manpower necessary to complete one-third of the remaining Watershed Inventory and Analysis (Phase I) including updating to meet the established completion dates.
- Additional one-time cost targets include:
 - a. \$29,000 for Mt. Trumbull Soil Survey. The Bureau of Reclamation has indicated the capability to conduct soil surveys for BLM and should be contacted before the SCS.
 - b. \$156,000 for implementation, supervision, and study of McEuen, Crosier Canyon, Olson, and Poverty Mt. AMP's.
 - c. \$20,000 for investigation and implementation of control measures on point sources of salinity in the Colorado River Basin in cooperation with the Denver Service Center.

1270 Protection

- Your cost target includes provision to purchase:
 - 2 slip-on pumper units;
 - 1 integrated tanker;
 - 5 radios.
- Complete the fire prevention work in the Hualapai Mountains as outlined in the Phoenix DM's memo of January 18, 1974. Obtain commitments from Mohave County officials to cooperate in their share of the plan.
- Your request for three other pumper units was not allowed because of other higher priorities for similar type equipment in other states.

1280 Recreation

- Cultural resource management
 - (1) Inventory 5% of State acreage.
 - (2) *Nominate at least three sites to the National Register of Historic Places.
 - (3) Provide emergency protection to the Lower Colorado River Intaglios
- \$32,000 is included in your cost target for visitor control in Aravaipa and Paria primitive areas.
- *Escalante Trail development (Bicentennial Increase)
 - (1) Install 50 Trail markers.
 - (2) Develop one wayside exhibit.
 - (3) Install interpretive signs and pullouts (2)
 - (4) Install two radio interpretive programs.

Coordination and assistance in developing interpretive signs and displays will be provided by DSC.

* Operational objective (Secretarial Priority); refer to Operational Planning System in General Directives.

ARIZONA (CONT)

Wildlife

- Plan to increase efforts in inventory, planning, and HMP's.
- The Aravaipa research contract proposal request must be submitted through the research panel at the Denver Service Center prior to this Office's consideration or approval.

Recreation Construction

Construction \$330,000

Virgin Canyon # 0119 Phase II

Construction Supervision \$ 25,000

Virgin Canyon #0119 Phase I & II

Squaw Lake #0501 Phase II

Survey and Design \$ 39,000

Virgin Canyon Phase II - 117 units

Aravaipa Canyon #0406 Phase I - 10 units

Squaw Lake #0501 Phase III - 50 units

Program Services \$ 3,000

Total FY 1975 Cost Target \$397,000

PLDRT

Survey and Design \$ 28,000

Haekel Road, Seg. A,B,C&D - Surfacing

Aravaipa Access

Squaw Lake Interior Roads - Surfacing

Superstition Mtn. - Surfacing

Black Rock Mtn. - 5 mi. grading, 17 mi. surfacing

Construction Supervision \$ 27,000

Haekel Road, Seg. D grading 8 mi. (carrover)

Virgin River, Phase I (carryover)

Squaw Lake Interior Roads

Contract Costs \$140,000

Squaw Lake Interior Roads - bituminous

(Funds for surfacing Haekel Road, Seg. A,B,C, & D may be forthcoming at Mid-Year Review. Do necessary S&D in anticipation of these funds.)

Appraisal and Easement Costs

Aravaipa Access

ARIZONA (CONT.)

<u>Sign Shop Operation</u>	\$ 75,000
<u>Program Services</u>	<u>\$ 14,000</u>
Total FY 75 Cost Target	\$284,100
(Add \$170,000 in carryover funds for Haekel Road and \$208,000 for Virgin River Campground Road)	

CALIFORNIA

Table of Organization

- See General Directives for instructions on manpower control.
- Your T.O. is approved at 391 subject to the following:
 - Your new T.O. must contain 3 vacant positions which are reserved for Phoenix Trainees as specified in Instruction Memo No. 74-170.

Non-Training Meetings, Conferences, and Workshops

- Your planned attendance at non-training conferences, meetings, and workshops is approved as submitted.

Inventory and Planning

- *Complete eight Management Framework Plans - four energy and four non-energy. This initial target figure is subject to adjustment as necessary to meet highest realistic accomplishment.

EROS - ERTS

- Plan 4 man-months for "Multi-discipline Study" (URA in NE California.)

Data Processing

- The requested computer assistance from DSC for analysing resource information on the California Desert is interpreted to be similar to an ongoing project referred to as CRIS. Contact DSC to further define your requirement. If the need cannot be met within the CRIS project, a Work Assignment Record must be jointly prepared and submitted to Office 510 for appropriate review and action.

1. Lands Management

- Submit a plan for making a full and complete audit of your State idemnity selections. This plan shall start in F.Y. '75 and the audit completed by no later than June 30, 1976.
- Identify the work that will be forgone if the EIS's on Southern California Gas and Electric (2 MMs) and the Southern California Edison (16 MMs) are required this F.Y.
- Plan to transfer the Zzyzx Mineral Springs property as soon as possible.

* OPS objective; refer to Operational Planning System in General Directives.

- * - Lease or sell a target of five areas to the State or a local government for recreation purposes under the R&PP Act.

Appraisal

- Regarding Internal-13, 14, and 15, for each nominee; list all previous appraisal training and justify the need for the additional training.

1212 Upland Minerals Management

- *Plan to hold two competitive geothermal lease sales in FY 1975.
- Plan to implement your phase of the minerals management mapping program related to Geothermal Steam. Allow 15 temporary M/M and \$22,500 from your approved cost target to support this effort.

1220 Range Management

- Your cost target includes provision for the following:
 - Man-months and travel to support the range ADP system (\$4,000).
 - Man-months and travel for AMP supervision and evaluations to support the AMP increases identified in the 1260 specifics (\$11,000).
 - Man-months and travel to support supervision, studies, and evaluations of AMP's to Bureau standards (\$10,000).

1240 Forestry

- Offer 54 MMBF.
- Your 1240 cost target also includes \$45,000 for use in the easement program to support the expanded public domain timber sale program. These funds will not become part of your base; and must be fully utilized for timber sale easements before any 3100 timber sale easements will be pre-validated.

1250 Forest Development

- Increase reforestation efforts by 700 acres, for a total of approximately 1,300 acres.

* OPS objective; refer to Operational Planning System in General Directives.

1260 Soil and Watershed Conservation

- Plan to complete and update Watershed Inventory and Analysis (Phase I) as indicated in your memorandum of April 19, 1974.
- Additional one-time cost targets include:
 - a. \$3,000 for testing of remote sensing techniques.
 - b. \$175,000 for implementation, supervision, and study of the Bare Ranch Allotment, on the premise that this plan will be signed and approved prior to the beginning of 1975 fiscal year and that California funds the manpower within the base program.

270 Protection

- Your cost target includes provision to purchase at least 1 integrated tanker (500 gals.).
- Continue work on the EROS project at Susanville - 5 MM's.
- Plan State Office participation in the GHQ manual, Prevention Action Planning, and Equipment Development System Task Forces. Approximately 3 MM's will be required.
- Plan 1 mm for participation in the Fire Management EIS task force.

280 Recreation Management

- In addition to the \$410,000 cost target increase already provided in FY 1975 for management of the California Desert, and additional \$120,000 is included in your cost target for:
 - (a) Training for Desert Rangers
 - (b) Implementing the interim critical recreation vehicle management plan.
 - (c) Developing a technique to monitor ORV use.
 - (d) Gathering ORV use data on critical areas.
 - (e) Contracting for recreation and historical data to be used in desert planning.
 - (f) Contracting for environmental education techniques to be used in educating desert visitors.
- Cultural resource management program
 - (a) Inventory 5% of State acreage
 - * (b) Nominate at least four sites to the National Register of Historic Places
- Stanislaus River - \$25,000 is included in your cost target to initiate visitor control measures to protect river resources.
- Pacific Crest Trail - \$46,000 is included in your cost target to accelerate preacquisition work.
- California should contact DSC directly for technical assistance in visitor management and archaeological contract preparation.

* OPS Objective; see Operational Planning System in General Directives.

CALIFORNIA (CONT)

1285 Wildlife

- Your cost target includes an additional one-time increase of \$12,500 to inventory and maintain existing wildlife program projects.

2110 Building Construction

Survey and Design \$ 4,000

Surprise RAH Office
Ravendale Fire Station

Total FY 1975 Cost Target \$ 4,000

2120 Recreation Construction

Construction \$124,000

Imperial Sand Dunes #0693 (Water & Sewer System Dir.)

Construction Supervision \$ 17,000

Barstow Way Station #6500
Imperial Sand Dunes #0693

Survey and Design \$ 25,000

Imperial Sand Dunes - 100 Overnight Units
Tolkan Water System
Yuha Way Station (Funds for Survey and Design may be allocated at FY 1975 Mid-Year Review.
Do not prepare design prospectus without
WO approval.)

Program Services \$ 5,000

Total FY 1975 Cost Target \$171,000

3100 PLDRT

Survey and Design \$ 97,600

Pacific Crest Trail - 12 mi. #0112
Red Mtn. Road - 12 mi. #0981
Big Gulch Road #0304
Eastman Gulch Road #0352
Timber Sale Roads #0250
Timber Sale Roads #0403
Ham Pass Road #0519
Laradu Butte Road #0982
Landergeren Tie Road #0536
Butte Creek Road and 2 bridge sites #0515

Construction Supervision \$ 12,500

Red Mtn. Road

CALIFORNIA (CONT)

<u>Contract Costs</u>	\$ 12,300
Red Mtn. Road	

Appraisals & Easements - per PAWP list
(\$45,000 for the easements is available in 1240 -
see Forestry and Construction General.)

<u>Equipment and Program Services</u>	<u>\$ 80,000</u>
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Total FY 75 Cost Target	\$202,400
(Add \$374,000 in carryover funds for Sand Dunes Road).	

400 Land and Water Conservation Fund

King Range Exchanges	\$282,000
Pacific Crest Trail	\$ 13,000

COLORADO

Table of Organization

- See General Directives for instructions on manpower control.
- Your T.O. is approved at 279 subject to the following:
 - Your new T.O. must contain 3 vacant positions which are reserved for Phoenix Minerals Trainees as specified in IM 74-170.
 - You are temporarily authorized two dualled positions to permit hiring behind candidates selected for the Phoenix Lands Training Program. The duals will automatically terminate upon the trainees' reassignment to their destination positions.

Non-Training Meetings, Conferences, and Workshops

- Your planned attendance at non-training meetings, conferences, and workshops is approved as submitted.

Inventory and Planning

- * Complete five Management Framework Plans - four energy and one non-energy. This initial target figure is subject to adjustment as necessary to meet highest realistic accomplishment.
- Plan 4 temporary man-months to continue environmental education work with schools and other appropriate organizations.

1211 - Lands Management

- Continue to work closely with State and local governments on control of indiscriminate road construction on NRLs.
- Develop a system for alerting adjoining States of proposed interstate right-of-way projects, coal mines, coal gasification plants, and powerplants that may result in power lines, railroads, and pipelines traversing NRLs in other states.

Appraisal

For individuals nominated for Internal-13, please justify the need for this training, listing all previous appraisal training for each nominee.

- * - Lease or sell a target of five areas to the State or a local government for recreation purposes under the R&PP Act.
- * OPS Objective; Refer to Operational Planning System in the General Directives.

COLORADO (Cont.)

1212 Upland Minerals Management

- Prepare to phase down title clearance program involving mining claims on oil shale lands except for lands that may be needed for surface land uses related to oil shale development on both public & private lands. More specific directives will be provided in the near future.
- Plan to implement your Phase of the minerals management mapping program. Allow 26 temporary MM and \$39,000 of funding from your approved allocations to support this effort.
- * Plan to hold one competitive Geothermal lease sale in FY 1975.

1220 Range Management

- Your cost target includes one-time provisions for:
 - Man-months and travel to support the Range ADP System (\$7,000).
 - Man-months and travel for AMP Supervision and Evaluation to support the AMP increases identified in the 1260 Specifics (\$3,000).

1240 Forestry

- Offer 20 MMBF.
- Your 1240 cost target also includes \$11,000 for use in the easement program to support the expanded public domain timber sale program. These funds will not become part of your base and must be fully utilized for timber sale easements before any timber sale easements will be prevalidated using 3100 funds.

1250 Forest Development

- Accomplish at least 300 acres of pre-commercial thinning.

1260 Soil and Watershed Conservation

- Complete one-third of the remaining Watershed Inventory and Analysis (Phase I) including updating to meet established completed dates.
- One-time cost target increases include:
 - \$45,000 for soil surveys in oil shale areas. The Bureau of Reclamation has indicated the capability to conduct soil surveys for BLM and should be contacted before the Soil Conservation Service.
 - \$59,000 for implementation, supervision, and study of Begar and Deer Fork AMP's.

* OPS Objective; Refer to Operational Planning System in the General Directives.

COLORADO (Cont.)

- \$90,000 for completion of AMP's in Book Cliffs Wild Horse Areas.
- \$50,000 for investigation and implementation of control measures on point sources of salinity in the Colorado River Basin in co-operation with the Denver Service Center.

1270 - Protection

- Your cost target includes provisions to purchase (2) slip-on pumper units.
- \$10,000 is included in your cost target to relocate fire control air operations in the Grand Junction District.

1280 - Recreation Management

- Cultural resource management
 - (a) Inventory 5% of State acreage
 - (b) Provide protection to archeological values in the Sacred Mountain area.
 - * (c) Nominate at least four sites to the National Register of Historic Places.
- * Escalante Trail Development
 - (a) Install interpretive wayside signs (3)
 - (b) Install one radio interpretive program
 - (c) Develop the Escalante Ruins interpretive wayside. Stabilize ruin as necessary.

Coordination and assistance in developing interpretive signs and displays will be provided by DSC.

- A cost target increase for management of the Powderhorn Primitive area has been provided (\$10,000).

1285 - Wildlife

- Emphasize Blanca Waterfowl Development and maintenance.

2120 - Recreation Construction

Survey and Design

\$2,000

DeWeese - 30 overnight units

- * Operational Objective (Secretarial Priority); Refer to Operational Planning System in General Directives.

COLORADO (Cont.)

<u>Program Services</u>	\$1,000
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Total FY 1975 Cost Target	\$3,000
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3100 - PLDRT

<u>Survey and Design</u>	\$24,700
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Strawberry Rd
North Sinbad Rd
Reed Rd, Seg. B
Reese Gulch Rd
Troublesome Rd
Jack Hall Rd
Kinney Cr. - Surfacing
Cow Creek Rd

<u>Construction Supervision</u>	\$29,000
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High Mesa Rd, Seg. B (Carryover)
Calamity Ridge Rd, (Carryover)
Cebolla Access Rd (E. Fork Powderhorn)
Reese Gulch Rd
North Sinbad Rd
Jack Hall Rd
Kinney Creek Rd

<u>Contract Costs</u>	\$68,000
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Cebolla Access Rd
North Sinbad Rd
Reese Gulch Rd
Jack Hall Rd
Kinney Creek Rd

<u>Other (Cattleguard)</u>	\$10,000
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<u>Appraisal and Easement Costs</u>	
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Strawberry
Reed Cr. "B"
Troublesome Road
(\$11,000 is available in 1240 - See Construction narrative)

Equipment and Program Services	<u>\$174,300</u>
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Total FY 75 Cost Target	\$174,300
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(Not includes in above is \$104,200 in carryover funds for Calamity Ridge Rd which will be added to your cost target.)

Table of Organization

- Your T.O. is approved at 204 subject to the following:
 - Your new T.O. must contain one vacant position which is reserved for a Phoenix Trainee as specified in I.M. No. 74-170.

Non-Training Meetings, Conferences and Workshops

- Your planned attendance at non-training conferences and workshops is approved as submitted.

Inventory and Planning

- * Complete 18 Management Framework Plans - 15 energy and three non-energy. This initial target figure is subject to adjustment as necessary to meet highest realistic accomplishment.
- Plan 6 temporary man-months to be used to complete the environmental education work in the Boise District; complete the teachers guide in the Coeur d'Alene District; and begin community needs inventory in the Idaho Falls District.

1211 Lands Management

- Develop a contingency plan for managing the Indian Hills patented desert lands that were returned to the U.S., if not disposed of by July 1, 1974.
 - Consider preparing an EIS on the entire Desert Land Program in your State prior to classifying additional lands for DLE.
 - A total of \$50,000 is added to supplement your base to provide for full utilization of the realty specialists time for lands work, primarily DLE's.
 - DSC will assist in your L&M workshop. Coordinate with DSC on the specifics.
 - * - Lease or sell a target of five areas to the State or a local government for recreation purpose under the R&PP Act.
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- * Operation Objective; Refer to Operational Planning System in General Directives.

IDAHO (CONT.)

1220 Range Management

- Your cost target includes provisions for the following:
 - ° Man months and travel to support the Range ADP System (\$9,000).
 - ° Man months and travel for AMP supervision and evaluation to support the AMP increases identified in the 1260 Specifics (\$5,000).
 - ° Man months and travel to support supervision, studies, and evaluation of AMP's to Bureau Standards (\$21,000).

1240 Forestry

- Offer 26 MMBF.
- Your 1240 cost target also includes \$8,000 for use in the easement program to support the expanded Public Domain Timber Sale Program. These funds will not become part of your base and must be fully utilized for timber sale easements before any 3100 timber sale easements will be prevalidated.

1250 Forest Development

- Increase reforestation by 300 acres for a total of 400 acres, and precommercial thinning by 200 acres.

1260 Soil and Watershed Conservation

- Complete one-third of the remaining Watershed Inventory and Analysis (Phase I) including updating to meet established completion dates.
- One-time cost target increase includes:
 - a. \$190,000 for implementation, supervision, and study of the Dempsey and Pleasant View AMP's.
- The \$38,000 increase allocated in FY 74, which is now part of your base, must continue to be used for high priority project maintenance.

1270 Protection

- Your cost target includes provision to purchase two 500 gallon integrated tankers.
- Plan 1 mm for the Boise District Manager to in the Fire Management EIS Task Force.

* Operational Objective; Refer to Operational Planning System in General Directives.

- Plan to participate in the Prevention Action Planning Task Force - 1 MM.
- Prepare a fire prevention plan in accordance with 9212 to include a model fuel modification plan for flash fuels in either the Boise or Shoshone District - 4 MM.
- Plan 1 MM for participation in the Ground Tanker Development project.
- Your request for \$10,000 to purchase a retardant mixing operation was not funded since this is available by rental.

1280 Recreation

- Cultural resource management
 - Inventory 5% of State Acreage
- * - Nominate at least four sites to the National Register of Historic Places.
- River Management
 - Use data collected on the Salmon and Bruneau Rivers to develop a management plan for these rivers.
 - Oregon Trail (Regular Program) - concentrate on non-Bicentennial data collection.
- * -- Oregon Trail Development (Bicentennial)
 - Install 100 trail markers
 - Install two radio interpretive programs
 - Develop Milner Reservoir and Bonneville Point wayside exhibits.
 - Obtain six miles of trail easements at Bonneville Point.
 - Coordination and assistance in developing interpretive signs and displays will be provided by DSC.
- Off-road vehicle management
 - Develop a plan for one cycle park and associated trails.
- * Designate the "Owyhee High Desert" as a primitive area.
- Contact DSC directly concerning your requests for cultural and visitor management assistance.
- * Operational Objective; Refer to Operational Planning System in General Directives.

1285 Wildlife

- Your cost target includes one-time increases of \$37,000 for in-house portion of Birds of Prey area research proposal, \$1,600 for fencing fisheries habitat on Birch Creek, \$4,000 for protective fencing and seeding buffer strips on isolated habitats, and \$10,000 cooperative contract to study bighorn sheep in the East Fork of the Salmon River. \$70,000 is retained in this office for research contracts on Idaho Birds of Prey area.

2110 Building Construction

- Construction Supervision \$ 6,000
Shoshone Office
- Total FY 1975 Cost Target \$ 6,000

(Add \$300,000 in carryover funds for the Shoshone Office which will be carried forward into FY 75 and available for obligation. This amount is above cost for the utilities hookups accomplished in 1974).

2120 Recreation Construction

- Construction Supervision 3,000
Salmon Dam
- Total FY 1975 Cost Target \$3,000

3100 PLDRT

- Survey & Design 66,000
Timber sale easements
Rocket Creek Rd.
Eagle Creek Rd.
Salmon Crossing Rd.
Others (Non-Timber per PAWP)
- Construction Supervision 24,000
Deep Cr. Rd. - grading (carryover)
Big Knox Rd. - surfacing
Deep Cr. Rd. - surfacing
- Contract Costs 310,000
Deep Creek Rd. - gravel
- Appraisal & Easement Costs
Timber Sale program per PAWP submission
(\$8,000 for these easements is available in 1240 - see
Forestry and Construction general directives)
- Equipment & Program Services 51,000
- Total FY 75 Cost Target 451,000

Table of Organization

- See General Directives for instructions on manpower control.
- Your T.O. is approved at 257 subject to the following:
 - Your new T.O. must contain two vacant positions which are reserved for Phoenix Trainees as specified in I.M. No. 74-170.
 - You are temporarily authorized one dualled position to permit hiring behind the candidate selected for the Phoenix Lands Training Program. The dual will be automatically terminated upon the trainee's reassignment to his destination position.

Non-Training Meetings, Conferences and Workshops

- Your planned attendance at non-training meetings, conferences and workshops is approved as submitted.

Inventory and Planning

- * Complete 14 Management Framework Plans - 10 energy and four non-energy. This initial target figure is subject to adjustment as necessary to meet highest realistic accomplishment.
- Tentatively plan 22 man-months (FY 74 level) to support the Northern Great Plains Resources Program, pending the decision to continue the project in 1975.
- Plan 12 temporary man-months for the environmental education project in the Billings District.

1211 Lands Management

- Develop a system for alerting adjoining states of proposed interstate right-of-way projects, coal mines, coal gasification plants, and powerplants that may result in power lines, railroads, and pipelines traversing NRL's in other states.
- *- Lease or sell a target of five areas to the state or a local government for recreation purposes under the R&PP Act.

1212 Upland Minerals

- Continue to process bentonite patent applications as expeditiously as possible. Furnish the Washington Office and DSC with estimate as to the number of bentonite samples to be processed at the testing facility in Worland, Wyoming. Mr. Walt Ackerman, DSC, will coordinate the bentonite examination effort including the processing of samples, contests and hearings, and supervision of the laboratory and testing facility. Also plan to support the bentonite marketability study and the title records search contracts to be issued and supervised by DSC.

- Implement your phase of the mineral management mapping program. Allow 19 temporary M/M and \$28,500 from your approved cost target to support this effort.
- Your cost target includes \$30,000 for construction of a temporary office structure at Miles City in accordance with the last paragraph of your May 17, 1974 memorandum on Miles City District Office space needs.

1220 Range Management

- Your cost target includes provision for the following:
 - ° Man months and travel to support the Range ADP System (\$12,000)
 - ° Man months and travel for AMP supervision and evaluation to support the AMP increases identified in the 1260 specifics (\$3,000).

1240 Forestry

- Offer 6 MMBF.
- Your 1240 cost target also includes \$8,000 for use in the easement program to support the expanded Public Domain Timber Sale Program. These funds will not become part of your base and must be fully utilized for timber sale easements before any 3100 timber sale easements will be prevalidated.

1250 Forest Development

- Set total reforestation efforts at 560 acres and pre-commercial thinnings at 250 acres.

1260 Soil and Watershed Conservation

- Complete one-third of the remaining Watershed Inventory and Analysis (Phase I) including updating to meet established completion dates.
- One-time cost target increases include:
 - a. \$70,000 for continuation of soil surveys in coal-energy areas.
 - b. \$16,500 for maintenance of two water quality monitoring stations.
 - c. \$68,000 for implementation, supervision, and study of the Whiton and Jerry Miller AMP's.
- The \$38,000 allocated in FY 74, which is now part of your FY 75 base, must continue to be used for high priority project maintenance.

1270 Protection

- Your cost target includes provisions to purchase 6 slip-on pumper units.
- Plan 3 MM for test phase IV of the normal year fire plan.
- Plan to participate in the GHQ Manual Task Force - IMM

1280 Recreation

- Cultural resource management
 - a. Inventory 5% of State acreage
 - b. Provide emergency protection for wood structures in the Dillon District
 - c. *Nominate at least four sites to the National Register of Historic Places.
- Prepare a report which will evaluate snowmobile use on vegetation and wildlife in the Garnet Hills area. Send to W.O. (370) by 6/30/75.
- Develop a management plan for the Upper Missouri River
- Plan for management of the Humbug Spires Primitive Area
- * - Designate "Centennial Mountain" as a primitive area.
- The Denver Service Center will not be able to furnish the three months of operational assistance requested. However, technical assistance is available to orient the new cultural resource position you will hire. Contact DSC directly for technical assistance concerning contract preparation and visitor management.

2110 Building Construction

- Survey and Design
 - Lewistown Retardant Radio Building \$ 4,000
- Total FY 1975 cost target \$ 4,000

2120 Recreation Construction

- Construction Supervision 8,000
 - Holter Lake
 - Garnet Ghost Town
- Survey and Design 4,000
 - Holter Lake Paving
- Program Services 3,000
- Total FY 1975 cost target \$15,000

(Add \$27,500 in 1974 carryover funds for Holter Lake Irrigation System and \$25,000 for Garnet Ghost Town.)

* Operational Objectives (Secretarial Priorities); Refer to Operational Planning System in General Directives.

MONTANA (CONT.)

3100 PLDRT

- Survey and Design \$ 24,200
Chamberlain Creek
Garnet Range "B"
Fort Meade Rd.
Ashby Rd.

- Construction Supervision \$ 28,300
Garnet Range "A" (carryover)
" " "B"
Fort Meade Rd.

- Contract Costs \$158,700
Garnet Range "B"
Fort Meade Rd.

- Appraisal & Easement Costs
Chamberlain Creek
Warm Springs
Elk Creek - Deep Cr. Divide
Karshaw
Ashby

(\$8,000 for these easements is available in 1240 - see Forestry
and Construction General Directives)

- Equipment & Program Services \$ 46,200
Total FY 1975 Cost Target \$257,400

Table of Organization

- See General Directives for instructions on manpower control.
- Your T.O. is approved at 228 subject to the following:
 - Your new T.O. must contain 4 vacant positions which are reserved for Phoenix Trainee's as specified in I.M. No. 74-170.
 - One position is added for an employee transferred to Nevada as a result of the Alaska Personnel Management Committee meeting.

Non-Training Meetings, Conferences and Workshops

- Your planned attendance at non-training meetings, conferences, and workshops is approved as submitted.

Inventory and Planning

- * Complete six Management Framework Plans - all energy. This initial target figure is subject to adjustment as necessary to meet highest realistic accomplishment.

1211 Lands Management

- Prepare a final report on the results of the pilot project on Pyramid Lake Planning Unit. You may wish to consider preparing a similar report of your findings on State Line - Virgin Valley Planning Unit.
- Continue with the removal of unauthorized outdoor advertising displays on NRLs under the agreement with the Department of Transportation.
- Contact DSC for the environmental assistance requested for Arrow Canyon Power Plant EIS.
- * - Lease or sell a target of five areas to the State or local government for recreation purposes under the R&PP Act.

1212 Upland Minerals

- Process mineral patent applications as expeditiously as possible with the highest priority given to the most delinquent applications.
- Implement your phase of the minerals management mapping program. Allow 10 temporary M/M and \$15,000 of funding from your approved allocations to support this effort.
- * - Plan to prepare for and hold two competitive geothermal lease sales in FY 1975.

- * Operational Objectives; Refer to Operational Planning System in General Directives.

NEVADA (CONT.)

- Your cost target contains \$20,000 for contracts with Nevada State Museum on historical data for oil and gas and geothermal EIS.

1220 Range Management

- Your cost target includes provision for the following:
 - ° Man months and travel to support the Range ADP System (\$5,000)
 - ° Man months and travel for AMP supervision and evaluation to support the AMP increases identified in the 1260 Specifics (\$4,000).
 - ° Man months and travel to support supervision, studies, and evaluations of AMP's to Bureau Standards (\$20,000).

1260 Soil and Watershed Conservation

- Complete one-third of the remaining Watershed Inventory and Analysis (Phase I) including updating to meet established completion dates.
- Continue the preparation of the erosion condition classification maps that were initiated in FY 74.
- One-time increased funding includes:
 - a. \$51,000 for implementation, supervision, and study of the Buffalo and Cattle Camp AMP's.
 - b. \$15,000 for investigation and implementation of control measures on point sources of salinity in the Colorado River Basin in cooperation with the Denver Service Center.

1270 Protection

- Your cost target includes provision to purchase 4 integrated tankers.
- Plan 1MM each for State Office participation in the Equipment Development System and Fire Management Programmatic EIS task forces.
- Your request for a D-6 cat was not funded in 1270 because of the higher priority of tankers and the fact that cats for use on fires are available by contracting.

1280 Recreation

- Cultural resource management

(1) Inventory 5% of State Acreage

- * (2) Nominate at least three sites to the National Register of Historic Places.

* - Pony Express Trail Development (Bicentennial)

(1) Install 150 trail markers

(2) Install two radio interpretive programs

(3) Survey and stabilize foundations of Pony Express Stations

(4) Acquire necessary access for public

(5) Accomplish necessary inventory and planning for stations and trails.

- Coordination and assistance in developing interpretive signs and displays will be provided by DSC.

- A \$5,000 increase is included in your cost target for Red Rock Visitor Management

- The Denver Service Center will not be able to furnish the four man months of archeological assistance requested. Consider contracting for work your new cultural resource position cannot accomplish. Contact DSC directly for technical assistance in recreation planning.

1400 Cadastral Survey

- Plan to submit to WO (420) by September 15, 1974, an interim report on the experimental cadastral survey contract being performed in Nevada.

2110 Building Construction

- | | |
|-----------------------------------|----------|
| - <u>Construction Supervision</u> | \$ 2,000 |
| Las Vegas Office | |
| Total FY 1975 cost target | \$ 2,000 |

2120 Recreation Construction

- | | |
|-------------------------------------|--------|
| - <u>Construction Supervision</u> | 25,000 |
| Rocky Gap | |
| Red Rock Visitor Center | |
| - <u>Survey and Design</u> | 2,000 |
| Primitive Area Threshold facilities | |

NEVADA (CONT.)

- Program Services	\$ 3,000
Total FY 1975 cost target	\$30,000

(In preparing AWP add \$705,000 in carryover funds for Rocky Gap #0555 and Red Rock Visitor Center.

3100 PLDRT

- <u>Survey & Design</u>	\$ 1,600
Petroglyph Road - 2 mi. - surfacing	
- <u>Construction Supervision</u>	55,400
Rocky Gap Rd - 2 mi. (carryover)	
Red Rock Visitor Center Rd. 1 mi. (carryover)	
" " Scenic Dr. - 7 mi. (carryover)	
Little Owyhee Rd. Seg. "B"	
- <u>Contract Costs</u>	87,600
Little Owyhee, Seg "B" - grand 23 mi.	
- <u>Easement</u>	-
Alder Creek Road	
- <u>Material Testing</u>	5,500
- <u>Signing Program</u>	12,000
- <u>Equipment & Program Services</u>	27,400
Total FY 75 Cost Target	\$189,500

(In preparing AWP add carryover funds for the following: \$330,800 for Red Rocks Rd "B"; \$104,000 for Rocky Gap Rd; and \$115,000 for Visitor Center Rd. These costs may not be exceeded.)

Table of Organization

- See General Directives for instructions on manpower control.
- Your T.O. is approved as submitted at 225.

Non-Training Meetings, Conferences, and Workshops

- Your planned attendance at non-training meetings, conferences, and workshops is approved as submitted.

Inventory and Planning

- *- Complete eight Management Framework Plans - four energy and four non-energy. This initial target figure is subject to adjustment as necessary to meet highest realistic accomplishments.

Plan 3 man-months to support field testing of the Water Resources Council Principles and Standards on the Rio Puerco Watershed.

- Plan 4 temporary man-months to begin State Office environmental education coordination with State level school boards and other organizations. Plan 4 temporary man-months to begin environmental education community needs inventory at the District level.

1211 - Lands Management

- Issue to the State of New Mexico a decision advising them that the State has exhausted their State Selection rights. Appropriate action will be taken on all pending cases.
- Initiate a detailed study on clarifying land exchange procedures relating to water base property. The product of this study should provide a Bureau policy and procedure for land exchanges relating to water base property.
- Subject to Secretarial approval, initiate action to effect the recommendations identified in the "Navajo Indian Study in Northwestern New Mexico" within your capability.
- Develop a system for alerting adjoining states of proposed interstate right-of-way projects, coal mines, coal gasification plants, and power-plants that may result in power lines, railroads, and pipelines traversing NRLs in other states.
- Your request to send Yolanda Vega to one week of Course 2000-1 is approved. Contact Mr. Paul Rigrup, PTC for dates to attend.

* Operational Objectives (Secretarial Priorities); Refer to Operational Planning System in General Directives.

NEW MEXICO (Cont.)

- * Lease or sell a target of five areas to the State or local governments for recreation purposes under the R&PP Act.

1212 - Upland Minerals Management

- * Plan to hold one competitive geothermal lease sale in FY 1975.

Implement your phase of the minerals management mapping program.

1220 - Range Management

- Your cost target includes provision for the following:
 - Man-months and travel to support the Range ADP System (\$8,000).
 - Man-months and travel for AMP supervision and evaluation to support the AMP increases identified in the 1260 specifics (\$4,000).
 - Man-months and travel to support supervision, studies and evaluation of AMP's to Bureau Standards (\$30,000).

1240 - Forestry

- Coordinate with DSC in establishing forest inventory field plots. Your cost target includes \$44,300 for inventory. This will not be part of your permanent base.

1260 - Soil and Watershed Construction

- Complete one-third of the remaining Watershed Inventory and Analysis (Phase I) including updating to meet established completion dates.
- Continue to use the \$38,000 allocated in FY 74, which is now part of your FY 75 base, for high priority project maintenance.
- One-time cost target increases are included for:
 - \$79,000 for implementation, supervision, and study of the George Jackson and Blancett AMP's.
 - \$20,000 for investigation and implementation of control measures on point sources of salinity in the Colorado River Basin in cooperation with the Denver Service Center.
 - \$119,000 to initiate the Rio Puerco Watershed Management Plan. The additional funding (\$91,000) required for FY 75 is to be planned within your existing base. Plan on continuing work in this area for the next 5 or 6 years at approximately the same funding level until the project is complete.

- * Operational Objectives (Secretarial Priorities); Refer to Operational Planning System in General Directives.

1280 - Recreation

- Cultural Resource Management
 - (1) Inventory 5% of State acreage
 - * (2) Nominate at least four sites to the National Register of Historic Places
- * - Escalante Trail Development (Bicentennial Program)
 - (1) Construct 13 miles of trail in El Malpais
 - (2) Install one radio interpretive program
 - (3) Install interpretive signs at two roadside pullouts
 - (4) Construct two wayside exhibits; one at each end of 13 mile trail. Coordination and assistance in developing interpretive signs and displays will be provided by DSC.
- *- Designate Organ Mountain as a primitive area.
- An additional \$18,000 is included in your cost target for visitor management on the Rio Grande Wild and Scenic River.

1285 - Wildlife

- The Mexican Duck program will continue to receive priority, except that any future increases to base level must be approved by this office.
- Accomplish general and specific items for water quality program using State wildlife specialist.

2120 - Recreation Construction

<u>Construction</u>	\$100,000
Rio Grande - 12 vault toilets	
<u>Construction Supervision</u>	\$ 6,000
Rio Grande	
<u>Program Services</u>	\$ 2,000
Total FY 1975 Cost Target	<u>\$108,000</u>

2220

We will attempt to fund the stabilization of Frances Canyon Ruin with 1974 maintenance carryover funds. You will be advised on this in your AWP approval letter.

- * Operational Objectives (Secretarial Priorities); Refer to Operational Planning System in General Directives.

3100 - PLDRT

<u>Survey and Design</u>	\$ 9,800
Quebrades Rd	
Angel Peak Rd	
Malpais Project (Trail) 4 mi.	

<u>Construction Supervision</u>	\$ 11,200
Rio Grande Gorge Rd	

<u>Contract Costs</u>	---
Rio Grande Gorge Rd	
(\$255,000 carryover, \$280,000 FY 75 advanced)	

Easements per PAWP list	---
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<u>Equipment and Program Services</u>	\$ 13,300
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Total FY 75 Cost Target	\$ 34,300
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OREGON

Table of Organization

- See General Directives for instructions on manpower control.
- Your T.O. is approved at 875 subject to the following:
 - Plan on retaining 3 vacant positions which are reserved for Phoenix Trainees as specified in IM 74-170, pending response to your April 24 memorandum.
 - You are temporarily authorized 2 dualled positions in your T.O. to permit hiring behind candidates selected for the Phoenix Lands Training Program. The duals will be automatically terminated when trainees are reassigned to destination positions at the end of the training program.
 - Your new T.O. reflects transfer of the Microfilm project (4 positions). One of the four Microfilm employees (Sickler) will remain in Portland until the Oregon microfilming project is completed.

Non-Training Meetings, Conferences, and Workshops

- Your planned attendance at non-training meetings, conferences, and workshops is approved.

Inventory and Planning

- *Complete 15 Management Framework Plans - seven energy and eight non-energy. This initial target figure is subject to adjustment as necessary to meet highest realistic accomplishment.
- Plan 3 man-months to support field testing of the Water Resources Council Principles and Standards on the Bear Creek Watershed.
- Plan for DSC Planning and ATROW staffs to assist in review and evaluation of transportation plans, maps, and road inventories, and their use in the planning system. Make arrangements through DSC-380.

1211 - Lands Management

- *Lease or sell a target of five areas to the State or a local government for recreation purposes under the R&PP Act.
- Suspend all State Selection transfers in States of Washington and Oregon until the audit is finalized.
- Begin preliminary work for Washington State records. Work is limited to 90 MM. The preliminary work must not in anyway affect the production of the California records. Production for California must be geared to the goal of a minimum average of 50 townships every two weeks.

Appraisal

For individuals nominated for Internal-13, 15, 16, 17, 19, and 20, justify the need for this training, listing all previous appraisal training for each nominee.

* Operational Objective (Secretarial Priorities); Refer to Operational Planning System in General Directives.

1212 - Upland Minerals Management

- * Plan to hold two competitive geothermal lease sales in FY 1975.
- Plan to develop a more viable material sales and free use program through the identification and establishment of community pits, common use areas, and free use areas. Expedite the processing of applications associated therewith together with the development of environmental analysis records, 43 CFR Part 23 examinations, and where necessary, environmental impact statements.
- Implement your phase of the minerals management mapping program. Allow five temporary MM and \$7,500 of funding from your approved allocations to support this effort.
- Complete Statewide Oil and Gas EIS.

1220 - Range Management

- Your cost target includes provisions for the following:
 - Man-months and travel to support the Range ADP System (\$8,000).
 - Man-months and travel for AMP Supervision and evaluation to support the AMP increases identified in the 1260 Specifics (\$4,000).

1240 - Forestry

- Your 1240 cost target also include \$25,000 for use in the Easement program to support the expanded public domain timber sale program. These funds will not become part of your base and must be fully utilized for timber sale easements before any 3100 timber sale easements will be prevalidated.

1250 - Forest Development

- Plan to accomplish at least 400 acres of pre-commercial things.

1230 Forest Management, Western Oregon

5230 - Special Advices for Oregon

- Continue to implement the Western Oregon Allowable Cut Plan as established by the Secretary effective July 1, 1971. Western Oregon FY 1975 level of sales are 1,172 MMBF. Review the allowable cut plan and update requirements to accomplish the intent of the plan.

* Operational Objective (Secretarial Priorities); Refer to Operational Planning System in General Directives.

OREGON (Cont.)

5220 - Forest Development - Western Oregon

- Total cost targets include \$20,000 for the log grade and end product recovery study and \$4,600 for research on annual damage control in reforestation. \$35,000 is retained in this office for research under these contracts.

1260 - Soil and Watershed Construction

- Continue efforts to complete and update Watershed Inventory and Analysis in accordance with schedule.
- One-time increased funding includes:
 - \$133,000 for implementation, supervision, and study on the East Warm Springs and Houghton AMP's.
 - \$50,000 to initiate the Bear Creek Watershed Management Plan. The additional \$56,000 required for FY 75 is to be planned within your existing base. Plan on continuing work in this area for the next 5 or 6 years at approximately the same funding level until the project is complete.

1270 - Protection

- Your cost target includes provision to purchase 2 integrated tankers.
- Your cost target includes funds for at least 5 MM's of preliminary work to provide for early activation of SRV crews. Coordinate this work with the State Employment Services.
- Plan travel to participate in Task Forces on the Equipment Development System and Prevention Action Planning - 1 MM each.
- Plan participation in the Ground Tanker Development and Fire Management Programmatic Task Forces - 1 MM each.

1280 - Recreation

- Cultural Resource Management
 - (a) Inventory 5% of State acreage
 - *(b) Nominate at least three sites to the National Register of Historic Places.

* Operational Objective (Secretarial Priorities); Refer to Operational Planning System in General Directives.

OREGON (Cont.)

* - Oregon Trail Development (Bicentennial)

- (a) Install 100 Trail markers
 - (b) Install interpretive signs at road pull-outs (4)
 - (c) Install four roadside interpretive devices
 - (d) Develop a wayside exhibit at Lytle Pass trail segment
- Coordination and assistance in developing interpretive signs and displays will be provided by DSC.

- Wild and Scenic Rivers (\$20,000) develop statewide procedures for visitor management. Establishment of a state-wide visitor management position within your T.O. is recommended.
- Pacific Crest Trail (\$35,200) concentrate on pre-acquisition work and the development of a management plan.
- Oregon Trail - an increase of \$17,300 has been provided for your regular program.

1285 - Wildlife

- Program 50 percent of your River Basin fisheries biologist's time for technical assistance to the States of Alaska, California, Idaho and Nevada and assisting DSC with manual draft for Habitat Inventory of Reptiles and Amphibians and manual revision for Stream Protection and Improvement.
- Program 1 man-month of SO wildlife biologist's time to manualize fire rehabilitation tech notes. Coordinate effort with DSC-350.

2110 - Building Construction

<u>Construction</u>	\$10,000
Drewsey Repeater	
<u>Construction Inspection</u>	\$39,000
Roseburg Office (use an additional \$35,000 from O&C funds)	
Lakeview Radio Shop	
Drewsey Repeater	
<u>Survey and Design</u>	\$10,000
Jordan Valley Fire Station	
Wagontire Lookout	
<u>Program Services</u>	\$ 3,000
<hr/>	
Total FY 1975 Cost Target	\$62,000

* Operational Objective (Secretarial Priorities); Refer to Operational Planning System in General Directives.

OREGON (CONT.)

3100 - PLDRT

<u>Survey and Design</u>	\$28,000
Gerber Res Rd	
Swan Lake Rd	
Stevenson Mtn. Rd	
Grande Ronde Rd	
Jackies Butte Rd	
So. Fork John Day River	

<u>Construction Supervision</u>	\$38,000
Steen Mtn. Rd (Carryover) and FHWA	
Jackies Butte	
So. Fork John Day River - Bridge	
Deschutes River - Haz. Reduction	

<u>Contract Costs</u>	\$166,000
Jackies Butte	
So. Fork John Day River - Bridge	
Deschutes River - Haz. Reduction	

<u>Appraisal and Easements</u>	
Bully Creek	
Birch Cr. - Cottonwood Cr.	
Gerber Res.	
Johnson Hts.	
Lookout Mt.	
Star Valley	
Burma Rd	
Deschutes River - Trail	
Wagon Tire Mt. Lookout	

\$25,000 for these easements is available in 1240 - See Forestry and Construction Narratives.

<u>USGS Coop Agreement</u>	\$10,800
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<u>Equipment and Program Services</u>	\$77,200
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Total FY 75 Cost Target	\$320,000
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(Add \$347,000 in 1974 carryover funds for Steens Mtn. Rd.)

5110 - Road Construction, Western Oregon

- Your tentative cost targets are:

- Planning, reconnaissance, and easement acquisition		\$597,000
- Surveys (FHWA)	\$200,000	
Construction Projects (FHWA)	\$4,075,000	
Aggregate Production (FHWA)	\$1,525,000	
Drainage Structures (FHWA)	\$725,000	
Const. Eng. & Modification (FHWA)	\$1,000,000	\$7,425,000

- The following list of projects is based on the FY 75 Budget Justifications with costs updated by your PAWP submission.

Road Construction 1/

EM	PROJECT NAME	NUMBER	MILES	TYPE PROJECT	ESTIMATE COST
ce	Galice Creek	83	12.0	Surfacing	\$1,625,000 <u>a/</u>
Creek	Bob Butte	444-A	8.0	Grading & Base Surfacing	1,300,000
mbia	Nehalem Pre-Roadng (Scaponia)	207-A	11.0	Surfacing	325,000
nzie	McKenzie-Bear	324-A	5.0	Grading	300,000
wk	Shotgun Creek	324-A	1.0	Grading	75,000
Creek	Berry Creek Spurs	409	8.0	Grading	<u>350,000</u>
Subtotal - Construction					\$3,975,000 <u>b/</u>

a/ Subject to OMB approval of FY 1974 grading project. Submit complete justification as soon as possible.

b/ Request prevalidation from WO (510) prior to authorizing FHWA to advertise these projects and secure approval from WO (510) before substituting projects for those on this list.

OREGON (Cont.)

5120 - Recreation Construction, Western Oregon

Contract Administration - Shotgun Campground #0110	\$ 30,000
Environmental Problems - Western Oregon	80,000
Planning, Site Investigation, Admin., Survey & Design	<u>364,000</u>
Total	\$474,000

1230-5230 - Forest Management, Western Oregon

Subactivity 1230 has been included in the total cost target for 5230.

9400 - Land and Water Conservation Fund

Rogue River - your cost target will be determined after the carryover is ascertained.

<u>Pacific Crest Trail</u>	\$37,000
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Table of Organization

- See General Directives for instructions on manpower control.
- Your T.O. is approved at 286 subject to the following:
- Your new T.O. must contain 4 vacant positions which are reserved for Phoenix Trainees as specified in IM No. 74-170.
- One position is deleted for transfer to Arizona as a result of a decision made at the Alaska Personnel Management Committee Meeting.

Non-Training Meetings, Conferences and Workshops

- Your Planned attendance at non-training meetings, conferences and workshops is approved as submitted.

Inventory and Planning

- * Complete five Management Framework Plans - all energy. This initial target figure is subject to adjustment as necessary to meet highest realistic accomplishments.

1211 Lands Management

- Develop a system for alerting adjoining states of proposed interstate right-of-way projects, coal mines, coal gasification plants, and powerplants that may result in power lines, railroads, and pipelines traversing NRLs in other states.
- Appraisal. For individuals nominated for Internal-13 and 16, please justify the need for this training, listing all previous appraisal training for each nominee.
- * Lease or sell a target of five areas to the State or local governments for recreation purposes under the R&PP Act

1212 Upland Minerals Management

- * Plan to hold two competitive geothermal lease sales in FY 1975.
- Implement your phase of the minerals management mapping program. Allow eight additional temporary MM and \$12,000 for this effort in Coal and Oil Shale Mapping and six additional temporary MM and \$9,000 in Geothermal Steam Mapping from your approved allowances to support this effort.
- Your cost target includes \$5,000 for studies in coal, and oil shale areas to support EIS preparation.
- * OPS Objective; Refer to Operational Planning System in the General Directives.

1220 Range Management

- Your cost target includes provision for the following:
 - ° Man months and travel to support the Range ADP System (\$10,000)
 - ° Man months and travel for AMP supervision and evaluation to support the AMP increases identified in the 1260 specifics (\$3,000)
 - ° Man months and travel to support supervision, studies, and evaluations of AMP's to Bureau Standards (\$21,000)

1260 Soil and Watershed Conservation

- Complete one-third of the remaining Watershed Inventory and Analysis (Phase I) including updating to meet established completion dates.
- One time cost target increases include:
 - a. \$54,000 for installation and maintenance of water quality gages in the Colorado River Basin salinity areas. Approximately \$5,000 is to cover District costs involved in construction and instrumentation of the gaging stations. The balance is for USGS costs. In the event USGS cannot provide the service in FY 75, this cost target may be used for needed soil surveys.
 - b. \$64,000 for implementation, supervision, and study of the Cottonwood and Muddy Creek AMP's.
- \$50,000 for high priority maintenance of existing projects is also provided for in your cost target (as set forth in IM 71-408).
- Cost target (\$40,000) is being held in the W.O. for a water quality research project with the Utah State University in the Price District.

1270 Protection

- Your Cost target includes provision to purchase 2 slip-ons.
- Plan 1 MM for State Office participation in the Equipment Development System Task Force.

1280 Recreation Management

- Cultural resource management
 - * a. Nominate at least four sites to the National Register of Historic Places.

* OPS Objective; Refer to Operational Planning System in the General Directives.

UTAH (CONT.)

b. Take emergency salvage measures in Grand Gulch

* Escalante Trail (\$22,000 Bicentennial Cost Target)

a. Install two radio interpretive programs

b. Provide 1 wayside exhibit in Vernal area and one in Filmore area.

c. Install interpretive signs at 8 pullouts along route

d. Coordination and assistance in developing interpretive signs and displays will be provided by DSC.

* Pony Express Trail (\$30,000 Bicentennial cost target)

a. Survey, excavate and stabilize the foundations of 9 Pony Express Stations.

b. Install 100 trail markers

c. Install an interpretive exhibit at Simpson Springs

d. Install an interpretive exhibit at Fish Springs Station

e. Develop road access and interpretive signs at Burnt Station

f. Install interpretive signs at Canyon Station

River Management (\$33,000 increase included in your cost target)
initiate visitor management and control on Westwater, Green, Dolores
and San Juan Rivers.

Paria Primitive Area (\$5,000 increase included in your cost target);
intensify visitor control at entrance.

* Designate "Canaan Mountain" as a primitive area

- Contact DSC directly for technical assistance in visitor management.

1285 Wildlife

- Continue the excellent effort in water quality, and program additional time needed for monitoring the present system.

- Your cost target includes an additional one time increase of \$74,900 for Pariette Wash Habitat Plan, which includes rebuilding 1,000 feet of dike, 16 miles of fence construction, and two island pothole developments.

* OPS Objective; Refer to Operational Planning System in the General Directives.

UTAH (CONT.)

2110 Building Construction

- <u>Construction</u>	\$53,000
Price D.O. Remodel	
- <u>Construction Supervision</u>	5,000
Price	
- <u>Survey and Design</u>	3,000
Radio Buildings (6)	
- Program Services	2,000
Total FY 1975 Cost Target	<u>\$63,000</u>

2120 Recreation Construction

- <u>Construction</u>	44,000
Paria Canyon Entrance Station	
- <u>Construction Supervision</u>	15,000
Little Sahara	
Paria Canyon Entrance Station	
- <u>Survey and Design</u>	4,000
Little Sahara (Phase II)	
- <u>Program Services</u>	2,000
Total FY 1975 Cost Target	<u>\$65,000</u>

(Add \$112,000 in 1974 carryover funds for construction of Little Sahara).

3100 PLDRT

- <u>Survey and Design</u>	22,000
Paria Canyon Rd	
Red Cliff Env. Trail	
Easements (2)	
Grand Gulch	
- <u>Construction Supervision</u>	42,000
Little Sahara (carryover)	
Price Canyon (carryover)	
Red Cliff Env. Trail	
- <u>Contract Costs</u>	3,000
Red Cliff Env. Trail	

UTAH (CONT.)

- <u>Easement</u>	-
Grand Gulch	
- <u>Equipment and Program Service</u>	13,000
Total FY 1975 Cost Target	<u>\$80,500</u>

(Add \$257,000 in 1974 carryover funds for Little Sahara Rd, if contract is not awarded in 1974.)

Table or Organization

- See General Directives for instructions on manpower control.
- Your T.O. is approved at 286 subject to the following:
- Your new T.O. must contain 5 vacant positions which are reserved for Phoenix Trainees as specified in I.M. No. 74-170.
- Abolish 1 position (reducing your T.O. to 285), if no oil shale sales are sold in the State in FY 1975.

Non-Training Meetings, Conferences, and Workshops

- Your planned attendance at non-training meetings, conferences and workshops is approved as submitted.

Equipment and Misc. Items

- Justify the need for purchasing a Zoom "240" Stereo Magnifier (\$10,000) and Zoom Transfer Scope (\$4,500) with cost target from non-Bureau energy initiative increase.
- Identify the cost of aerial photos necessary to accomplish specific non-Bureau energy initiative workloads.

Inventory and Planning

- * - Complete five Management Framework Plans - all energy. This initial target figure is subject to adjustment as necessary to meet highest realistic accomplishments.
- Plan about 20 man-months (FY 74 level) to support the Northern Great Plains Resources Program, pending decision on continuation of this program.
- Plan 12 temporary man-months for the environmental education project in the Casper District.

Safety

- Regarding the safety inspection of all Bureau owned or leased facilities for structural, electrical, and mechanical condition, consideration should be given to requesting assistance from the Nevada State Office. The Safety Manager for Nevada is the only Safety Engineer in the Bureau and should provide the necessary expertise for completion of the work project. Consideration should also be given to programming for training courses for the Wyoming Safety Manager to qualify him to conduct such periodic inspections in the future.

- * Operational Objectives (Secretarial priorities): Refer to Operational Planning System in General Directives.

1211 Lands Management

- Develop a system for alerting adjoining states of proposed interstate right-of-way projects, coal mines, coal gasification plants, and powerplants that may result in power lines, railroads, and pipelines traversing NRLs in other states.
- * - Lease or sell a target of five areas to the State or local governments for recreation purposes under the R&PP Act.

Appraisal

- Identify the individuals proposed under Internal 13, 15, 16, and 19 and justify the need for this training, listing all previous appraisal training for each nominee.

1212 Upland Minerals Management

- Continue to process bentonite applications as expeditiously as possible. Furnish to the WO and DSC with estimates as to the number of bentonite samples to be processed at the testing facility at Worland. Mr. Walt Ackerman, DSC, will coordinate the bentonite examination effort including the processing of samples, contests, and hearings, and supervision of the laboratory and testing facility. Also plan to support the bentonite marketability study and the title records search contracts to be issued and supervised by DSC.
- Implement your phase of the minerals management mapping program. Allow 7 temporary M/M and \$10,500 of funding from your approved allocations to support this effort.

1220 Range Management

- Your cost target includes provision for the following:
 - Man months and travel to support the Range ADP System (\$10,000).
 - Man months and travel for AMP Supervision and Evaluation to support the AMP increases identified in the 1260 Specifics (\$4,000).

1240 - Forestry

- Offer 4 MMBF.
- Your 1240 cost target also includes \$16,000 for use in the easement program to support the expanded public domain timber sale program. These funds will not become part of your base and must be fully utilized for timber sale easements before any 3100 timber sale easements will be prevalidated.
- * Operational Objective (Secretarial priorities) Refer to Operational Planning System in General Directives.

1260 - Soil and Watershed Conservation

- Complete one-third of the remaining Watershed Inventory and Analysis (Phase I) including updating to meet established completion dates.
- One time increased funding of \$122,000 is specifically included for implementation, supervision, and study of the Desert Common and Trail Creek AMP's.
- The \$38,000 allocated in FY 74, which is now part of your FY 75 base, must continue to be used for high priority project maintenance.

1280 - Recreation

- Cultural Resource Management
 - *(a) Nominate at least four sites to the National Register of Historic Places
 - (b) Inventory 5% of State acreage
- * - Oregon Trail (Bicentennial increase)
 - (a) Install two radio interpretive programs
 - (b) Install one interpretive exhibit at Bessemer Bend, one at Split Rock and one at Devils Gate.
 - (c) Install roadside interpretive signs and pullouts (3)
 - (d) Coordination and assistance in developing interpretive signs and displays will be provided by DSC.
- * - Pony Express Trail (Bicentennial increase)
 - (a) Develop an interpretive exhibit at Split Rock Station
- Oregon Trail - (Regular Program) use \$17,000 in your cost target to concentrate on non-Bicentennial work
- An additional \$10,000 is included in your cost target to control use and maintain primitive values in the Scab Creek, North Fork, Sweetwater potential primitive areas
- * Designate "Scab Creek" as a primitive area.

1285 Wildlife

- Your cost target includes:
 - \$54,000 for 230 miles of fence modification in the Rock Springs and Rawlins Districts (includes funding for 12 temporary m-m's.)
 - \$30,000 for Colorado Cutthroat habitat work in the Rock Springs District (includes funding for 9 temporary m-m's.)

2120 Recreation Construction

\$4,000

- Survey and Design
Meadow

Total FY 1975 Cost Target

\$4,000

3100 - PLDRT

Survey and Design \$29,600
(An additional \$7,000 is available in 1240 - see construction narrative)

Construction Supervision \$15,000
Muddy Mtn. Rd (Carryover)
Fort Stanbaugh

Contract Cost \$267,000
Fort Stanbaugh - grading

Easements
(\$50,000 for easements is available in 1220 and \$9,000 in 1240 - see Forestry and Construction General Directives). We have your list of easements from the PAWP which utilizes the \$50,000 in 1220. Please submit with your AWP a list of easements for utility the \$9,000 in 1240 funds.

Equipment and Program Services \$57,000

Sign Shop Operation \$60,000

Total FY 75 Cost Target \$428,600

Table of Organization

- See General Directives for instructions on Manpower Control
- Your T.O. is approved at 433 which includes the 4 Microfilm Project positions. The 4 Microfilm people will be transferred to DSC although one of the four will remain in Oregon until the Oregon microfilming project is completed.
- Your T.O. of 433 also includes one additional Forestry Staff position for ADP liason. This is a temporary allocation subject to withdrawal as the P.D. forest inventory program nears completion.

Non-Training Meetings, Conferences, and Workshops

- Your planned attendance at non-training meetings, conferences, and workshops is approved as submitted.

Development Work

- FY 1975 Development Work priorities have been set and are now being reviewed by your office. Approved WAR sheets will be transmitted under separate memo.

Technical Assistance

- DSC will provide technical assistance to states at their request on procedures, methods, coordination and implementation of projects, the planning system, etc. Such assistance will generally be limited to solving individual problems where DSC has expertise not available to the requesting state. DSC personnel will not be used to supplement existing state capability without specific approval of the W.O.

Inventory and Planning

- Evaluations: Provide one man to assist WO Division of Environmental and Planning coordination on the four scheduled functional evaluations.
- Training: Give staff priority to this area of work. Planning Staff (380) is given the lead in developing a training package based on the new and revised procedures. They must also plan adequate time to conduct the Planning System Training Course, INT-10, as requested by the States. Economic Staff (390) should assist in both developing and giving this training. WO (220) will provide guidance and aid in both development and conducting training.
- Technical Assistance: Provide technical assistance to States at their request and subject to the criteria in the section above on procedures, methods, coordination and implementation of the planning system and economic input into the system including quality standards.
- Provide technical assistance on environmental statements as requested.
- Maintain contacts with universities and consultants and distribute significant new technical information to the field.

Plan specific assistance to:

Oregon: Review and evaluate transportation plans, maps, inventories, and correlate with the planning system. Coordinate with the ATROW staff.

Eastern States Office: Schedule Planning System Training (Course INT-10) to be held at Duluth.

Assist WO (220) in adapting planning techniques to ESO situation. Support ESO in real estate appraisals including technical review as requested.

- Plan to conduct a training needs analysis to determine the type of assistance needed at the District Office level to get adequate public involvement in the planning system. Coordinate this analysis with WO 220 and 533 before starting, to insure a proper focus for the analysis.

Data Processing

- The graphics terminal and flatbed plotter are approved.
- Additional justification is required regarding (a) the feasibility of a B5500 communications controller; (b) the configuration, need, specific use, and anticipated utilization in FY 75 of the remote job entry terminal.
- Plan 3 one month details for Division of ADP personnel to WO 400. Specific details about the assignment will follow.

EROS - ERTS

Plan for Dr. David Wilson as COAR for "Multidiscipline Study" (Spacecraft and Aircraft Remote Sensing for Integrated URA in NE California").

1211 - Lands Management

- Plan 5 MM and travel to participate in a joint Realty and Adjudication workshop in Alaska in the second tertiary.
- Continue to provide assistance to the Phoenix Training Center as requested by the Training Coordinator.
- Continue to assist in Manual development as set forth in the Work Assignment Records.
- Plan to assist Idaho (in October) and Utah in a one week Lands workshop each.
- Branch of Microfilm
Branch of Microfilm will be transferred from Oregon State Office

to DSC as of July 1st. The Branch will be funded from DSC for the entire fiscal year. The project will be funded at the \$174,000 level as follows:

Personnel - 40 MM Permanent, 100 MM Temps	\$110,000
Travel	10,000
Training, Workshops and Non-Govt. Meetings	1,000
Supplies	20,000
Equipment	<u>33,000</u>
Total	\$174,000

- Purchase of equipment is to be made only after coordination with DSC Photo Lab to avoid duplication. Also, appropriate manpower other than permanent positions must be available for operation of equipment before purchase is authorized. Enlarger (\$3,800) has been deleted from equipment budget.

1212 - Upland Minerals Management

- With the 3 additional positions to the DSC Minerals staff, plan on up to ten man-months' support to the Phoenix Training Center. Five of these MM's should be by one individual to maintain continuity.
- Furnish the WO with an analysis of the anticipated workload and a tentative schedule of operations of the Worland bentonite testing facility.
- Tentatively plan to award and supervise contracts for a bentonite marketability study (\$100,000) and for a bentonite title records search (\$50,000) (Cost target held in the WO).
- Continue technical assistance, on a first priority basis, to the bentonite examination effort (see specific directive to Montana and Wyoming).
- Your cost target contains \$477,000 for use in contracts, reimbursable items, and temporary MM's to implement the Minerals Management Mapping program. This will involve close coordination between the Office of Special Mapping, DSC Energy and Minerals, and the WO (720).
- Your cost target contains \$5,000 for the expenses incident to Oil Shale Advisory Board meetings in FY 1975.

1240 Forest Management

- Continue with the forest inventory program. Implement the timber inventory and particularly provide assistance in developing allowable cut plans. Study and analyze intensive timber management practices for inventoried states as data, procedures, and guidelines become available.
- Develop timber appraisal procedures and continue timber sale design and contract assistance.

1270 - Protection

- Refer to WAR Sheet Nos. 196, 199, 200, 201, and 205 for scheduled MM's of participation in 1270.
- Continue to produce the following reports:
 - Annual Fire Profile
 - National Fire Report
 - Public Land Fire Statistics
 - Fire Management Report

1280 - Recreation

- DSC will have lead responsibility for organizing and presenting the Recreation Short Course in FY 1975.

1285 - Wildlife

- The technical note series program is being retained and implemented in the Washington Office.
- Cost target and travel ceiling includes \$19,500 requested for additional travel to provide technical assistance to field offices.

1400 - Cadastral Survey

All miscellaneous items requested are included in your cost target except the cadastral training tuition contract. Provision for the cost of this contract will be made through tuition charges to nominees as provided in the Training List.

1920 - Reimbursable Cadastral Surveys

Submit with your annual work plan a list of 1920 projects including agency, location, estimated man-months, estimated cost and a brief description of why the project is a priority item.

Construction

- d. DSC will follow these general priorities in scheduling the FY 1975 workload:
1. Design of projects in the FY 1974 or 1975 construction program for which SC assistance was requested.
 2. Completion of the following Development Work Assignments:
 - a. Standard Construction Specifications WAR No. 13
 - b. Maintenance of Facilities WAR No. 16
 - c. Standards for Engineering Design Perspective WAR No. 121
 3. Design of projects in the FY 1976 construction program, for which SC assistance was requested.

Technical assistance to the States should be given high priority consistent with available manpower and the scheduling of the above workload.

FY 1974 technical assistance projects not completed should be re-scheduled in FY 1975.

The remaining Development Work Assignments are of lower priority and any effort expended should not conflict with the above workload.

Following is a list of projects for which SC assistance was requested in FY 1975 PAWP submissions.

<u>State</u>	<u>Project</u>	<u>Scheduled for Construction (FY)</u>	<u>Project Feature</u>
CA	Surprise RAH	76	1024 sq. ft. Office Design
	Ravendale	76	1800 sq. ft. Equip. Storage Design
	Imp. Dunes	76	Recreation Facilities Design
	Nooning Cr.	75	Stream Crossing Design
	Butte Cr.	76	Stream Crossing Design
CO	De Weese	76	Recreation Facility Design
	High Mesa RD.	76	Design 7 mi.
	West Side RD.	--	Design for Easement Acq.
ID	Hazard Red.	76	Design Protective Facilities
			Bruneau Canyon Overlook
			Mine Shaft Closures
	Landscape Arch	--	Review Crystal Ice Cave
	Assistance	--	Concessionnaire Expansion Plans
		--	Evaluate Proposed Rec. Sites

NV	Various	--	Evaluate Potable Water Systems
NM	Rio Grande Gorge	75	Arch., San. Eng. Assistance
	Angel Fear Rd.	75	Pavement Design
	Chico Crossing	76	Bridge Design
ORE	Jordan Valley	76	Fire Station Design
	Wagontire	76	Lookout Design
	Horning Seed Orchard	75	Modify Plans for Office/Lab.
	Vale	--	Arch., Mech. Eng., Elect. Eng. Site Study
	Lakeview	--	Arch., Mech. Eng., Elect. Eng. Site Study
	Salem	--	Arch., Mech. Eng., Elect. Eng. Site Study
Utah	Various	--	Inspect DO Heating & Elect. Systems
	Alvey Wash	--	Continue Hydraulic Eng. Assistance
	Price	75	DO Remodel Design
	Various	76	Radio Building Design
WY	Various	--	Inspect 15 Bridges
	Various	--	Structural, Mechanical, Electrical Inspections at BLM Owned Admin. Sites

BOISE INTERAGENCY FIRE CENTER

Table of Organization

- See General Directives for instructions on manpower control.
- Your T.O. is approved at 28 to reflect one new FY 1975 position from the Building Maintenance program increase.

Protection

- Plan to purchase communications equipment listed as priorities 1 and 2 in your January 24, 1974 memo within your total cost target.
- Your travel ceiling includes \$3,000 to complete 63.5 MM's of fiscal year 1975 WAR Sheet assignments (Sheet Nos. 195 through 208).
- Schedule 4 MM's to coordinate with DSC data processing center in fire statistics and inquiry systems (National Fire Report, public lands fire statistics, Fire Management Report, and Annual Fire Profile).
- Schedule audio/visual aids, printing, and trailer rental as outlined in your March 26, 1974 memo. The remaining portion of your training package was not funded at this time because of the limited capability of the Training Center. A review of Training Center workload will be made later this fiscal year and cost target for additional development projects may be made if deemed appropriate.
- Supply quarters and meals for Protection personnel while attending courses or meetings at BIFC.
- Schedule 1 BIFC representative to visit each State Office for technical assistance in the fire planning system.
- Plan participation in the Fire Prevention Task Force - 1 MM.

Program Services

- Your cost target includes \$3,000 for training center recreational equipment authorized by separate memorandum and \$10,000 to cover costs of non-fire training at the Center.

Table of Organization

- See General Directives for instructions on manpower control.
- Your T.O. is approved at 68 as submitted in your memorandum of May 8, 1974.

Non-Training Conferences, Meetings, and Workshops

- Your planned attendance at non-training, conferences, meetings, and workshops is approved as submitted.

Inventory and Planning

- Plan for WO-E&PC staff to assist in (1) adapting planning techniques to ESO situation; and (2) guidance if lead responsibility for new EIS undertaken. Make arrangements through WO-220.

1 Lands Management

- Continue with the public land inventory (surface and subsurface estate) on a state by state basis leading toward a complete inventory of the public lands for each state in your area of jurisdiction.
- Your cost target includes \$20,000 for annualization of the second bookbinder.

- Records Improvement

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- a. Your cost target includes an additional \$34,500 for temporary employees and equipment rental for RIP. Continue card punch operations at same level as FY 74. Allow for full 12 months rental for 3 Model 129 Punch Verifiers and 3 Model 26 Card Punches.
- b. Microfilm (Patents). Discontinue contracting with NARS for patent microfilming. Complete microfilming in-house of State series and prepare for selective filming of Miscellaneous Series of Patents. Increase microfilming capability to two planetary cameras and related equipment. Provide 30MM to keep cameras operating at full capacity with continuing inspection of film for quality control.

All work associated with this project should be coded under work job code 4689.

- Appraisal

- Consider requesting help from the Appraisal Staff, Denver Service Center, to accomplish some or all of your appraisal work. If you decide to use fee appraisers, in the absence of an appraiser on your staff, all appraisals must be submitted to the Denver Service Center for technical review.

1212 Upland Minerals Management

- Implement your phase of the minerals management mapping program. Your cost target includes \$36,000 for 24 temporary Man-Months for the effort in coal ownership mapping. Coordinate with USGS on this mapping and the gradation of BLM administered coal resources by means of development potential overlay maps.
- Plan to reduce your oil and gas leasing backlog to a current level,

1920 Reimbursable Cadastral Surveys

Submit with your annual work plan a list of 1920 projects including agency, location, estimated man-months, estimated cost and a brief description of why the project is a priority item.

ALASKA OCS OFFICE

Table of Organization

- See General Directives for instructions on manpower control
- Your T.O. is approved as submitted at 28.

1213 Marine Minerals

- * - Dependent upon the decision regarding location of the frontier area sale, plan for a possible lease sale during FY 1976 (last half of CY 1975 or first half of CY 1976). The FY 1975 effort should include:
 - a. Continuous collection of environmental and resource data.
 - b. Input to request for resource reports.
 - c. Input to call for nominations.
 - d. Tract selection.
 - e. Prepare draft EIS (late FY 1975 or early FY 1976.)
 - f. As appropriate hold EIS public hearing, analyze hearing testimony and prepare the Final EIS (late FY 1975 or early FY 1976).
 - g. Prepare PDOP (late FY 1975 or early FY 1976).
 - * - Prepare for the possibility of an additional lease sale in FY 1976.
 - Plan to assume the COAR function for OCS baseline studies in your area of responsibility.
 - Appoint a safety program coordinator to implement the safety program and provide assistance relating to safety policies, procedures and activities. Submit the name of appointed safety program coordinator to the Director (401) by July 1, 1975.
- * OPS objective; Refer to Operational Planning System in General Directives.

ATLANTIC OCS OFFICE

Table of Organization

- See General Directives for instructions on manpower control.
- Your T.O. is approved as submitted at 24.

1213 - Marine Minerals

- * Dependent upon the decision regarding location of the frontier area lease sale, plan for a possible lease sale during FY 1976 (last half of CY 1975 or first half of CY 1976). The FY 1975 effort should include:
 - a. Continuous collection of environmental and resource data.
 - b. Input to request for resource reports.
 - c. Input to call for nominations.
 - d. Tract selection.
 - e. Prepare draft EIS (late FY 1975 or early FY 1976).
 - f. As appropriate hold EIS public hearing, analyze hearing testimony and prepare the Final EIS (late FY 1975 or early FY 1976).
 - g. Prepare PDOD (late FY 1975 or early FY 1976).
- * Prepare for the possibility of a lease sale in FY 1976 depending on the outcome of litigation with Atlantic Coast states, the EIS and the new schedule.
- Plan to assume the COAR function for OCS baseline studies in your area of responsibility.
- Appoint a safety program coordinator to implement the safety program and provide assistance relating to safety policies, procedures and activities. Submit the name of appointed safety program coordinator to the Director (401) by July 1, 1975.

* OPS Objective; refer to Operational Planning System in General Directive.

Table of Organization

- See General Directives for instructions on manpower control.
- Your T.O. is approved as submitted at 38.

1213 - Marine Minerals Management

- * Plan to hold two sales (Louisiana #36 and South Texas #37) in the Gulf of Mexico during FY 1975.
 - a. Sale 36:
 - (1) Prepare the Final EIS, sale notice and PDOD as necessary.
 - (2) Assist in establishing royalty bidding procedure for test on 10 tracts in this sale as necessary (part to be completed prior to July 1, 1974).
 - (3) Test royalty bidding procedure in sale.
 - b. Sale 37:
 - (1) Prepare draft of EIS and hold public hearing; complete final EIS.
 - (2) Complete other sale requirements.
- Plan for two unleased tract sales - one in July 1974 for unleased tracts from Sales 33 and 34 and one in March 1975 for unleased tracts from Sales 36 and 37.
- Continue development of a contingency plan for the immediate and coordinated study of massive oil spills.
- Continue to gather and analyze data on the environmental effects of pipelines on the marine and coast environments. Proceed to assume BLM responsibilities as outlined in GS-BLM memorandum of understanding for OCS pipeline management. Prepare appropriate environmental analyses including recommendations for or against an EIS on any pipeline right-of-way application. Also include appropriate environmental stipulations, including stipulation for protection of archeological and cultural resources in any pipeline right-of-way.
- * Prepare for at least one and possibly two lease sales in FY 1976.
- Plan to assume the COAR function for OCS baseline studies in your area of responsibility.
- Appoint a safety program coordinator to implement the safety program and provide assistance relating to safety policies, procedures and activities. Submit the name of appointed safety program coordinator to the Director (401) by July 1, 1974.
- * OPS Objective; Refer to Operational Planning System in General Directives.

Table of Organization

- See General Directives for instructions on manpower control.
- Your T.O. is approved as submitted at 33.

1213 - Marine Minerals Management

- * Plan to hold one sale, Southern California #35 in the last third of FY 1975 - April or May. The FY 1975 effort for this sale is to:
 - a. Prepare draft EIS (from environmental and socio-economic analyses).
 - b. Hold EIS public hearing, analyze hearing testimony and prepare Final EIS.
 - c. Prepare the PDOD.
 - d. Work with GS on the pre-sale evaluation as required by the "Joint BLM-GS Agreement on Evaluation Procedure for OCS Lease Sales".
 - e. Prepare sale notice, arrange for sale and hold sale.
 - f. Take lead in post sale analysis procedure within the requirements of the agreement named in "d" above.
 - g. Issue leases accepted as a result of the sale.
- Continue to gather and analyze data on the environmental effect of pipelines on the marine and coast environments. Prepare appropriate environmental analyses including recommendations for or against an EIS on any pipeline right-of-way applications. Also include appropriate environmental stipulations, including stipulation for protection of archeological and cultural resources in pipeline rights-of-way.
- * - Prepare for the possibility of an additional lease sale in FY 1976.
- Plan to assume the COAR function for OCS baseline studies.
- Appoint a safety program coordinator to implement the safety program and provide assistance relating to safety policies, procedures and activities. Submit the name of appointed safety program coordinator to the Director (401) by July 1, 1975.

* OPS Objective, refer to Operational Planning System in General Directive.

AUTHORIZED OFFICER
ALASKA PIPELINE OFFICE

- Your cost target of \$7,200,000 includes funding for the items specified in your "Estimate of Costs" detailed below and for a Table of Organization of 38. A request for five additional positions is pending in the Department which would increase your T.O. to 43 and the total number of TAP positions to 49 (3 are in the BLM WO and 3 are in the BLM Alaska Offices).
- The organization change to identify your office under a separate code is effective July 1. Therefore, your Annual Work Plan must be prepared using the new code 77-100. Alaska State Office will continue to provide administrative support and assist you in developing your AWP.

APO
ESTIMATE OF COSTS

Labor	\$1,189,000*
Program Expense	36,000
Equipment	20,000
Commercial Travel	85,000
OAS Travel	500,000
Per Diem	90,000
Training and Meetings	30,000
Consultants	10,000
Studies	30,000
Third Party Contract	<u>5,210,000</u>
	\$7,200,000

- Refer to your May 22, 1974 statement of work for guidance in preparing your AWP by work-job code. Refer to May 31 Advanced Copy of Information Memorandum for new work-job codes available with Subactivity 1215.

* Based on ten man-months per employee. Leave costs are funded separately under BLM system.

TABLE OF ALLOWANCES (\$000's in Decimals)

Office Alaska

Act.	Adj. Base	Program Increases					Program Increases					Total Cost Target	Avg. M-M Cost
		Coal	Emerg. O&M	Emerg. O&M	ANSCA	Culture, Educ., Rehab.	Haz. Red.	Re. Maint.	St. Maint.				
1211	23118			90	11907							35175	1957
1212	36411			110	310							4561	1639
1213		100	400										
1215	179.0											1790	2774
1220	18.7											18.7	2442
1230													
1240	50.7											50.4	2600
1250	0.7											0.7	2505
1260	72.8											77.3	2028
1270	147.3											192.7	2199
1280	177.7					15.0						91.7	2286
1285	91.7											5233.7	2024
1400	2245.9				2938.0								
1600	2529.7				683							2598.0	2190
1700	9568.8	10.0	40.0	20.0	4234.0	15.0						131887.8	
Total												2228.0	
2110												27.0	
2120												168.5	
2210	153.5					15.0	4.7	9.5				78.4	
2220	64.2								19.0			60.7	
2230	41.7											18.0	
3100													
5110													
5120													
5210													
5220													
5230													
5310													
5320													
8100													
8200													
9400													
9500													
9600													
9700													
9800													
9800												1.0	
Sum	9200												
Total													
75 Position Increases		60					75 Table of Organization					468	
												Travel Ceiling (\$)	
												856.0	

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TABLE OF ALLOWANCES (\$000's in Decimals)

Office Arizona

Act.	Adj. Base	Program Increases						Program Increases						Total Cost Target	Avg. M-M Cost
		NBEI	Geo	Energy Exp	EA Energy	Wild Horses	ORV	Culture Enhanc	Bldg. Maint	Agg. Red.	Rec. Maint.	Rd. Maint.	Forestry		
1211	612.2	46.5		19.0										677.7	1572
1212	346.8	7.3		4.3	27.8									436.2	1356
1213															
1215															
1220															
1230	424.0			4.3		34.0								462.3	1490
1240	10.0											15.3		25.3	1508
1250														601.6	1383
1260	597.4			4.2										88.0	1515
1270	237.1													297.4	1444
1280	86.4						18.3	22.8					13.2	86.4	1601
1400	94.3													94.3	1339
1600															
1700	999.0		17	17	17	1.7	1.7	1.7				1.7	13.2	1010.9	1703
Total	3545.2	46.5	40	33.5	24.5	35.7	20.0	24.5				17.0		3774.1	
2110														397.0	
2120									4.8					13.2	
2210	8.4									76.0	20.0			297.9	
2220	201.9										22.8			116.8	
2230	93.0													284.1	
3100															
5110	17.5													17.5	
5120															
5210															
5220															
5230															
5310															
5320															
8100															
8200															
9400															
9500															
9600															
9700															
9800															
9900															
Total														224.9	
Sur.															
														32.3	
75 Position Increases		11	75 Table of Organization					185	Travel Ceiling (\$)					278.0	

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Office California

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TABLE OF ALLOWANCES (\$000's in Decimals)

Office Colorado

Act.	Adj. Base	Program Increases					Program Increases					Total Cost Target	Avg. M-M Cost					
		NBEI	Coal	Oil Shale	Surf. Prot.	Energy O&G, IRP	EA other	Wild Horses	Forestry Enhance	Culture Enhance	Bldg Maint.			Hq. Red.	Rec Maint	Rd. Maint	B. Cent.	Easement Acq.
1211	373.9	381.3	27.9	16.6	17.7	180.74	4.4		6.0							852.6	1479	
1212	635.2		57.2	15.6	66.0	107.3	20.6		1.5							928.7	1457	
1213																		
1215								0.3	7.4							392.3	1481	
1220	384.6																	
1230																		
1240	126.4		1.4						112.9						11.0	257.7	1437	
1250	32.0								5.8							91.8	1579	
1260	666.0					16.5	8.3	16.0	19.8							728.6	1653	
1270	116.6								3.4							120.0	1719	
1280	134.0					9.2			1.5	31.5				30.8		202.0	1541	
1285	233.1					31.8	6.0		6.0							276.9	1500	
1400	223.4															223.9	1437	
1600																		
1700	1339.4		20.6	23.8	16.3	147.4	5.3		7.2							1466.5	1811	
Total	4237.1	381.3	106.5	56.0	100.0	1400.134	44.6	16.3	225.5	31.5				30.8	11.0	5520.0		
2110																		
2120																3.0		
2210	8.0										4.7					12.7		
2220	47.3											9.5	23.5			85.3		
2230	113.3															136.8		
3100																174.3		
5110																		
5120																		
5210																		
5220																		
5230																		
5310																		
5320																		
8100																176.0		
8200																		
9400																		
9500																		
9600																113.3		
9700																		
9800																		
Sum																		
Total																		
75 Position Increases		56				75 Table of Organization						279		Travel Ceiling (\$)			290.3	

1) Not a Congressional increase

S-71

Idaho
Office

5-72

TABLE OF ALLOWANCES (\$000's in Decimals)

Office Montana

Act.	Adj. Base	Non Bu. En. In.	Program Increases				Program Increases							Total Cost Target	Avg. M-N Cost	
			Coal	surf. Prot.	Energy I.E.P	Energy O&G	Energy Other	Energy Kerosene	Bldg. Maint.	Haz. Rec.	Rec. Maint.	Road Maint.	Wild Horses			Cult. Enh.
1211	318.16	233.5		1.4	18.2		28.3								600.0	1415
1212	491.1	68.8	58.7	53.3	99.5	10.0									811.4	1299
1213																
1215	515.5						3.2									
1220																
1230																
1240	190.3			2.8				31.2						8.0	232.3	1412
1250	241.9							30.7							63.6	1100
1260	745.0			4.5	15.0		71.4								781.2	1545
1270	140.3														140.3	1562
1280	172.4			1.5	7.0		6.9					12.1			209.1	1541
1285	182.2			5.7	9.8		3.3	1.4							195.3	1425
1400	266.2														266.2	1397
1600																
1700	1458.3			24.0	51.1	2.0	21.9	13.7							1641.7	1709
Total	4,494.8	233.5	157.5	100.0	163.0	101.5	81.0	85.0							5,437.5	
2110																
2120																
2210	15.0								4.9						4.0	
2220	67.5									9.5	13.3				15.0	
2230	115.5														19.9	
3100															90.3	
															163.0	
															257.4	
5110																
5120																
5210																
5220																
5230																
5310																
5320																
8100																
8200																
9400																
9500																
9600																
9700																
9800																
9900																
Sum																
Total																
75 Position Increases		47	75 Table of Organization						257	Travel Ceiling (\$)				372.2		

S-73

ERRATA Sheet

Please make the following pen and ink changes to the 1975 AWP Directives:

1. Cost target adjustments:

<u>Page</u>	<u>State</u>	<u>Activity</u>	<u>Revised Total Cost Target</u>	<u>Explan.</u>
S-69	Ariz.	3100	299.1	Aravaipa Access
S-70	Calif.	1212	634.4	Revised base
"	"	1700	2,169.5	" "
S-72	Idaho	1700	1,375.5	" "
S-73	Montana	1211	685.0	NBEI Increase (Colstrip)
S-74	Nevada	1700	1,415.7	Tonapah housing
S-75	N. Mexico	3100	44.5	Rio Grande Supervision
S-76	Oregon	9400	159.1	Rogue River
S-78	Wyoming	3100	438.6	S&D
S-79	DSC	1600	1,889.0	<u>1/</u>
	DSC	1700	1,976.3	Shipment of trailers, 2 com- puter positions & temp. m-m and engineering equipment.
S-79	DSC	2110	166.5	Eng. Div. Financi adjustment.
"	"	2120	136.6	" " " "
"	"	2210	55.2	" " " "
"	"	2220	107.4	" " " "
"	"	2230	103.0	" " " "
"	"	3100	375.8	" " " "

Please note the following and the changes to the 1977 ARE Convention:

Cost saving - estimated		Revision	
Page	Article	Initial Cost	Revised
2-69	Article	178.1	178.1
2-70	Article	67.4	67.4
"	"	2,166.2	2,166.2
2-71	Article	2,475.7	2,475.7
2-72	Article	111.1	111.1
2-73	Article	1,411.7	1,411.7
2-74	Article	12.7	12.7
2-75	Article	111.1	111.1
2-76	Article	111.1	111.1
2-77	Article	111.1	111.1
2-78	Article	111.1	111.1
2-79	Article	111.1	111.1
2-80	Article	111.1	111.1
2-81	Article	111.1	111.1
2-82	Article	111.1	111.1
2-83	Article	111.1	111.1
2-84	Article	111.1	111.1
2-85	Article	111.1	111.1
2-86	Article	111.1	111.1
2-87	Article	111.1	111.1
2-88	Article	111.1	111.1
2-89	Article	111.1	111.1
2-90	Article	111.1	111.1
2-91	Article	111.1	111.1
2-92	Article	111.1	111.1
2-93	Article	111.1	111.1
2-94	Article	111.1	111.1
2-95	Article	111.1	111.1
2-96	Article	111.1	111.1
2-97	Article	111.1	111.1
2-98	Article	111.1	111.1
2-99	Article	111.1	111.1
3-00	Article	111.1	111.1

2. General Directives (Cont.)

<u>Page</u>	<u>Subject</u>	<u>Change:</u>
G-87	Const.	In 3rd paragraph add after first sentence "If necessary \$10,000 of these funds may be used for easement negotiation." Delete "These" and substitute "The remaining" in the next sentence.

3. Specific Directives:

<u>Page</u>	<u>State</u>	<u>Subject</u>	<u>Change</u>
S-11	Arizona	3100	Under "Contract Costs" add Aravaipa Access Road. Change \$140,000 to \$155,000. On S12 Change \$284,100 to \$299,100.
S-20	Colora.	1285	Add - Cost target includes \$20,000 for collecting water quality biological base line information for fishery management program in present and future energy development areas.
S-25	Idaho	3100	Under "Construction Supervision" delete "Big Knox Rd. - surfacing"
S-28	Montana	1285	Add - 1285 <u>Wildlife</u> Cost target includes \$10,000 for collecting water quality biological base line information for fishery management program in present and future energy development areas.
S-37	N. Mexico	3100	Change "\$11,200" to \$21,400" and "\$34,300" to "\$44,500".
S-38	Oregon	1211	Add the following between second and third items "Records Improvement Project. Your cost target includes \$636,000 for the project. The approved T.O. for the project is 30 permanent, 10 part-time permanents (California Records), and 9 part-time permanents (Wash. Records). Purchase of equipment for Spokane DO (\$3,000) is to be deleted from equipment budget.
S-39	Oregon	1240	Add "-Offer 35 MMBF."

2. Specific Directives (Cont.)

to the following and other items mentioned in the report of the Committee on the subject of "The Role of the State in the Development of the Economy". The Committee has also been asked to study the role of the state in the development of the economy.

3. Specific Directives:

Page	Subject	Comments
2-11	Alcohol	Under "Control of Alcohol" the Committee has recommended that the state should take steps to control the production and distribution of alcohol.
2-12	Alcohol	Under "Control of Alcohol" the Committee has recommended that the state should take steps to control the production and distribution of alcohol.
2-13	Alcohol	Under "Control of Alcohol" the Committee has recommended that the state should take steps to control the production and distribution of alcohol.
2-14	Alcohol	Under "Control of Alcohol" the Committee has recommended that the state should take steps to control the production and distribution of alcohol.
2-15	Alcohol	Under "Control of Alcohol" the Committee has recommended that the state should take steps to control the production and distribution of alcohol.
2-16	Alcohol	Under "Control of Alcohol" the Committee has recommended that the state should take steps to control the production and distribution of alcohol.
2-17	Alcohol	Under "Control of Alcohol" the Committee has recommended that the state should take steps to control the production and distribution of alcohol.
2-18	Alcohol	Under "Control of Alcohol" the Committee has recommended that the state should take steps to control the production and distribution of alcohol.
2-19	Alcohol	Under "Control of Alcohol" the Committee has recommended that the state should take steps to control the production and distribution of alcohol.
2-20	Alcohol	Under "Control of Alcohol" the Committee has recommended that the state should take steps to control the production and distribution of alcohol.

TABLE OF ALLOWANCES (\$000's in Decimals)

Office Nevada

Act.	Adj. Base	Program Increases					Program Increases					Total Cost Target	Avg. M-M Cost								
		Non Bu. En. In.	Energy IE	Energy O & G	Energy Other	Geo. th.	Surf. Prot.	Cult. Enh.	GRV	Bicim	wild Horses			Olds Maint.	Haz. Red.	REC. Maint.	Road Maint.				
1211	380.6	61.7	15.3		13.9										471.5	133.4					
1212	309.6		18.0	31.5	18.0	27.0	18.0								422.1	138.1					
1213																					
1215																					
1220	508.1				2.4					27.9					538.4	151.6					
1230	21.0														21.0	111.7					
1240																					
1250																					
1260	1057.2		8.1		2.4										1067.7	1378					
1270	302.0														302.0	170.7					
1280	170.9		4.1		3.3			26.6	59.0	35.2					299.1	126.2					
1285	158.4		15.3		4.1										179.8	134.4					
1400	281.2														281.2	141.2					
1600																					
1700	1303.8		6.7	3.5	4.9	3.0	2.0	2.9	6.5	35.2	2.4				1335.7	170.4					
Total	9492.8	61.7	67.5	35.0	49.0	30.0	20.0	29.5	65.5	35.2	30.3				4916.5						
2110																					
2120																					
2210	48.5										6.3										
2220	87.2											47.5	30.4								
2230	150.5													92.5							
3100																					
5110																					
5120																					
5210																					
5220																					
5230																					
5310																					
5320																					
8100															723.0						
8200																					
9400																					
9500																					
9600																					
9700																					
9800																					
9900																					
9900															1.6						
Total																					
75 Position Increases												15		75 Table of Organization		228		Travel Ceiling (\$)		279.0	

S-74

TABLE OF ALLOWANCES (\$000's in Decimals)

Office New Mexico

Act.	Adj. Base	Program Increases										Program Increases					Total Cost Target	Avg. M-M Cost	
		Non Bu. En. In.	Coq/	Geoth.	Surf Prot.	Energy IEP	Energy O&G	Energy Other	ORV	Cul. Ench.	Rivers	Bicent.	W.H.	Bldg Mgmt.	Haz. Red.	Rec. Mgmt.			Road Mgmt.
1211	400.6	77.5	16.3		15.0	10.0	15.0	20.0	2.0									556.4	1354
1212	511.5		45.1	10.0	34.0	5.5	43.0	7.7										656.8	1254
1213																			
1215																			
1220	455.2		3.0		6.0	5.0	5.0	6.0					25.0					505.2	1393
1230	63.8				4.0													67.8	1454
1250																			
1260	1016.8				7.0	3.0	2.0	3.0	2.0									1033.8	1413
1270	65.0																	65.0	1730
1280	124.3		3.3			11.0	2.0	7.8	14.0	45.0	18.0	17.6						248.0	1654
1285	186.9		2.8		2.0	10.0		3.0										204.7	1354
1400	88.8																	88.8	1348
1600																			
1700	989.7	77.5	16.0	10.0	80.0	20.0	13.0	28.0	2.0	45.0	18.0	17.6	25.0					1,080.7	1764
Total	3837.6		86.5	10.0	80.0	64.5	80.0	75.5	20.0	45.0	18.0	17.6	25.0					4,507.2	
2110																			
2120														4.8				108.0	
2210	4.5														28.5	20.9		73	
2220	100.8																47.5	150.2	
2230	72.6																	120.7	
3100																		34.3	
5110																			
5120																			
5210																			
5220																			
5230																			
5310																			
5320																			
8100																			
8200																			
9400																			
9500																			
9600																			
9700																			
9800																			
9900																			
Sum	4015.5																	417.8	
Total																		0.2	
																		5,277.1	
75 Position Increases		87	75 Table of Organization										225	Travel Ceiling (\$)		233.0			

S-75

TABLE OF ALLOWANCES (\$000's in Decimals)

Office Oregon

Act.	Adj. Base	Program Increases										Program Increases					Total Cost Target	Avg. M-M Cost	
		Non Bu. En. In.	Growth	Surv. Prot.	Energy O&G	Energy Other	Rvrs	Trails	Blent.	Forest	wild Horses	Bldg Maint.	Haz. Red.	Rec. Maint.	Rd. Maint.	Equipment Acq.			
1211	1121.7					14.0											1135.7	1272	
1212	177.3	30.0			40.0	17.0											201.3	1680	
1213																			
1215	498.2					1.5				16.0							522.7	1466	
1220																			
1230																			
1240	207.7					4.0			18.0							25.0	423.7	1489	
1250	16.0								33.5								49.5		
1260	1,346.8					4.5											1,351.3	1404	
1270	459.0																459.0	1365	
1280	138.5					4.5	20.0	42.5	35.2								240.7	1606	
1285	174.7					8.5											183.2	1573	
1400	483.1																483.1	1350	
1609																			
1700	2643.3		30.0		40.0	58.0	20.0	42.5	35.2	220.5	16.0					25.0	2643.3	1708	
Total	7,266.3																7,753.5		
2110																	62.0		
2120																			
2210	84.6											52.0					136.6		
2220	101.9												19.0	13.5	20.0		134.4		
2230	196.1																216.1		
3100																	320.0		
5110																			
5120																	579.52	1628	
5210																	440.0	1589	
5220																	1214.0	1689	
5230																	3640.0	1209	
5230 - 1230																	6361.0	1379	
5310																	136.0	1447	
5320																	630.0	1519	
8100																			
8200																	304.2		
9400																	37.0		
9500																	65.5		
9600																			
9700																			
9800																			
9900																			
Sum	9300																14.7		
Total																			

1st Not a Congressional increase 2nd Includes 816.0 from subactivity 1230
S-76

Office
Utah

5-77

STATION									
DATE									
TIME									
WIND									
TEMP									
PRESS									
HUMID									
SEA									
SKY									
REMARKS									

Office Wyoming

1/ This is not a Congressional increase.

82-5

TABLE OF ALLOWANCES (\$000's in Decimals)

Office DSC

Act.	Adj. Base	EMR/A	Program Increases					Admin 5%	Total Cost Target	Avg. M-M Cost
			75 Position Increases	75 Table of Organization	434	Travel Ceiling (\$)	446.0			
1211	319.1								319.1	2020
1212	734.2								734.2	2337
1213										
1215										
1220	174.8								174.8	2384
1230										
1240	189.2								189.2	1843
1250										
1260	195.1	884.0							1079.1	2022
1270										
1280	180.1								180.1	1784
1285	134.2								134.2	1968
1400	670.0								670.0	
1600	1712.0								1712.0	
1700	1896.3								1896.3	
Total										
2110	68.8							34.5	103.3	
2120	132.1							50.6	182.7	
2210	21.6							37.3	58.9	
2220								107.4		
2230	6.2							103.0	109.2	
3100	165.1							203.5	368.6	
5110								40.0	40.0	
5120	7.0							25.0	32.0	
5210								65.0	65.0	
5220								205.0	205.0	
5230								374.0	374.0	
5310								12.0	12.0	
5320								37.0	37.0	
8100								200.5	200.5	
8200								11.8	11.0	
9400								25.0	25.0	
9500										
9600								12.0	12.0	
9700								4.0	4.0	
9800								20.5	335.5	
9200								9.4	9.4	
Sum								1581.9		
Total										
75 Position Increases			22	75 Table of Organization	434	Travel Ceiling (\$)	446.0			

Includes 38,000 increase for xerox rental, moving, carpet, telephone meter, & expendable shelving.
5-79

Field Notes - 1911

Date		Time		Place		Remarks	
1911	Jan 1	8:00	9:00	Field	1000	Clear	1000
1911	Jan 2	8:00	9:00	Field	1000	Clear	1000
1911	Jan 3	8:00	9:00	Field	1000	Clear	1000
1911	Jan 4	8:00	9:00	Field	1000	Clear	1000
1911	Jan 5	8:00	9:00	Field	1000	Clear	1000
1911	Jan 6	8:00	9:00	Field	1000	Clear	1000
1911	Jan 7	8:00	9:00	Field	1000	Clear	1000
1911	Jan 8	8:00	9:00	Field	1000	Clear	1000
1911	Jan 9	8:00	9:00	Field	1000	Clear	1000
1911	Jan 10	8:00	9:00	Field	1000	Clear	1000
1911	Jan 11	8:00	9:00	Field	1000	Clear	1000
1911	Jan 12	8:00	9:00	Field	1000	Clear	1000
1911	Jan 13	8:00	9:00	Field	1000	Clear	1000
1911	Jan 14	8:00	9:00	Field	1000	Clear	1000
1911	Jan 15	8:00	9:00	Field	1000	Clear	1000
1911	Jan 16	8:00	9:00	Field	1000	Clear	1000
1911	Jan 17	8:00	9:00	Field	1000	Clear	1000
1911	Jan 18	8:00	9:00	Field	1000	Clear	1000
1911	Jan 19	8:00	9:00	Field	1000	Clear	1000
1911	Jan 20	8:00	9:00	Field	1000	Clear	1000
1911	Jan 21	8:00	9:00	Field	1000	Clear	1000
1911	Jan 22	8:00	9:00	Field	1000	Clear	1000
1911	Jan 23	8:00	9:00	Field	1000	Clear	1000
1911	Jan 24	8:00	9:00	Field	1000	Clear	1000
1911	Jan 25	8:00	9:00	Field	1000	Clear	1000
1911	Jan 26	8:00	9:00	Field	1000	Clear	1000
1911	Jan 27	8:00	9:00	Field	1000	Clear	1000
1911	Jan 28	8:00	9:00	Field	1000	Clear	1000
1911	Jan 29	8:00	9:00	Field	1000	Clear	1000
1911	Jan 30	8:00	9:00	Field	1000	Clear	1000
1911	Jan 31	8:00	9:00	Field	1000	Clear	1000

Notes in parentheses (1000, 1000, 1000)

1911 - 1000

Office

B.I.F.C.

08-5

2-10

Date		Time		Location		Remarks	

TABLE OF ALLOWANCES (\$000's in Decimals)

Office ESO

Act.	Adj. Base	Program Increases										Total Cost Target	Avg. M-M Cost
1211	386.9											386.9	116.6
1212	374.5											374.5	12.45
1213													
1215													
1220													
1230													
1240	4.0											4.0	
1250													
1260													
1270													
1280	3.5											3.5	
1285	4.9											4.9	
1285	3.0											3.0	
1400	73.8											73.8	147.0
1600													
1700	192.4											192.4	167.5
Total													
2110													
2120													
2210													
2220													
2230													
3100													
5110													
5120													
5210													
5220													
5230													
5310													
5350													
3100													
3200													
4000													
4500													
6000													
6700													
6800													
Sum												80.0	
Total													
5 Position Increases		7	75 Table of Organization							68	Travel Ceiling (\$)		56.0

18-5

S-81

TABLE OF ALLOWANCES (\$000's in Decimals)

Office Alaska OCS

Act.	Adj. Base	OCS	OCS Amend.	Program Increases										Total Cost Target	Avg. M-M Cost
1211															
1212															
1213	194.9	100.0	329.0										623.9		
1215															
1220															
1230															
1240															
1250															
1260															
1270															
1280															
1285															
1400															
1600															
1700															
Total	194.9	100.0	329.0										623.9		
2110															
2120															
2210															
2220															
2230															
3100															
5110															
5120															
5210															
5220															
5330															
5340															
5323															
8100															
8300															
9400															
9500															
9600															
9700															
9800															
Sum															
Total															
75 Position Increases				19	75 Table of Organization					28	Travel Ceiling (\$)		53.0		

S-82

TABLE OF ALLOWANCES (\$000's in Decimals)

Office **Atlantic OCS**

Act.	Adj. Base	Program Increases		Program Increases					Total Cost Target	Avg. M-M Cost
		OCS	OCS Amend.							
1211										
1212										
1213										
1215										
1220										
1230										
1240										
1250										
1260										
1270										
1280										
1285										
1400										
1600										
1700										
Total	64.8	135.0	227.0						426.8	
2110										
2120										
2210										
2220										
2230										
3100										
5110										
5120										
5210										
5220										
5230										
5310										
5320										
8100										
8200										
9400										
9500										
9600										
9700										
9800										
Sum										
Total										
75 Position Increases		19		75 Table of Organization					24	
				Travel Ceiling (\$)					38.0	

2-82

1982									
1982									
1982									
1982									
1982									
1982									
1982									
1982									
1982									
1982									
1982									
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Office Gulf Ocs

585

TABLE OF ALLOWANCES (\$000's in Decimals)

Office Pacific OCS

Act.	Adj. Base	OCS	OCS Amend.	Program Increases					Program Increases					Total Cost Target	Avg. M-M Cost
1211															
1212															
1213															
1215															
1220															
1237															
1240															
1250															
1260															
1270															
1280															
1285															
1400															
1600															
1700															
Total	261.2	115.0	266.0											642.2	
2110															
2120															
2210															
2220															
2230															
3100															
5110															
5120															
5210															
5220															
5230															
5310															
5320															
3100															
3200															
4000															
5000															
6000															
7000															
1500															
Sum															
Total															
'5 Position Increases				20											
'5 Table of Organization															
Travel Ceiling (\$)															

S-85

Act.	Adj. Base	Program Increases				Program Increases				Total Cost Target	Avg. M-M Cost
1211											
1212											
1215											
1220										7,200.0	2.774
1230											
1240											
1250											
1260											
1270											
1280											
1285											
1400											
1600											
1700											
Total											
2110											
2120											
2210											
2220											
2230											
3100											
5110											
5120											
5210											
5220											
5230											
5310											
5320											
8100											
8200											
9400											
9400											
9600											
9700											
9800											
Sum											
Total											

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Form 1279-3
(June 1984)

BORROWER'S

JK 1975 ANNUAL WORK PLAN

870

.L3

L36

1975

DATE LOANED	BORROWER

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